



**BOARD OF SUPERVISORS MEETING
TUESDAY, FEBRUARY 20, 2024
6:00 PM**

[Susan M. Adams](#), County Administrator

Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

BOARD OF SUPERVISORS

Call to Order

Pledge of Allegiance

Invocation - Mr. Jones

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. **Resolution in Honor of National FFA Week - February 17-24, 2024**

Attached for the Board's consideration is a resolution in honor of National FFA week, February 17-24, 2024. Miss Braelyn Floyd, Appomattox Senior FFA Chapter Reporter is present to accept the Resolution.

STAFF RECOMMENDATION: Consider adopting the resolution recognizing February 17-24, 2024 as National FFA week.

2. **Sheriff Robby Richardson**

Sheriff Richardson has requested to appear before the Board to discuss a salary supplement.

3. **Lindsey Hix, Social Services Director**

Mrs. Hix, Director of Social Services, has requested to appear before the Board to discuss her FY 2025 budget request.

4. **Mr. Don Jones, Appomattox Tourism Committee**

Mr. Jones, President of the Appomattox Tourism Committee, has requested to appear before the Board to discuss FY 2025 funding.

ACTION ITEMS

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually

in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

5. **Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

February 2, 2024	\$20,188.01
February 15, 2024 - Juror Checks	\$2,000.00
February 16, 2024 - CSA	\$259,007.60
February 20, 2024	\$445,312.45
TOTAL:	\$726,508.06

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

6. **Minutes**

Please review the following DRAFT minutes for approval:

January 22, 2024, Regular Scheduled Meeting

7. **Animal Shelter Operations**

Please supplement by consent and appropriate the following:

3501-5413 Spay/Neuter Program	\$1,170.00
3502-5804 Donations	\$100.00
TOTAL:	\$1,270.00

RE: Funds received through adoptions (\$1,170.00); Donations received for animal shelter (\$100.00).

STAFF RECOMMENDATION: No new local funds are required.

8. **J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following:

7301-5401 Office Supplies	\$418.00
7301-5411 Books	\$100.45
7301-5415 Summer Reading	\$312.60
TOTAL:	\$831.05

RE: Collection for library fees, books and donations.

STAFF RECOMMENDATION: No new local funds are required

9. **Commissioner of the Revenue Refund Requests**

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from line item 1209-5803 Refunds:

- Refund Houston Eugene Kincaid, Jr. \$627.98 for 2021, 2022 and 2023 Personal Property taxes. He provided paperwork for an item on his personal property that was disposed of on February 1, 2020.

- Refund Khyla Lashon Arrellano \$99.12 for 2023 Personal Property taxes. She lives in Prince Edward County and has paid them for 2023 taxes.

STAFF RECOMMENDATION: Consider the above refunds. Transfer by consent from the General Fund and supplement \$727.10 to 1209-5803. No new local funds are required.

10. **Waterline**

Please supplement by consent and appropriate the following:

082-1800-5101 Electrical Services \$684.02

082-1800-5203 Telecommunications \$59.33

TOTAL: \$743.35

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required

11. **General Properties**

Please supplement by consent and appropriate the following:

4302-3004 Maintenance \$174.99

RE: Credit refund from The Sherwin-Williams Company

STAFF RECOMMENDATION: No new local funds are required.

12. **Social Services - VPA Fund**

Please supplement by consent and appropriate the following:

015-5301-1001 Salaries & Wages \$17,656.00

RE: Additional State funds received

STAFF RECOMMENDATION: No new local funds are required.

13. **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1002 Overtime \$1,382.35

3102-1003 Part-Time \$1,043.64

3102-5401 Office Supplies \$45.52

3102-5408 Vehicle/Gas \$50.00

3102-5815 DCJS ARPA Grant \$28,000.00

TOTAL: \$30,521.51

RE: Reimbursement from School Board for AMS and ACHS security for games (\$1,382.35); Reimbursement from School Board for extra security performed by deputies (\$1,043.64); Fees for FOIA requests (\$45.52); Additional ARPA Grant funds received from DCJS (\$28,000.00).

STAFF RECOMMENDATION: No new local funds are required.

14. **Clerk of Circuit Court**

Please supplement by consent and appropriate the following:

2106-3002 Professional Services \$38,528.50
RE: Circuit Court Records Preservation Program grant funds received from the State
Library of Virginia.
STAFF RECOMMENDATION: No new local funds are required.

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

REPORTS AND INFORMATIONAL ITEMS

15. **Social Services Board Appointment**
Attached for your review is a letter from Mrs. Barbara Williams thanking the Board for reappointing her to serve on the Appomattox Social Services Board..
16. **Robert E.Lee Soil & Water Conservation District Meeting Minutes**
Attached for the Board's review is the November 6, 2023, meeting minutes from the Robert E. Lee Soil & Water Conservation District.

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

CLOSED SESSION

UPCOMING MEETINGS

Tuesday, March 5, 2024 @ 5:30 p.m.
Joint County/School Board Work Session
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia 24522

Tuesday, March 12, 2024 @ 5:00 p.m.
Budget Work Session
Administration Conference Room
153A Morton Lane, Appomattox, Virginia 24522

Monday, March 18, 2024 @ 6:00 p.m.
Regular Scheduled Meeting

Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia 24522

ADJOURNMENT