

**BOARD OF SUPERVISORS MEETING
TUESDAY, JANUARY 18, 2022
6:30 P.M.**

The Appomattox County Board of Supervisors held its scheduled meeting on Tuesday, January 18, 2022 at 6:30 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
William H. Hogan	Appomattox River District
John F. Hinkle	Falling River District
Alfred L. Jones, III	Piney Mountain District
Trevor L. Hipps	Wreck Island District

Also, Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney – Participated remotely via telephone
Johnnie Roark, Community Development Director
Wanda McCormick, Administrative Assistant/Accounts Payable Clerk
Kayla Marshall, Finance Officer Administrator
Ace Bailey, IT Manager

CALL TO ORDER – Chairman Carter called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Invocation – Mr. Carter

SETTING OF AGENDA

Mrs. Susan Adams requested that the agenda be amended to include the Memorandum of Understanding with the Town of Pamplin for Utility Relief Grant Funds. Chairman Carter added the MOU with the Town of Pamplin as Item #8A. Motion made by Mr. Hogan, seconded by Mr. Jones and carried with all members present, voting yes to approve the agenda, as amended.

ACTION ITEMS

Electoral Board Budget Request

Ms. Patricia Morton, Registrar and Mr. Frank Poynter appeared before the Board to request additional FY 2022 budget funds in the amount of \$13,792.00 and a line item transfer of \$1,500.00 from 1301-3006 (Printing & Binding) Ballots to 1301-3002 Professional Services.

Motion made by Mr. Hogan, seconded by Mr. Hinkle to transfer by consent \$1,500.00 from line item 1301-3006 to line item 1301-3002. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hogan-yes; Mr. Hinkle-yes; Mr. Carter-yes.

The request for additional FY 2022 budget funds in the amount of \$13,792.00 was deferred to the February, 2022 Board meeting.

2022 Board of Supervisors Meeting Calendar

Motion made by Mr. Hinkle, seconded by Mr. Hipps and carried with all other members present, voting yes to adopt the revised 2022 Board meeting calendar and authorize staff to post and advertise.

FY 2023 Budget Work Session Calendar

Motion made by Mr. Hinkle, seconded by Mr. Hipps and carried with all other members present, voting yes to adopt the revised Budget Work Session calendar and authorize staff to publicize it.

2021 Redistricting Update

Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all other members present, voting yes to authorize staff to schedule and advertise a Public Hearing for Tuesday, February 22, 2022 to receive public comments on the County Redistricting Committee proposals for Option 7 as the "Leading Alternative Plan."

Schools Appropriation Request – FY 2021-2022 Security Grant

Motion made by Mr. Hinkle, seconded by Mr. Hipps to approve the appropriation of FY 2022 School Security Equipment Grant funds in the amount of \$105,600.00. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hogan-yes; Mr. Hinkle-yes; Mr. Carter-yes.

Schools Appropriation Request – FY 2021-2022 USDA Emergency Operating Costs for School Nutrition Programs

Motion made by Mr. Hinkle, seconded by Mr. Hogan to approve the appropriation of FY 2022 School Nutrition Program EOC Allocation funds in the amount of \$82,885.21. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hogan-yes; Mr. Hinkle-yes; Mr. Carter-yes.

Schools Appropriation Request – FY 2021-2022 Federal CARES Act Funds

Motion made by Mr. Hinkle, seconded by Mr. Hogan to approve the appropriation of FY 2022 Federal CARES Act Funds in the amount of \$6,582,390.13 to the following:

CARES Act Grant ESSER I	\$ 193,890.00
CARES Act ESSERF & GEERF State Set-Aside Grant	\$ 59,256.00
CRRSA ESSER II	\$ 1,726,862.00
CRRSA ESSER II State Set-Aside Fund Addressing	
Unfinished Learning Grant	\$ 592,891.00
ARP ESSER III	\$ 3,881,041.72
IDEA Part B Sec 611 ARP	\$ 119,697.41
IDEA Part B Sec 619 ARP	\$ 8,752.00

TOTAL:	\$ 6,582,390.13
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Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hogan-yes; Mr. Hinkle-yes; Mr. Carter-yes.

County Employee Bonuses

Motion made by Mr. Hinkle, seconded by Mr. Jones to approve bonuses to full-time and part-time County employees who follow the County's Employee Handbook in the amount of \$86,875.00. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hogan-yes; Mr. Hinkle-yes; Mr. Carter-yes.

Memorandum of Understanding with the Town of Pamplin for COVID-19 ARPA SLFRF Municipal Utility Assistance funds.

Motion made by Mr. Hogan, seconded by Mr. Hipps to approve the MOU with the Town of Pamplin for COVID-19 Municipal Utility Assistance funds. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hogan-yes; Mr. Hinkle-yes; Mr. Carter-yes.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

January 3, 2022	\$42,656.04
January 14, 2022 - CSA	\$152,750.75
January 18, 2022	\$258,696.12
TOTAL:	\$454,102.91

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:
December 20, 2021 Regular Board of Supervisors Meeting

Animal Control

Please supplement by consent and appropriate the following:

3501-5804 Donations **\$500.00**

RE: Donation received from the James River Kennel Club for the Appomattox County Animal Shelter.

STAFF RECOMMENDATION: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002 VRS	\$13,265.49
5301-2006 Group Life	\$975.66
5301-2002 ICMA-RC	\$1,516.97
TOTAL:	\$15,758.12

RE: Reimbursement from DSS for December, 2021 payroll deductions.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411 Books	\$208.50
7301-5401 Office Supplies	\$572.00
7301-7001 Equipment	\$3,133.41
TOTAL:	\$3,913.91

RE: ARPA Sub-Grant funds received through Library of Virginia, (\$3,133.41 to 7301-7001). Other supplement relative to fines & other monies collected at the Library.

STAFF RECOMMENDATION: No new local funds are required.

Circuit Court - Law Library

Please transfer by consent **\$428.31** from the Law Library Fund to the General Fund and supplement to the following:

2101-5804 Law Library	\$428.31
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RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

STAFF RECOMMENDATION: No new local funds are required.

911 - Wireless Fund

Please transfer by consent **\$7,510.90** from the Wireless Fund to the General Fund and appropriate to the following:

3606-7001 Equipment	\$7,510.90
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RE: Mitsubishi battery replacement.

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Hogan, seconded by Mr. Hinkle to approve the Consent Agenda, as presented. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hogan-yes; Mr. Hinkle-yes; Mr. Carter-yes.

ATTORNEY'S REPORT

Mr. Lacheney discussed a cigarette tax that the Board could impose in the County. It was the consensus of the Board not to pursue the cigarette tax.

ADMINISTRATOR'S REPORT

- American Civil War Museum invitation
- Town & County Joint Meeting – Still waiting to hear from the Town Mayor.
- Set a date for a Board Retreat to discuss priority budget funding.
- Animal Shelter is operational and there are current 12 dogs being housed there.
- Sent out email about tumbler fundraiser, \$5.00 of sales goes to the shelter.
- Betty White fundraiser for the shelter was a huge success. The manager is doing a great job and she is in the process of hiring a part-time employee.
- Met with the Town about the corrective action from the recent audit. The County will submit a corrective action letter to the auditors.
- Thanks to the Landfill and the Maintenance crew for their hard work removing the snow and ice over the weekend.

REPORTS AND INFORMATIONAL ITEMS

Appomattox County School Board – 2022 Meeting Calendar

School Financial Report

Appomattox Department of Social Services – 1st Quarter 2022 Dashboard of Services

SUPERVISOR CONCERNS

Mr. Hipps discussed the mailbox casualties during the recent snow/ice storm that were pushed over by plow trucks clearing the roadways. He reported that citizens can call the VDOT Customer Service Center at 800-367-7623 to file a claim or go online.

Mr. Jones responded to Mr. Hinkle's concerns as to whether he would be biased to the School Division. Mr. Jones stated that he has worked in this community for over 40 years helping the youth of this County. Mr. Jones also stated that he has been heavily vested in helping the youth even before he was elected to serve on the School Board or hired as a teacher and he is here to serve the citizens of Appomattox County without bias.

Mr. Hinkle thanked Mr. Jones for his response and stated that he was well aware of Mr. Jones' accomplishments.

Mr. Hogan stated the trailer that is an eye sore is still located on Hwy. 460 and he also thanked staff for working hard to remove the snow and ice.

CLOSED SESSION

Mr. Lacheney, County Attorney read the following Resolution to authorize a Closed Meeting:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter(s):

Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body specifically the Registrar's Office.

- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body concerning Region 2000 suit.

- Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel concerning Water Agreement with Town.

WHEREAS, pursuant to: §2.2-3711(A)(1), (A)(7) and (A)(8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforesated matters in Closed Meeting.

Motion made by Mr. Hinkle, seconded by Mr. Jones and carried with all members present, voting yes to enter into closed session at 7:52 p.m.

Mrs. Wanda McCormick read the following closed session certification at 9:07 p.m.:
To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Mrs. McCormick called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Carter-yes; Mr. Hogan-yes, Mr. Hinkle-yes.

Motion made by Mr. Hinkle, seconded by Mr. Hipps to promote an employee as Facilities Foreman with an annual salary of \$60,000.00. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hogan-yes; Mr. Hinkle-yes; Mr. Carter-yes.

ADJOURNMENT

Motion made by Mr. Hinkle, seconded by Mr. Carter and carried with all other members present, voting yes to adjourn the meeting at 9:09 p.m.

Samuel E. Carter, Chairman