

**BOARD OF SUPERVISORS
REGULAR SCHEDULED MEETING
TUESDAY, JUNE 20, 2023
6:00 P.M.**

The Appomattox County Board of Supervisors held its budget work session and regular scheduled meeting on Tuesday, June 20, 2023 at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
William H. Hogan	Appomattox River District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
Alfred L. Jones, III	Piney Mountain District

Also, Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
Johnnie Roark, Planning/Zoning/Economic Administrator/Deputy Director of Operations
Wanda McCormick, Accounts Payable Specialist/Admin. Asst.
Kayla Marshall, Finance Specialist/Admin. Asst.
John Spencer, Information Services Manager/Purchasing Agent

CALL TO ORDER – Chairman Carter called the meeting to order at 6:02 p.m.

Pledge of Allegiance

Invocation – Mr. Jones

SETTING OF AGENDA

Motion made by Mr. Hinkle, seconded by Mr. Jones and carried with all other members present, voting yes to approve the agenda, as presented.

CITIZEN PUBLIC COMMENT PERIOD

The following citizens addressed the Board in opposition of the display and contents of the books that were set up at the J. Robert Jamerson Memorial Library recently during LGBT Pride month.

Mr. Tom Adams who resides at 448 Adams Mill Road in Appomattox, Virginia.

Mr. Jesse Murch who resides at 1890 Church Street in Appomattox, Virginia.

Ms. Cindy Hall who resides at 5275 Double Bridges Road in Appomattox, Virginia.

Mr. Ben Murch who resides at 1505 Church Street in Appomattox, Virginia.

Mr. Lannis Selz who resides at 1689 Salem Road in Spout Spring, Virginia.

Mr. Ken Wolfskill who resides at 1488 Poorhouse Creek Road in Appomattox Virginia.

Mr. Bradley Driskill who resides at 4405 Salem Road, Spout Spring, Virginia.

Mr. Martin White who resides at 2826 Horseshoe Road in Appomattox, Virginia.
Mr. Jerry Boyce who resides at 630 Blackberry Lane, Appomattox, Virginia.
Ms. Karen Angulo who resides at 199 Denali Lane, Concord, Virginia.

Motion made by Mr. Hinkle, seconded by Mr. Hipps to remove the current J. Robert Jamerson Memorial Library Board of Trustees members for misconduct and neglect of duty by allowing the display of inappropriate materials in the Library's children's section. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hinkle-yes; Mr. Hogan-no; Mr. Carter-no.

J. ROBERT JAMERSON MEMORIAL LIBRARY BOARD OF TRUSTEES APPOINTMENTS

Mr. Hipps nominated Ms. Hope Adams to fill the unexpired term ending June 30, 2025 as the Wreck Island District representative on the J. Robert Jamerson Memorial Library Board of Trustees.

Mr. Hinkle nominated Mr. Brandon Barney to fill the unexpired term ending June 30, 2025 as the Falling River District representative on the J. Robert Jamerson Memorial Library Board of Trustees.

Mr. Hogan nominated Ms. Susan Williams to be re-appointed as the Appomattox River District representative on the J. Robert Jamerson Memorial Library Board of Trustees, with an expired term ending June 30, 2025.

Mr. Carter nominated Ms. Evelyn Ford to be re-appointed as the Courthouse District representative on the J. Robert Jamerson Memorial Library Board of Trustees, with an unexpired term ending June 30, 2026.

Mr. Jones nominated Ms. Nancy Billings to fill the unexpired term ending June 30, 2026 as the Piney Mountain District representative on the J. Robert Jamerson Library Board of Trustees.

Motion made by Mr. Hinkle, seconded by Mr. Carter to appoint the above representatives to the J. Robert Jamerson Memorial Library Board of Trustees. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hinkle-yes; Mr. Hogan-yes; Mr. Carter-yes.

APPEARANCES

Reverend Paul Michael Raymond who resides at 285 Clark Road in Appomattox, Virginia appeared before the Board and discussed his concerns concerning the materials that are being distributed in the local Library and offered a potential resolution to the problem.

ACTION ITEMS

Special Event Permit Application – Appomattox 4th of July Celebration

Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all other members present, voting yes to approve the Special Event Permit request from Francisco Display Fireworks, as presented to include the bond and fee waiver.

FY 2024 Budget Appropriations Resolution

APPROPRIATIONS RESOLUTION FISCAL YEAR 2024

BE IT RESOLVED that the Board of Supervisors of Appomattox County, Virginia, hereby appropriates for the Fiscal Year commencing July 1, 2023 and ending June 30, 2024, from the funds, for the functions, and in the amounts indicated herein.

I. GENERAL FUND

1101	Board of Supervisors	3,459,270.00
1201	County Administration	455,925.00
1204	Legal Services	89,200.00
1206	Legislative Audit	71,700.00
1209	Commissioner of Revenue	406,362.00
1213	Treasurer	365,952.00
1220	Information Technology	392,759.00
1301	Electoral Board/Officials	64,479.00
1302	Registrar	172,706.00
2101	Circuit Court	29,000.00
2102	General District Court	4,553.00
2105	Juvenile/Domestic Relations Court	7,300.00
2106	Clerk of Circuit Court	372,624.00
2109	Court Services Unit	181,772.00
2130	Magistrate	1,438.00
2201	Commonwealth Attorney	553,273.00
2202	Virginia Domestic Victim Grant	91,033.00
2220	Witness Advocate Grant	70,000.00
3102	Sheriff	2,432,687.00
3106	DARE	500.00
3201	Volunteer Fire Departments	221,202.00
3203	Volunteer Rescue Squads	42,958.00
3204	Forestry Service	10,000.00
3301	Sheriff/Jail/Operations	1,021,336.00
3401	Office of Building and Housing	112,301.00
3501	Animal Control	325,647.00
3503	Medical Examiner	500.00
3606	E-911	1,028,744.00
4205	Landfill/ Convenience Centers	1,093,393.00
4208	Tire Security	46,960.00
4209	Road Side Clean-Up	16,648.00
4302	General Properties	960,777.00

5101	Local Health Department	120,000.00
5105	Central Va Commission on Aging	2,500.00
5202	Central Va Community Services	48,480.00
5301	Social Services Admin	7,510.00
5310	Comprehensive Services	1,784,879.00
6401	Central Virginia Community College	385.00
7101	Sports Complex Fund	42,100.00
7102	Parks & Recreation Department	190,695.00
7104	Tourism	22,000.00
7109	Contributions	33,250.00
7301	Public Library	300,079.00
8103	Debt Service	3,271,813.00
8104	Zoning/SubDiv/Plan	168,518.00
8105	Economic Development	46,034.00
8203	Robert E. Lee Soil and Water Conservation	10,000.00
8303	Extension Services	76,665.00
9104	Capital Projects	350,000.00
	Total General Fund	20,577,907.00
II. SCHOOL OPERATING FUND		29,471,518.00
	School Cafeteria Fund	900,000.00
	Total School Fund	30,371,518.00
III. VIRGINIA PUBLIC ASSISTANCE FUND		2,306,077.00
IV. PUBLIC UTILITIES		165,000.00
TOTAL EXPENDITURES		53,420,502.00

BE IT FURTHER RESOLVED, that the County Treasurer be, and is hereby, authorized to transfer from the General Revenue Funds pursuant to this Resolution, as monies become available, and from time to time to meet the expenditures for amounts appropriated sums equal to, but not in excess of, the appropriations indicated for transfer, as Transfer to Schools (Operations) and Transfer to Department of Social Services for the period covered by this Appropriations Resolution. Other inter-fund transfers shall be in accordance with the direction of the Board of Supervisors

Motion made by Mr. Hinkle, seconded by Mr. Carter to approve and appropriate the FY 2024 Budget Resolution for the 1st Quarter, except for the J. Robert Jamerson Memorial Library's budget. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hinkle-yes; Mr. Hogan-yes; Mr. Carter-yes.

Motion made by Mr. Hogan, seconded by Mr. Hipps to approve and appropriate Department 7301, Library Operations on a quarterly basis. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hinkle-yes; Mr. Hogan-yes; Mr. Carter-yes.

FY 2024 Tax Levy Resolution

APPOMATTOX COUNTY BOARD OF SUPERVISORS RESOLUTION ADOPTING FISCAL YEAR 2024 TAX LEVIES

WHEREAS, the Appomattox County Board of Supervisors wishes to adopt the following Tax Levies for Tax Year 2023; and

WHEREAS, the current Real Estate and Mobile Homes tax levy is \$0.63 per \$100 of the assessed value; and

WHEREAS, the current Personal Property tax levy on vehicles is \$3.00 per \$100 of the assessed value at 100% of the NADA clean trade-in value; and

WHEREAS, the current on all other personal property tax levy is \$3.35 per \$100 of the assessed value;

WHEREAS, the current Machinery and Tools tax levy is \$3.35 per \$100 of the assessed value at 17.3% of the initial cost; and

WHEREAS, the current Merchant's Capital tax levy is \$1.00 per \$100 of the assessed value at 85% of the original cost; and

WHEREAS, the current Vehicle License Tax is \$35.00 per vehicle

NOW, THEREFORE, BE IT RESOLVED that the Appomattox County Board of Supervisors adopts the aforementioned tax levies for the 2023 tax year.

Motion made by Mr. Hinkle, seconded by Mr. Hogan to adopt the FY 2024 Tax Levies Resolution. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hinkle-yes; Mr. Hogan-yes; Mr. Carter-yes.

COMMITTEE APPOINTMENTS

Central Virginia Alliance for Community Living Committee Appointment was tabled to the July 17, 2023 meeting.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

June 2, 2023

\$66,325.09

June 16, 2023 - CSA	\$163,627.32
June 20, 2023	\$654,944.42
TOTAL:	\$884,896.83

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:

May, 15, 2023 Regular Scheduled Meeting

May 24, 2023 Special Called Meeting

Commissioner of the Revenue Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from line item **1209-5803 Refunds**:

1) Refund Mark & Jennifer Letterman **\$3,381.20** for April 19, 2017 thru September 15, 2021 Real Estate taxes and **\$65.56** for 2021 personal property taxes. Mr. Letterman qualifies for the Veteran's Exemption.

2) Refund Tyler Vaughan Ramsey **\$4,171.76** for 2022 personal property taxes. His personal property is garaged in Franklin County.

3) Refund Donald E. Ohaneson **\$194.67** for 1st half 2023 real estate taxes. He qualifies for the Veteran's Exemption.

4) Refund Theresa M. Morey **\$132.00** for 2022 personal property taxes. She resides in Buckingham County and paid taxes there and in Appomattox County.

STAFF RECOMMENDATION: Consider the above refund. Transfer by consent from the General Fund and supplement \$7,945.19 to 1209-5803. No new local funds are required.

Animal Shelter Operations

Please supplement by consent and appropriate the following:

3501-3001	Professional Medical Services	\$200.00
3501-5413	Spay/Neuter Program	\$1,195.00
3501-5804	Donations	\$332.00

TOTAL:	\$1,727.00
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RE: Restitution for medical services (\$200.00); Funds received through adoptions (\$1,195.00); Donations received for Animal Shelter (\$332.00).

STAFF RECOMMENDATION: No new local funds are required.

Children's Services Act (CSA)

Please supplement by consent and appropriate the following:

5310-3001	Professional Services	\$322,564.00
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RE: CSA Funds received from Office of Children's Services.

STAFF RECOMMENDATION: No new local funds are required. The supplemented funds have been received from the State.

Sheriff/Jail/Operations

Please transfer by consent from the Operating Reserve and supplement the following:

3301-3009	Purchase Services Other Entities	\$42,618.00
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RE: FY 2022 per diem audit contribution to Blue Ridge Regional Jail Authority (\$41,248.00); Additional funds needed to pay 4th Quarter Per Diem invoice (\$1,370.00).

STAFF RECOMMENDATION: New local funds are required to supplement budget.

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002	Overtime	\$4,385.23
3102-1003	Part-Time Salaries	\$674.64
3102-5401	Office Supply	\$100.00
3102-5812	Canine Donations (New Line Item)	\$14,350.00
3102-5815	ARPA Grant (New Line Item)	\$266,000.00

TOTAL:	\$285,509.87
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RE: Reimbursement from School Board for security performed at Appomattox High and Middle School spring sporting events; High School Region 2C Softball, Soccer and Baseball security coverage (\$4,385.23); Reimbursement from School Board for extra security performed at the Schools (\$674.64); Solicitor license fee purchased by Tessa Laplante (\$100.00); Canine donations received (\$14,350.00); ARPA Grant funds received through DCJS (\$266,000.00).

STAFF RECOMMENDATION: No new local funds are required.

Waterline Expenses

Please supplement by consent and appropriate the following:

082-1800-5101	Electrical Services	\$639.65
082-1800-5203	Telecommunications	\$56.82

TOTAL:	\$696.47
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RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

Treasurer's Office

Please supplement by consent and appropriate the following:

1213-5808	DMV Stops	\$4,783.00
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RE: DMV stops performed by the Treasurer's Office

STAFF RECOMMENDATION: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5401	Office Supplies	\$610.58
7301-5411	Books	\$16.98

TOTAL:	\$627.56
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RE: Reimbursement for Office Supplies (\$610.58); Funds received from sale of books (\$16.98).

STAFF RECOMMENDATION: No new local funds are required.

Commonwealth Attorney's Office

Please supplement by consent and appropriate the following:

2201-5801 Dues/Memberships	\$1,050.00
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RE: Reimbursement from VACA for overpayment of dues.

STAFF RECOMMENDATION: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

015-5301-2002	VRS	\$14,984.01
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015-5301-2006	Group Life	\$981.07
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015-5301-2002	ICMA-RC	\$1,299.14
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TOTAL:	\$17,264.22
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RE: Reimbursement from DSS for May, 2023 payroll deductions.

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Hinkle, seconded by Mr. Hogan to approve the Consent Agenda, as presented. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hinkle-yes; Mr. Hogan-yes; Mr. Carter-yes.

ATTORNEY'S REPORT

Mr. Lacheney stated that he enjoyed representing the County, Board, staff and the citizens of Appomattox County and thanked the Board for the opportunity.

ADMINISTRATOR'S REPORT

- Departmental Reports

Mrs. Adams stated that she had received numerous requests from departments for the Board's approval for an additional holiday on Monday, July 3rd for County staff in conjunction with the Judicial system who has been given off by the Judge through a Court order. Motion made by Mr. Jones, seconded by Mr. Hinkle and carried with all other members present, voting yes to approve an additional day off for County employees on Monday, July 3, 2023.

REPORTS AND INFORMATIONAL ITEMS

- Robert E. Lee Soil & Water Conservation District Meeting Minutes
- Free Rapid Revive Training Flyer

SUPERVISOR CONCERNS

Mr. Hinkle reported that the Central Virginia Workforce Development Council had met and the government had cut their budget by 15 percent.

Mr. Jones stated that he was moved to see Christian values.

ADJOURNMENT

Motion made by Mr. Hinkle, seconded by Mr. Carter and carried with all other members present, voting yes to adjourn at 7:42 p.m.

Samuel E. Carter, Chairman