

**BOARD OF SUPERVISORS
REGULAR SCHEDULED MEETING
Tuesday, February 20, 2024
6:00 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Tuesday, February 20, 2024, at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
Kenneth Wolfskill	Appomattox River District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
Alfred L. Jones, III	Piney Mountain District

Also, Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
Johnnie Roark, Planning/Zoning/Economic Administrator/Deputy Director of Operations
Janet McConville, Finance Specialist II
Wanda McCormick, Finance Specialist III

CALL TO ORDER – Chairman Hinkle called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Invocation – Rev. Jones

SETTING OF AGENDA

Rev. Jones requested clarification and discussion on proper Board governing procedure which includes adding items to the agenda and voting.

Motion made by Rev. Jones, seconded by Mr. Carter to approve the agenda with the amendment to include a discussion on Board policy regarding voting (Action Item1). Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes.

CITIZEN PUBLIC COMMENT PERIOD

The following citizens addressed the Board in opposition of the termination of the Public Safety Director:

- Mr. Monte Mays – 2896 Snapps Mill Rd., Appomattox, VA
- Mr. Dennis Torrence – 4878 River Ridge Rd., Appomattox, VA
- Mrs. Pat Torrence – 4878 River Ridge Rd., Appomattox, VA
- Mrs. Linda Mays – 2896 Snapps Mill Rd., Appomattox, VA
- Mrs. Barbara Williams – 187 Azalea Ln., Appomattox, VA
- Rev. Michael Duncan – 321 Acorn Dr., Appomattox, VA

APPEARANCES

Resolution in Honor of National FFA Week – February 17-24, 2024 - The Appomattox County Board of Supervisors adopted a resolution recognizing February 17-24, 2024, as National FFA Week, and also recognized the Appomattox FFA Chapter. Miss Braelyn Floyd, Appomattox Senior FFA Chapter Reporter accepted the Resolution.

Resolution in Honor of National FFA Week February 17-24-2024

WHEREAS, FFA and agricultural education provide a strong foundation for the youth of America and the future of food, fiber, and natural resources systems; and

WHEREAS, FFA promotes premier leadership, personal growth and career success among its members; and

WHEREAS, agricultural education and FFA ensure a steady supply of young professionals to meet the growing needs in the science, business, and technology of agriculture; and

WHEREAS, the FFA motto — “Learning to Do, Doing to Learn, Earning to Live, Living to Serve” — gives direction and purpose to these students who take an active role in succeeding in agricultural education; and

WHEREAS, FFA promotes citizenship, volunteerism, patriotism and cooperation; and

WHEREAS, Appomattox County High School and Appomattox Middle School have agricultural education programs and 100% membership in the National FFA Organization.

NOW, THEREFORE BE IT RESOLVED THAT the Appomattox County Board of Supervisors does hereby recognize the week of Feb. 17-24, 2024, as National FFA Week.

ADOPTED by the Board of Supervisors of Appomattox County on this 20th day of February, 2024.

Motion made by Rev. Jones, seconded by Mr. Hipps to adopt the resolution recognizing February 17-24, 2024, as National FFA Week. Chairman Hinkle called for a roll call vote: Mr. Hipps-yes; Mr. Jones-yes; Mr. Hinkle-yes; Mr. Wolfskill-yes, Mr. Carter-yes.

Sheriff Robby Richardson appeared before the Board to request a salary supplement for two secretaries in the department and the Sheriff’s stipend. All of the money is currently appropriated within the Sheriff Department’s current budget.

Motion made by Rev. Jones, seconded by Mr. Wolfskill to approve the salary supplement for the Sheriff Department’s secretaries and the Sheriff’s stipend from the Sheriff Department’s

current budget. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes.

Sheriff Richardson addressed the Board a second time about the Sheriff Department's FY25 budget request that includes more deputies.

Lindsey Hix, Director of Social Services appeared before the Board to discuss the DSS FY2025 budget request.

Mr. Don Jones, President of the Appomattox Tourism Committee appeared before the Board to discuss the FY2025 funding and budget request. Mr. Jones shared the committee's efforts and accomplishments in promoting Appomattox attractions and events.

Upon request by Chairman Hinkle, Mr. Lacheney, County Attorney, explained that personnel matters are not transparent by law in order to protect individuals' privacy.

ACTION ITEMS

Board Policy Regarding Voting

Rev. Jones discussed his concerns about previous personnel decisions made by the Board without his prior knowledge. He would like to get clarification on Board procedure, getting items on the agenda and the proper voting procedure. Rev. Jones wants to ensure that the citizens of Appomattox County are kept informed of Board decisions. Rev. Jones explained his position that it is unfair to bring up certain issues without all Board members knowing beforehand, and having the decision thrust upon Board members who have had no prior knowledge of the issue. Mr. Jones explained his opinion that when the Board members make personnel decisions, a roll call vote should be taken after coming out of closed session.

Mr. Hinkle asked Mr. Lacheney for clarification on the Board's role in personnel matters. Mr. Hinkle stated that the Board does not vote on any matter in closed session. Mr. Lacheney will discuss the Board's role in personnel matters further in closed session.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

February 2, 2024	\$20,188.01
February 15, 2024 - Juror Checks	\$2,000.00
February 16, 2024 - CSA	\$259,007.60
February 20, 2024	\$445,312.45
TOTAL:	\$726,508.06

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:
January 22, 2024, Regular Scheduled Meeting

Animal Shelter Operations

Please supplement by consent and appropriate the following:

3501-5413 Spay/Neuter Program	\$1,170.00
3501-5804 Donations	\$100.00
TOTAL:	\$1,270.00

RE: Funds received through adoptions (\$1,170.00); Donations received for animal shelter (\$100.00).

STAFF RECOMMENDATION: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5401 Office Supplies	\$418.00
7301-5411 Books	\$100.45
7301-5415 Summer Reading	\$312.60
TOTAL:	\$831.05

RE: Collection for library fees, books and donations.

STAFF RECOMMENDATION: No new local funds are required

Commissioner of the Revenue Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from line item **1209-5803 Refunds**:

- Refund Houston Eugene Kincaid, Jr. \$627.98 for 2021, 2022 and 2023 Personal Property taxes. He provided paperwork for an item on his personal property that was disposed of on February 1, 2020.
- Refund Khyla Lashon Arrellano \$99.12 for 2023 Personal Property taxes. She lives in Prince Edward County and has paid them for 2023 taxes.

STAFF RECOMMENDATION: Consider the above refunds. Transfer by consent from the General Fund and supplement \$727.10 to 1209-5803. No new local funds are required.

Waterline

Please supplement by consent and appropriate the following:

082-1800-5101 Electrical Services	\$684.02
082-1800-5203 Telecommunications	\$59.33
TOTAL:	\$743.35

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required

General Properties

Please supplement by consent and appropriate the following:

4302-3004 Maintenance	\$174.99
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RE: Credit refund from The Sherwin-Williams Company

STAFF RECOMMENDATION: No new local funds are required.

Social Services - VPA Fund

Please supplement by consent and appropriate the following:

015-5301-1001 Salaries & Wages **\$17,656.00**

RE: Additional State funds received

STAFF RECOMMENDATION: No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002 Overtime \$1,382.35

3102-1003 Part-Time \$1,043.64

3102-5401 Office Supplies \$45.52

3102-5408 Vehicle/Gas \$50.00

3102-5815 DCJS ARPA Grant \$28,000.00

TOTAL: \$30,521.51

RE: Reimbursement from School Board for AMS and ACHS security for games (\$1,382.35);

Reimbursement from School Board for extra security performed by deputies (\$1,043.64);

Fees for FOIA requests (\$45.52); Additional ARPA Grant funds received from DCJS (\$28,000.00).

STAFF RECOMMENDATION: No new local funds are required.

Clerk of Circuit Court

Please supplement by consent and appropriate the following:

2106-3002 Professional Services **\$38,528.50**

RE: Circuit Court Records Preservation Program grant funds received from the State Library of Virginia.

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Hipps, seconded by Mr. Wolfskill to approve the Consent Agenda as presented. Chairman Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes

ATTORNEY'S REPORT

None

ADMINISTRATOR'S REPORT

- Event organizers Cindy Hall and Patrick Walsh are organizing a country music event on June 15th and are requesting use of the County parking lot at Social Services for the event.

Motion made by Mr. Carter, seconded by Mr. Wolfskill to allow the June 15th event organizers the use of the County parking lot. Motion rescinded. There was unanimous agreement by Board members to allow the use of the County's parking lot for the June 15th event.

- Surprise inspection at the Animal Shelter today based on a complaint that was received. The inspection went well and there were no negative findings.
- Board members were included on an email from Dr. Paul Michael Raymond stating his support for law enforcement.

- The Courthouse Construction Committee is making progress and will provide an update to the Board members at the March 18, 2024 Board of Supervisors meeting.

REPORTS AND INFORMATIONAL ITEMS

- Social Services Board Appointment – Thank you letter from Barbara Williams.
- Robert E. Lee Soil & Water Conservation District Meeting Minutes for Nov. 6, 2023.

SUPERVISOR CONCERNS

Rev. Jones is concerned about the possibility of a rising situation where supporting law enforcement will be at odds with supporting education, and he feels that the Board can take care of both.

Rev. Jones shared a citizen concern (Jason Smith of Walnut Hill Rd.) about the increasing problem of illegal trash dumping on his property. This is the second time he has approached the Board about the illegal trash dumping.

Rev. Jones would like the Board to look into the measures that other counties are taking concerning illegal dumping.

Mr. Carter would like to see an updated monthly report that shows any kind of movement at the transfer station in Concord.

CLOSED SESSION

Tom, Lacheney, County Attorney, read the following Resolution to authorize a Closed Meeting:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter(s):

- Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning E911.
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body concerning Trash Authority lawsuit.
- Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel concerning Committees, Carver Price, Vocational Training Facility, Bos Authority, and Emmanuel Tire

WHEREAS, pursuant to: §2.2-3711(A)(1) (A)(7) and (A)(8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforesaid matters in Closed

Meeting.

Motion made by Mr. Carter, seconded by Mr. Wolfskill to enter into closed session at 7:14 p.m. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes.

Mrs. Wanda McCormick read the following closed session certification at 8:23 p.m. To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Mrs. McCormick called for a roll call vote: Mr. Hipps-yes; Rev. Jones-yes; Mr. Carter-yes; Mr. Hinkle-yes; Mr. Wolfskill-yes.

UPCOMING MEETINGS

Tuesday, March 5, 2024 @ 5:30 p.m.
Joint County/School Board Work Session
Board of Supervisors Meeting Room
171 Price Ln., Appomattox, Virginia 24522

Tuesday, March 12, 2024 @ 5:00 p.m.
Budget Work Session
Administration Conference Room
153A Morton Lane, Appomattox, Virginia 24522

Monday, March 18, 2024 @ 6:00 p.m.
Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Ln., Appomattox, Virginia 24522

ADJOURNMENT

Motion made by Mr. Carter, seconded by Mr. Hinkle and carried with all other members present voting yes, to adjourn at 8:25 p.m.

John Hinkle, Chairman