

**BOARD OF SUPERVISORS
WORK SESSION & REGULAR MEETING
MONDAY, NOVEMBER 21, 2022
5:00 P.M.**

The Appomattox County Board of Supervisors held its work session and regular scheduled meeting on Monday, November 21, 2022 at 5:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
William H. Hogan	Appomattox River District
John F. Hinkle	Falling River District
Alfred L. Jones, III	Piney Mountain District

Participated Remotely via telephone @ 6983 Stage Road, Concord, VA

Trevor L. Hipps	Wreck Island District
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Also, Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
Johnnie Roark, Community Development Director
Wanda McCormick, Administrative Assistant/Accounts Payable Clerk
Kayla Marshall, Finance Officer Administrator
Ace Bailey, IT Manager

CALL TO ORDER – Chairman Carter called the meeting to order at 5:00 p.m.

Pledge of Allegiance

Invocation – Mr. Carter

SETTING OF AGENDA

Chairman Carter noted that Item #4, Leash Law under the Action Items has been deleted and that Item #22, Farm Placard under the Attorney's Report will be moved to Appearances at 6:30 p.m. as Sara Henderson, Commissioner of the Revenue will be discussing the Farm Placard. Motion made by Mr. Hogan, seconded by Mr. Jones and carried with all other members present and participating remotely via telephone to approve the setting of the Agenda, as amended.

WORK SESSION

Board of Supervisors went on a tour of the auditorium (future Appomattox Performing Arts Center) and the cafeteria area of the old Elementary School where the Appomattox Christian Academy Vocational Institute will be teaching welding classes.

APPEARANCES

Mrs. Sara Henderson, Commissioner of the Revenue appeared before the Board and discussed new legislation that requires unregistered farm use vehicles to display a DMV-issued permanent farm use placard. The new law will go into effect on July 1, 2023. Also, Supervisor Hogan questioned how this would affect farmers that are currently not being taxed on their farm use equipment/vehicles. Mr. Lacheney, County Attorney will prepare an amendment to the County's Taxation and Fees Ordinance that will exempt motor vehicles that are used primarily for agricultural purposes.

ACTION ITEMS

Schools – Supplemental Appropriation Request

Motion made by Mr. Hinkle, seconded by Mr. Hogan to approve and appropriate Federal Grant funds in the amount of \$56,835.00 to the Schools. Chairman Carter called for a roll call vote: Mr. Jones-yes; Mr. Hinkle-yes; Mr. Hogan-yes, Mr. Carter-yes; Mr. Hipps-yes (participating remotely via telephone).

School Resource Officer Grant

No action was taken on the School Resource Officer grant.

ARPA Projects

ARPA Projects			
Project	Description	Estimated Costs	Status
Trail at Sports Complex	Creating a walking trail surrounding the soccer fields at the sports complex to promote healthier living environments and outdoor recreation (2.18 FAQ)	\$500,000.00	In discussion (John)
Outdoor Bathrooms at Sports Complex	Creating vaulted bathrooms at the sports complex to help mitigate the spread of COVID 19 by having sanitary and sanitizing stations. No well needed. Turn-key (Water infrastructure)	\$75,000.00	Quote
Creating Play Area at Sports Complex	Creating green space for outdoor recreation and to promote a healthier living environment by adding playground equipment to the Sports Complex area. (2.18 FAQ)	\$68,000.00	Anne Acquiring Quote

Lighting Ball Field #4	Adding lighting to Ball Field #4 to increase the viability of the outdoor recreation at the Sports Complex. Teams can now play on a lit field, therefore, more teams able to play night games. (2.18 FAQ)	\$240,000.00	In progress
Improvement of Community Center Play Area	Updating current equipment at the community center to make it a safer and more sanitary outdoor space for children and teens to play. Promoting a healthier lifestyle. (2.18 FAQ)	\$50,000.00	Anne Acquiring Quote
CVEC Broadband	Increasing broadband connectivity to the underserved areas in the county.	\$1,166,200.00	In Progress
Sheriff's Department Bonuses	A \$3,000 bonus payment for Compensation Board funded sworn positions in the Sheriffs' offices, including Sheriffs and Sheriffs' deputies was given. The county approved the same bonus for all non-compensation board officers.	\$26,049.00	Completed
American Civil War Museum Contribution	Help non-profits who were negatively impacted during the pandemic, also supporting tourism and the decrease in attendance during pandemic. (2.9 FAQ)	\$10,000.00	In Discussion
Old Courthouse (Ventilation & Water Pipe)	Replacing old ventilation and water pipes throughout the building to improve air quality and access to healthy drinking water. (2.19 FAQ, 6.1 FAQ)	\$500,000.00	In Discussion
Parking Lot for Soccer Fields/Trail/New Playground	Improving parking and paving the gravel parking lot at the soccer fields to improve green space and promote healthy living. (2.18 FAQ)	\$75,000.00	Waiting for Spring Quote
Improving water pipes at Treasurer's Office	Improving old water pipes to ensure the cleanliness of drinking water.	\$10,000.00	In Discussion

HVAC at Health Dept.	Replacing 4 old AC units with 4 split system heat pumps. Added Iwave air purifying system to units. (2.19 FAQ)	\$29,972.43	Completed
Behavioral/ Mental Health Services	Community-based mental health and substance use disorder programs that deliver evidence-based psychotherapy, crisis support services, medications for opioid use disorder, and/or recovery support. School-based social-emotional support and other mental health services. This would be a reimbursement for services provided.	\$300,000.00	TBD
Community Center Broadband	Implementing Broadband at the Community Center which currently does not have effective internet connection.	\$10,000.00	TBD
Website Upgrade	Update to the current website to better communicate with our citizens regarding the COVID pandemic and other important information. Help create a user-friendly experience for all.	\$30,000.00	TBD
AWARDED: \$3,090,525.00			
TOTAL Spent/Obligated: \$1,432,249.00	TOTAL of Projects:	\$3,090,221.43	
Unspent: \$1,658,003.00	Remaining Balance:	\$303.57	
Approved by ARPA Committee			

Motion made by Mr. Hinkle, seconded by Mr. Jones to approve the projects highlighted in blue that have been recommended by the ARPA Committee. Chairman Carter called for a roll call vote: Mr. Jones-yes; Mr. Hinkle-yes; Mr. Hogan-yes, Mr. Carter-yes; Mr. Hipps-yes (participating remotely via telephone).

Radio Communications Feasibility Study

Motion made by Mr. Hinkle, seconded by Mr. Hogan to approve the transfer of \$123,450.00 from the Operating Reserve and appropriate the funds to a new Radio Feasibility Study line item then pay the CTA invoice from that line item. Chairman Carter called for a roll call vote: Mr. Jones-yes; Mr. Hinkle-yes; Mr. Hogan-yes, Mr. Carter-yes; Mr. Hipps-yes (participating remotely via telephone).

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

October 26-2022 - Farmers Bank Payment	\$99,500.00
November 3, 2022	\$73,848.55
November 17, 2022 - School Renovation	\$482,053.88
November 18, 2022 - CSA	\$169,040.17
November 21, 2022	\$462,920.12
TOTAL:	\$1,287,362.72

STAFF RECOMMENDATION: Please review and consider approval of the attached **invoices** for payment.

Minutes

Please review the following DRAFT minutes for approval:

October 17, 2022 Regular Scheduled Meeting

County SNAP Fund

Please transfer by consent **\$482,053.88** from the **County SNAP Fund** (High School Renovation Bonds) to the General Fund and appropriate the following:

8103-8003 ACHS Renovation 2022 **\$482,053.88**

RE: Invoice paid to Jamerson-Lewis Construction, Inc.

STAFF RECOMMENDATION: Approve recommendation. The fund was established from the County's \$10,000,000 debt service for the High School Renovation project. Remaining balance is \$863,956.02.

Circuit Court - Law Library

Please transfer by consent \$117.43 from the Law Library Fund to the General Fund and supplement to the following:

2101-5804 Law Library **\$117.43**

RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

STAFF RECOMMENDATION: No new local funds are required.

Commissioner of the Revenue Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from line item **1209-5803 Refunds**:

1) Refund Vivian Schrock **\$365.51** for 2022 Personal Property taxes. She resides in Lynchburg City as of 12/27/21.

2) Refund Robin Lynn Quinn **\$588.35** for 2022 Personal Property taxes. She resides in Bedford as of 11/10/21.

STAFF RECOMMENDATION: Consider the above refunds. Transfer by consent from the General Fund and supplement \$953.86 to 1209-5803. No new local funds are required.

Animal Shelter Operations

Please supplement by consent and appropriate the following:

3501-3001	Professional Medical Services	\$237.50
3501-5413	Spay/Neuter Program	\$865.00
3501-5804	Donations	\$165.00

TOTAL:	\$1,267.50
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RE: Funds received from Restitution through Appomattox General District Court (\$237.50); Funds received through adoptions (\$865.00); Donations received for Animal Shelter (\$165.00).

STAFF RECOMMENDATION: No new local funds are required.

County Administration

Please supplement by consent and appropriate the following:

1201-5401	Office Supplies	\$19.99
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RE: Reimbursement from the Railroad Festival for office supplies purchased.

STAFF RECOMMENDATION: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

015-5301-2002	VRS	\$16,235.80
015-5301-2006	Group Life	\$1,066.40
015-5301-2002	ICMA-RC	\$1,384.24

TOTAL:	\$18,686.44
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RE: Reimbursement from DSS for October, 2022 payroll deductions.

STAFF RECOMMENDATION: No new local funds are required.

Four-For-Life Funds for Rescue Squad

Please supplement by consent and appropriate the following:

3203-5607	Appomattox Four-For-Life	\$558.48
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RE: Four-For-Life funds received in the amount of \$18,596.24, this is the difference in the budgeted amount of \$18,037.76.

STAFF RECOMMENDATION: No new local funds are required.

Information Technology

Please supplement by consent and appropriate the following:

1220-4001	Software/Support	\$1,094.00
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RE: Reimbursement from DSS for RDA Financial Software/Support.

STAFF RECOMMENDATION: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5401	Office Supplies	\$645.00
7301-5411	Books	\$10.99
7301-7001	Equipment	\$247.35

TOTAL: \$903.34

STAFF RECOMMENDATION: No new local funds are required. Collections from books and office supplies (\$655.99); ARPA sub-grant via Library of Virginia (\$247.35).

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002	Overtime	\$2,051.85
3102-1003	Part-Time Salaries	\$3,197.70
3102-5503	Travel (Susistance/Lodging)	\$146.90
3102-7005	Motor Vehicle/Equipment	\$5,025.90

TOTAL: \$10,422.35

RE: Reimbursement from ACHS and School Board for security performed by deputies at sporting events (\$2,051.85); Reimbursement from School Board for security performed by part-time deputies (\$3,197.70); Reimbursement from the Virginia Sheriff's Institute for Sheriff's Conference (\$146.90); Reimbursement from VACORP for 2012 Dodge Charger that was totaled (\$4,875.90); Reimbursement for towed vehicle storage fees (\$150.00).

STAFF RECOMMENDATION: No new local funds are required.

Social Services Administration

Please supplement by consent and appropriate the following:

5301-5305	Vehicle Insurance	\$4,603.05
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RE: Reimbursement from DSS for vehicle insurance paid to VACORP by the County.

STAFF RECOMMENDATION: No new local funds are required.

Waterline Expenses

Please supplement by consent and appropriate the following:

082-1800-5101	Electrical Services	\$690.10
082-1800-5203	Telecommunications	\$113.48
082-1800-3004	Repairs/Maintenance	\$19,100.00

TOTAL: \$19,903.58

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

Victim Witness Advocate

Please supplement by consent and appropriate the following:

2220-5501	Travel (Mileage/Meals)	\$7.00
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RE: Reimbursement from Libby Ashby for travel overpayment, (charged to credit card and employee was reimbursed).

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Hogan, seconded by Mr. Hinkle to approve the Consent Agenda, as presented. Chairman Carter called for a roll call vote: Mr. Jones-yes; Mr. Hinkle-yes; Mr. Hogan-yes, Mr. Carter-yes; Mr. Hipps-yes (participating remotely via telephone).

ADMINISTRATOR'S REPORT

- Department Reports
- Sunday, November 27, 2022 – Christmas Tree Lighting Event
- Saturday, December 3, 2022 – Experience the Holiday's Event

REPORTS AND INFORMATIONAL ITEMS

- School Financial Report
- Robert E. Lee Soil & Water Conservation District Board of Directors Meeting Minutes

SUPERVISOR CONCERNS

Mr. Hinkle stated that he hoped that the new Electoral Board will be friendlier than the past Board.

Mr. Carter expressed his sympathy to the family of Mr. Roy Hopkins who passed away. Mr. Carter stated that Mr. Hopkins had worked for the County of Appomattox for over 30 years as a Deputy with the Sheriff's Department. Mr. Carter also extended his sympathy to Major Richardson and his family for their loss. Staff will send out sympathy cards on behalf of the Board of Supervisors to these families.

CLOSED SESSION

Mr. Lacheney, County Attorney read the following Resolution to authorize a Closed Meeting:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter(s):

- Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel concerning Carver Price Museum.

WHEREAS, pursuant to: §2.2-3711 (A)(8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforesated matters in Closed Meeting.

Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all other members present and participating remotely via telephone, voting yes to enter into closed session at 7:12 p.m.

Mrs. Wanda McCormick read the following closed session certification at 7:26 p.m.:
To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Mrs. McCormick called for a roll call vote: Mr. Hipps-yes (participating remotely via telephone); Mr. Jones-yes; Mr. Carter-yes; Mr. Hogan-yes; Mr. Hinkle-yes.

ADJOURNMENT

Motion made by Mr. Hinkle, seconded by Mr. Carter and carried with all other members present and participating remotely via telephone, voting yes to adjourn at 7:27 p.m.

Samuel E. Carter, Chairman