

**BOARD OF SUPERVISORS
REGULAR SCHEDULED MEETING
MONDAY, APRIL 15, 2024
6:00 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Monday, April 15, 2024, at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
Kenneth Wolfskill	Appomattox River District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
Alfred L. Jones, III	Piney Mountain District

Also, Present:

Susan M. Adams, County Administrator
Kelley Kemp, Attorney
Johnnie Roark, Planning/Zoning/Economic Administrator/Deputy Director of Operations
John Spencer, Information Systems Manager/Purchasing Agent
John Vannoy, Public Safety Manager
Janet McConville, Finance Specialist II
Wanda McCormick, Finance Specialist III

CALL TO ORDER – Chairman Hinkle called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Invocation – Mr. Wolfskill

SETTING OF AGENDA

Mr. Hinkle requested that the agenda be amended to add a Closed Session before the Budget Work Session, and also to add Item 1A - Appomattox County Rescue Squad under Budget Work Session.

Motion made by Mr. Hinkle, seconded by Rev. Jones to approve the agenda with the amendment to include a Closed Session before the Budget Work Session, and also to add Item 1A – Appomattox County Rescue Squad under Budget Work Session. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes.

CLOSED SESSION

Mr. Hinkle, Chair of the Board, read the following Resolution authorizing a Closed Meeting:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter:

Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

WHEREAS, pursuant to: §2.2-3711(A)(1), (A)(3), (A)(5), and (A)(8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforesated matters in Closed Meeting.

Motion made by Mr. Hinkle, seconded by Mr. Carter to enter into closed session at 6:02 p.m. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

Mrs. Wanda McCormick read the following closed session certification at 6:20 p.m. To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Mrs. McCormick called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

Motion made by Rev. Jones, seconded by Mr. Wolfskill to authorize staff to advertise and schedule a Public Hearing on May 20, 2024, Board of Supervisor's meeting , at 6:00 p.m. to receive public comment on the disposal of county property. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

BUDGET WORK SESSION

Robert E. Lee Soil & Water Conservation District

Ms. Cindy Miller and Ms. Katelin Savage, representing Robert E. Lee Soil & Water Conservation District, presented the FY25 community agency funding request.

Appomattox County Rescue Squad

Susan Walton, President of the Appomattox County Rescue Squad, presented the FY25 community agency funding request to the Board.

Mr. Hinkle invited the Appomattox County Rescue Squad Board to meet with the Board of Supervisors at an agreed-upon time for discussion of current issues.

CITIZEN PUBLIC COMMENT PERIOD

No public participants

APPEARANCES

Mr. Robert Brown, VDOT Appomattox Residency Administrator, presented the Rural Rustic Priority list and the VDOT Six-Year Plan for review.

Motion made by Rev. Jones, seconded by Mr. Hipps to authorize staff to advertise and schedule a Public Hearing on May 20, 2024, Board of Supervisor's meeting , at 6:00 p.m. to receive public comment on the Rural Rustic Priority list and the VDOT Six-Year Plan. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

Mr. John Vannoy, Interim Public Safety Manager, presented an update on Public Safety. Mr. Vannoy recognized the dispatchers for "Dispatcher's Week."

Mr. John Spencer, Purchasing Agent, provided the Reassessment update and recommendations.

Motion made by Mr. Wolfskill, seconded by Mr. Hipps to contract with Pierson Appraisal Company to reassess property values to go into effect January 2026. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

ACTION ITEMS

Schedule Public Hearing – RZ240193-Mallory L. Bryant – the Board considered scheduling a Public Hearing to receive comments on the rezoning petition of Mallory L. Bryant, who proposes to rezone 2.36 acres (two parcels) on Mini Ball Lane in the Vera Community from R-1, Low Density Residential to A-1, Agricultural. Ms. Bryant intends to place a manufactured home on the property. The Planning Commission considered the petition earlier this month and recommended the rezoning 5-2 (Almond, Trent dissenting). STAFF RECOMMENDATION: Please authorize staff to schedule a Public Hearing for the May 20, 2024, regular meeting of the Board of Supervisors to receive comments from the public.

Motion made by Mr. Hipps, seconded by Mr. Wolfskill to authorize staff to advertise and schedule a Public Hearing on May 20, 2024, Board of Supervisor's meeting , at 6:00 p.m. to receive public comment on rezoning petition of Mallory L. Bryant, who proposes to rezone 2.36 acres on Mini Ball Lane in the Vera Community from R-1, Low Density Residential to A-1, Agricultural. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

Schedule Public Hearing – Amendment to Comprehensive Plan

A Public Hearing is needed to receive comments on a proposed amendment to the Transportation Element of the Appomattox County Comprehensive Plan. The Town of Pamplin has requested an amendment to include the "Pamplin Main Street Improvement Project" in the plan in order to improve their opportunities for future transportation funding. The project includes stormwater drainage improvements, streetscaping, sidewalk improvements, and curb and guttering along storefronts on Main Street. The Comprehensive Plan is a joint plan between the County and the Town of Pamplin, therefore both bodies must consider this amendment. The Planning Commission met earlier this month and unanimously recommended approval of the amendment, as presented.

STAFF RECOMMENDATION: Please authorize staff to schedule a Public Hearing for the Board's next regular meeting, May 20, 2024, to receive comments from the public.

Motion made by Rev. Jones, seconded by Mr. Carter to advertise and schedule a Public hearing on May 20, 2024, Board of Supervisor's meeting, at 6:00 p.m. to receive public comment on a proposed amendment to the Transportation element of the Appomattox County Comprehensive Plan. The Town of Pamplin has requested an amendment to include the "Pamplin Main Street Improvement Project" in the plan in order to improve their opportunities for future transportation funding. The project includes stormwater drainage improvements, streetscaping, sidewalk improvements, and curb and guttering along storefronts on Main Street. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

COMMITTEE APPOINTMENTS

Southside Virginia Alcohol Safety Action Program

Appoint a representative to serve a 3-year term on the Southside Virginia Alcohol Safety Action Policy Board. Meetings of this board will be held quarterly to allow for regular input from the appointed representative.

STAFF RECOMMENDATION: Appoint a representative to the Southside Virginia Alcohol Safety Action Policy Board to serve a 3-year term.

The appointment of a representative to the Southside Virginia Alcohol Safety Action Program was tabled until the May 20, 2024 Regular Board of Supervisors meeting.

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

March 27, 2024	\$48,471.88
April 4, 2024	\$40,436.32
April 11, 2024 -Juror Checks	\$2,650.00
April 12, 2024 -CSA	\$231,818.01
April 15, 2024	\$732,531.37
TOTAL:	\$1,055,907.58

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:

February 13, 2024, Budget Work Session

March 12, 2024, Budget Work Session

March 18, 2024, Regular Scheduled Meeting

Commissioner of the Revenue Refund Request

Mrs. Sara Henderson, Commissioner of the Revenue, is requesting the following to be paid from line item 1209-5803 Refunds:

- Refund Mark Enos Letterman \$756.75 for 2016 & 2017 Real Estate Taxes. He qualifies for the Veteran's Exemption.

STAFF RECOMMENDATION: Consider the above refund. Transfer by consent from the General Fund and supplement \$756.75 to 1209-5803. No new local funds are required.

E911

Please supplement by consent and appropriate the following:

3606-5504 Travel (Convention/Educ/Training) \$1,750.88

RE: Reimbursement from the Virginia Department of Emergency Management for conference training.

STAFF RECOMMENDATION: No new local funds are required.

Rescue Squads

Please supplement by consent and appropriate the following:

3203-5607 Appomattox Four-For-Life \$106.88

RE: Four-For-Life funds received from the Office of Emergency Medical Services in the amount of \$18,703.36. Difference in budgeted amount of \$18,596.48.

STAFF RECOMMENDATION: No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-5401 Office Supplies \$122.26

3102-5812 Canine Supplies(Donations) \$141.00

TOTAL: \$263.26

RE: FOIA request (\$22.26); Solicitor license fee collected (\$100.00); Donations received for canines (\$141.00).

STAFF RECOMMENDATION: No new local funds are required.

Animal Shelter Operations

Please supplement by consent and appropriate the following:

3501-3001 Professional Medical Services \$11,342.93

3501-5413 Spay/Neuter Program \$970.00

3501-5804 Donations \$328.00

TOTAL: \$12,640.93

RE: Reimbursement from the Commonwealth of Virginia for horse care investigation (\$10,683.93); Restitution for animal medical expenses (\$659.00); Funds received through adoptions (\$970.00); Donations received for animal shelter (\$328.00) STAFF
RECOMMENDATION: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

015-5301-2002	VRS	\$12,929.50
015-5301-2006	Group Life	\$859.09
015-5301-2002	ICMA-RC	\$1,372.58
TOTAL:		\$15,161.17

RE: Reimbursement from DSS for March, 2024 payroll deductions.
STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Carter, seconded by Mr. Wolfskill to approve the Consent Agenda as presented. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

ATTORNEY'S REPORT

None

ADMINISTRATOR'S REPORT

- Mrs. Adams thanked Kelly Kemp for attending the meeting on short notice upon the passing of Mr. Lacheney. Mrs. Adams expressed condolences to the Lacheney family and noted his work and dedication to the County.
- Possible dates and the suggested agenda were shared from the Town Manager for a joint meeting with the Town Council and the Board.
- Mrs. Adams gave an update on the Radio System. Mrs. Adams commended the group of people that are diligently working to improve the radio system.
- The Library Board has named a new director, Cindy Scheu, with a starting date of May 1st.
- The sports complex has some updates and safety improvements.

Mr. Carter requested data related to the transfer station. To date, there has been no data received.

REPORTS AND INFORMATIONAL ITEMS

- Robert E. Lee Soil & Water Conservation District Meeting Minutes
- Commonwealth Transportation Board (CTB) -announced a public meeting for citizen comment on the projects to be included in the FY2025 Six-Year Improvement Program.
- School Finance Report

- Virginia Career Works – Central Region Newsletter
- High Bridge Trail State Park – invitation to ceremony on the opening of the trail in Pamplin City.
- University of Virginia Training Notification

SUPERVISOR CONCERNS

- Mr. Hipps recognized the Boy Scouts in attendance.
- Mr. Hipps expressed condolences to Henderson and Lacheney families. (echoed by Mr. Hinkle)

CLOSED SESSION

Mr. Hinkle, Board Chair, read the following Resolution to authorize a Closed Meeting:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter(s):

Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body concerning CCUSA.

Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning E911 and the Victim Witness Program.

WHEREAS, pursuant to: §2.2-3711(A)(1), (A)(3), (A)(5), and (A)(8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforesaid matters in Closed Meeting.

Motion made by Rev. Jones, seconded by Mr. Carter to enter into closed session at 7:20 p.m. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes.

Mrs. Wanda McCormick read the following closed session certification at 7:35 p.m. To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Mrs. McCormick called for a roll call vote: Mr. Hipps-yes; Rev. Jones-yes; Mr. Carter-yes; Mr. Hinkle-yes; Mr. Wolfskill-yes.

Motion made by Mr. Wolfskill, seconded by Mr. Carter, to appoint John Vannoy as the Public Safety Manager. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes.

UPCOMING MEETINGS

Tuesday, April 23, 2024 @ 5:00 p.m.

Budget Work Session

County Administration Conference Room

153-A Morton Lane, Appomattox, VA 24522

Monday, April 29, 2024 @ 6:00 p.m.

Budget Work Session

County Administration Conference Room

153-A Morton Ln., Appomattox, Virginia 24522

ADJOURNMENT

Motion made by Mr. Carter, seconded by Mr. Hinkle and carried with all other members present voting yes, to adjourn at 7:40 p.m.

John Hinkle, Chairman