



**BOARD OF SUPERVISORS MEETING
TUESDAY, JANUARY 18, 2022
6:30 PM**

[Susan M. Adams](#), County Administrator

**Board of Supervisors Meeting Room
Carver-Price Education Complex
171 Price Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov**

BOARD OF SUPERVISORS

Call to Order
Pledge of Allegiance
Invocation - Mr. Carter
Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

ACTION ITEMS

1. [22-2236](#) **Electoral Board Budget Request**
Attached for the Board's review is a request from Patricia Morton, Registrar for additional FY 2022 budget funds in the amount of **\$13,792**.
Additionally, Ms. Morton is requesting a line item transfer of **\$1,500** from 1301-3006 to 1301-3002.
STAFF RECOMMENDATION: Please transfer by consent \$1,500 from 1301-3006 to 1301-3002. Consider Ms. Morton's request for an additional budget appropriation of \$13,792 of new local funds.
Department: Board of Supervisors, Administration
Documents: [Registrar's Budget Request for Electoral Board.pdf](#)
2. [22-2238](#) **2022 Board of Supervisors Meeting Calendar**
Attached for your review is a copy of the Board meeting dates that was set at the Organizational meeting on Monday, January 10, 2022. Please adopt the 2022 Board Meeting calendar and authorize staff to post and advertise.
Department: Board of Supervisors, Administration
Documents: [2022 Meeting Calendar for BOS.pdf](#)
3. [22-2242](#) **FY 23 Budget Work Session Calendar**
Please review the "Draft" Board of Supervisors Budget Work Session calendar and consider approval of the suggested dates and times.
STAFF RECOMMENDATION: Adopt or amend the FY 2023 Budget Work Session calendar as presented or amended, and authorize staff to publicize it.
Department: Board of Supervisors, Administration
Documents: [FY 23 Draft Budget Calendar.pdf](#)
4. [22-2239](#) **2021 Redistricting Update**

The Redistricting Committee has completed its review of the 2020 Census data as it applies to local election districts. The Committee has selected a "Leading Alternative Plan" to recommend to the Board of Supervisors. Attached you will find the plan, "Option 7", which shows the changes to three areas of the county (impacting all five districts), along with the Option 7 Report, which details the demographic data for each district. Districts must be within 5% of the "ideal district population", which according to the 2020 Census data for Appomattox County, is 3,224 residents. Option 7 achieves this goal with all districts being within 2.82% of the ideal population. The maximum deviation between the most populated district (Falling River) and the least populated district (Appomattox River) is 4.40%. The average deviation between districts is 1.14% or 37 residents. In total 318 residents would switch districts. Prior to the adoption of the Redistricting Plan, the Board of Supervisors must hold a public hearing to receive comments and the plan must be submitted to the Attorney General's office for screening.

Staff Recommendation: Please review and consider accepting the recommendation of the Redistricting Committee for Option 7 as the "Leading Alternative Plan" and authorize staff to schedule a duly advertised public hearing for the Tuesday, February 22, 2022 regular meeting of the Board of Supervisors.

Department: Board of Supervisors, Administration
Documents: [2021 Option 7 w Notes.pdf](#), [2021 Option 7 Report 01052022.pdf](#)

5. [22-2230](#) **School Supplemental Appropriation Request - FY 2021-2022 Security Grant**
The Appomattox County Public Schools is requesting an appropriation of the following:

School Security Equipment Grant **\$105,600.00**

STAFF RECOMMENDATION: No additional local funds are required.

Department: Board of Supervisors, Administration
Documents: [School Security Grant.pdf](#)

6. [22-2231](#) **Schools Supplemental Appropriation Request - FY 2021-2022 USDA Emergency Operating Costs for School Nutrition Programs**

The Appomattox County Public Schools is requesting an appropriation of USDA Emergency School Nutrition Funds included in Section 722 of P.L. 116-260 of the Consolidated Appropriations Act.

School Nutrition Program EOC Allocation **\$82,885.21**

No new local funds are required.

Department: Board of Supervisors, Administration
Documents: [School USDA EOC Nutrition Program.pdf](#)

7. [22-2232](#) **Schools Supplemental Appropriation Request - FY 2021-2022 Federal CARES Act Funds**

The Appomattox County Public Schools is requesting an appropriation of Federal CARES Act Funds to the following:

CARES Act Grant ESSER I	\$193,890.00
CARES Act ESSERF & GEERF State Set-Aside Grant	\$59,256.00
CRRSA ESSER II	\$1,726,862.00
CRRSA ESSER II State Set-Aside Fund	
Addressing Unfinished Learning Grant	\$592,891.00
ARP ESSER III	\$3,881,041.72
IDEA Part B Sec 611 ARP	\$119,697.41
IDEA Part B Sec 619 ARP	\$8,752.00

TOTAL: \$6,582,390.13

No new local funds are required.

Department: Board of Supervisors, Administration

Documents: [School Federal CARES Act Funds.pdf](#)

8. [22-2234](#)

County Employee Raises/Bonuses

At the December Board of Supervisors meeting, Mr. Carter suggested that the Board consider the increased cost of living expenses and provide either a salary increase or bonus to the County employees. The Board requested to defer this discussion to the January meeting so that staff could determine the amount the increase would cost. A staff report will be provided at the meeting.

Department: Board of Supervisors, Administration

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

9. [22-2225](#)

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

January 3, 2022	\$42,656.04
January 14, 2022 - CSA	\$152,750.75
January 18, 2022	\$258,696.12
TOTAL:	\$454,102.91

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Department: Board of Supervisors, Administration

Documents: [Invoices Submitted for Payment.pdf](#)

10. [22-2226](#)

Minutes

Please review the following DRAFT minutes for approval:

December 20, 2021 Regular Board of Supervisors Meeting

Department: Board of Supervisors, Administration

Documents: [December 20, 2021 BOS Meeting Minutes.pdf](#)

11. [22-2229](#)

Animal Control

Please supplement by consent and appropriate the following:

3501-5804 Donations **\$500.00**

RE: Donation received from the James River Kennel Club for the Appomattox County Animal Shelter.

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

12. [22-2233](#)

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002 VRS \$13,265.49

5301-2006 Group Life \$975.66

5301-2002 ICMA-RC \$1,516.97

TOTAL: \$15,758.12

RE: Reimbursement from DSS for December, 2021 payroll deductions.

Department: Board of Supervisors, Administration

13. [22-2227](#)

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411 Books \$208.50

7301-5401 Office Supplies \$572.00

7301-7001 Equipment \$3,133.41

TOTAL: \$3,913.91

RE: ARPA Sub-Grant funds received through Library of Virginia, (\$3,133.41 to 7301-7001). Other supplement relative to fines & other monies collected at the Library.

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

14. [22-2237](#)

Circuit Court - Law Library

Please transfer by consent **\$428.31** from the Law Library Fund to the General Fund and supplement to the following:

2101-5804 Law Library **\$428.31**

RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

STAFF RECOMMENDATION: No new local funds are required.

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15. [22-2235](#) Department: Board of Supervisors, Administration
911 - Wireless Fund
Please transfer by consent **\$7,510.90** from the Wireless Fund to the General Fund and appropriate to the following:
3606-7001 Equipment **\$7,510.90**
RE: Mitsubishi battery replacement.
STAFF RECOMMENDATION: No new local funds are required.
Department: Board of Supervisors, Administration

ITEMS REMOVED FROM CONSENT
ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT
REPORTS AND INFORMATIONAL ITEMS

16. [22-2241](#) **Appomattox County School Board - 2022 Meeting Calendar**
Attached for the Board's review is the 2022 School Board meeting calendar that was adopted by the School Board on January 13, 2022.
Department: Board of Supervisors, Administration
Documents: [School Board 2022 Meeting Calendar.pdf](#)
17. [22-2240](#) **School Financial Report**
Attached for the Board's review is the December, 2021 month-end financial report from Dr. Annette Bennett, Superintendent and Cindy Wahrman, Interim Director of Finance.
Department: Board of Supervisors, Administration
Documents: [School December 2021 Financial Report.pdf](#)
18. [22-2228](#) **Appomattox Department of Social Services**
Attached for the Board's review is the 1st quarter 2022 dashboard of services provided by the Department of Social Services.

Department: Board of Supervisors, Administration
Documents: [Social Services Dashboard.pdf](#)

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

CLOSED SESSION

UPCOMING MEETINGS

Tuesday, February 22, 2022 @ 6:30 PM

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

ADJOURNMENT