

**BOARD OF SUPERVISORS
REGULAR SCHEDULED MEETING
MONDAY, May 20, 2024
6:00 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Monday, May 20, 2024, at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
Kenneth Wolfskill	Appomattox River District
Trevor L. Hipps	Wreck Island District
Alfred L. Jones, III	Piney Mountain District

Remote Via Telephone

John F. Hinkle Falling River District
Location: 1111 Irving Garrish Hwy., Ocracoke, NC 27960

Also, Present:

Susan M. Adams, County Administrator
Kelley Kemp, Attorney
Johnnie Roark, Community Development Director
Janet McConville, Finance Specialist II
Wanda McCormick, Finance Specialist III

CALL TO ORDER – Vice-Chairman Jones called the meeting to order at 6:00 p.m.
Pledge of Allegiance
Invocation – Rev. Jones

SETTING OF AGENDA

Ms. Adams requested that the agenda be amended to allow Sheriff Richardson to speak to the Board about a grant for the purchase of radios and about security cameras for the Courthouse and Sheriff's office.

Motion made by Mr. Wolfskill, seconded by Mr. Hipps to approve the agenda with the amendment to add an item (5A) to allow for Sheriff Richardson to address the Board about a grant for the purchase of radios and about security cameras for the Courthouse and Sheriff's office. Rev. Jones called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes (remotely via telephone).

CITIZEN PUBLIC COMMENT PERIOD

Helen Adams of Turkey Rd., Appomattox addressed her concerns about the sale of property in the Oakville community.

PUBLIC HEARING

Amendment to Comprehensive Plan-Pamplin Main Street Improvement Project

At 6:05 p.m. after due notice was given, Rev. Jones called the Public Hearing to order to receive comments on the Amendment to the 2021 Appomattox Comprehensive Plan, to add the Pamplin Main Street Improvement Project. After receiving no public comments, the Public Hearing was closed at 6:07 p.m.

Motion made by Mr. Carter, seconded by Mr. Wolfskill to close the Public Hearing and to approve the Amendment to the Comprehensive Plan to add the Pamplin Main Street Improvement Project. Rev. Jones called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes (remotely via telephone), Rev. Jones-yes, Mr. Wolfskill-yes.

VDOT Secondary Six-Year Plan, Fiscal Years 2025 through 2030

At 6:07 p.m. after due notice was given, Rev. Jones called the Public Hearing to order to receive comments on the VDOT Secondary Six-Year Plan for fiscal years 2025 through 2030 and on the Secondary System Construction Budget for fiscal year 2025. After receiving no public comments, the Public Hearing was closed at 6:08 p.m.

Motion made by Mr. Hipps, seconded by Mr. Wolfskill to close the public hearing for the VDOT Secondary Six-Year Plan, Fiscal Years 2025 through 2030. Rev. Jones called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes (remotely via telephone), Rev. Jones-yes and Mr. Wolfskill-yes.

Mr. Robert Brown of VDOT addressed the Board about the time line for paving Depot Ln. Mr. Brown explained that Depot Ln. can be added to the Unpaved Road Priority List. Motion made by Mr. Hinkle, seconded by Mr. Wolfskill, to add Depot Lane to the Unpaved Road Priority List. Motion failed. No vote was needed.

Motion made by Mr. Carter, seconded by Mr. Wolfskill to adopt the VDOT Secondary Six-Year Plan, Fiscal Years 2025 through 2030. Rev. Jones called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes (remotely via telephone), Rev. Jones-yes and Mr. Wolfskill-yes.

RZ-240193 – Mallory L. Bryant/Darrell W. Bryant

At 6:13 p.m. after due notice was given, Rev. Jones called the Public Hearing to order to receive comments on the RZ-240193 Mallory L. Bryant/Darrell W. Bryant.

Mikayla Bryant of 897 Lee Grant Ave, and Connie Bryant of 435 Mini Ball Ln., both addressed the Board to comment on their family's petition to request rezoning of property on Mini Ball Lane. Johnnie Roark answered the Board member's questions regarding the zoning request. The Public Hearing was closed at 6:21 p.m. after receiving no further comments.

Motion made by Mr. Carter, seconded by Mr. Hipps to approve rezoning of two parcels located on Mini Ball Lane, in the Vera community, from R-1, Low-Density Residential Zoning District to A-1, Agricultural Zoning District. The parcels are identified as Tax Map Identification Numbers 41 (4) 12 and 41 (4) 13 and total 2.36 acres. Rev. Jones called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes (remotely via telephone), Rev. Jones-yes and Mr. Wolfskill-yes.

“Proposed FY2025 Budget

At 6:22 p.m. after due notice was given, Rev. Jones called the Public Hearing to order to receive comments on the “Proposed” FY2025 Budget in the amount of \$53,991.082. Ms. Susan Adams, County Administrator, presented the proposed FY2025 budget to the Board. Dr. Jason Tibbs, Director of Finance and Human Resources for Appomattox County Public Schools, addressed the Board to request full funding of the Appomattox County Public Schools FY2025 budget request. The Public Hearing was closed at 6:39 p.m. after receiving no further comments.

Sale of Property

At 6:40 p.m. after due notice was given, Rev. Jones called the Public Hearing to order to receive comments on the Sale of property located at the intersection of Oakville Road and Piney Mountain Road. Iris Woody of 1430 Piney Mountain Rd., commented on the unsafe conditions of the intersection of Oakville Road and Piney Mountain Road. Ms. Susan Adams explained that this property is not the Oakville Ruritan Club property, and stated that if the property were to be developed, then a transportation study would be required. Johnnie Roark answered the Board’s questions regarding the VDOT rules for the property entrance. The Public Hearing was closed at 6:50 p.m. after receiving no further comments.

Motion made by Mr. Hipps, seconded by Mr. Wolfskill to adopt the Resolution to authorize the sale of property located at the intersection of Oakville Road and Piney Mountain road, Tax Map Identification Number 27 (A) 83 and to allow the County Administrator to sign all related documents. Rev. Jones called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes (remotely via telephone), Rev. Jones-no, and Mr. Wolfskill-yes. Motion carried 4-1.

A RESOLUTION OF THE APPOMATTOX BOARD OF SUPERVISORS APPROVING THE SALE OF REAL PROPERTY OWNED BY THE COUNTY SPECIFICALLY

TAX MAP PARCEL ID 27 A 83

WHEREAS, Appomattox County currently owns property at 5288 Oakville Road and identified as Tax Map Parcel# 27 A 83; and

WHEREAS, said parcel is approximately 2.14 acres and is located at the corner of Oakville Road and Piney Mountain Road; and

WHEREAS, the property has no structure on it and is otherwise unimproved; and

WHEREAS, the Board of Supervisors desires to dispose of the property to facilitate economic development; and

WHEREAS, the Board of Supervisors held a duly advertised Public Hearing on May 20, 2024 to receive public comment on this matter.

NOW THEREFORE BE IT RESOLVED that the Appomattox Board of Supervisors authorizes the sale of the Tax Map Parcel# 27 A 83 and further authorizes the County Administrator to sign all documents associated with a contract to purchase this parcel.

ADOPTED by the Board of Supervisors of Appomattox County on this 20th day of May, 2024.

Sheriff Richardson – Communications Grant

Sheriff Richardson addressed the Board to request 25% matching funds for a communications grant which will fund radios for the Sheriff's office. The total grant is \$89,368.00, and the county's cost is \$22,342.00.

Motion made by Mr. Wolfskill, seconded by Mr. Carter to approve \$22,342.00 in matching funds for the communications grant for the Appomattox County Sheriff's Office. Rev. Jones called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes (remotely via telephone), Rev. Jones-yes, and Mr. Wolfskill-yes.

Sheriff Richardson – Court and ACSO Camera Systems Update

Sheriff Richardson addressed the Board to request approval of a project to update the camera systems for the Courthouse and Sheriff's office, and presented vendor quotes.

Motion made by Mr. Wolfskill, seconded by Mr. Hipps to adopt two projects to update the camera systems for the Courthouse (\$48,880) and Sheriff's office (\$21,680). Rev. Jones called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes (remotely via telephone), Rev. Jones-yes, and Mr. Wolfskill-yes.

COMMITTEE APPOINTMENTS

Southside Virginia Alcohol Safety Action Program

Motion made by Mr. Carter, seconded by Mr. Hipps and carried by all members present, and Mr. Hinkle participating via telephone, voting yes to appoint Sheriff Richardson to the Southside Virginia Alcohol Safety Action Program.

Courtland Festival Park Board of Directors Appointment

Motion made by Mr. Carter, seconded by Mr. Hipps and carried by all members present, and Mr. Hinkle participating via telephone, voting yes to appoint Mr. Cody W. Drinkard to the Courtland Board of Directors.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment: May 2, 2024 \$54,793.95

May 17, 2024 - CSA \$283,185.64

May 20, 2024 \$422,810.04

TOTAL: \$760,789.63

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:
April 15, 2024, Regular Scheduled Meeting
April 23, 2024, Budget Work Session

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002 Overtime	\$ 5,913.07
3102-1003 Part-Time	\$ 1,565.46
3102-5408 Vehicle/Gas Supplies	\$16,623.30
3102-5409 Police Supplies/Ammo	\$ 2,000.00

TOTAL: \$26,101.83

RE: Reimbursement from The City of Lynchburg for Crisis Intervention Team overtime hours worked by Deputy Meeks (\$2,341.17); Reimbursement from DCJS for TDO/ECO overtime hours worked by deputies (\$780.00); Reimbursement from the School Board for security performed by deputies at the baseball and softball games (\$2,791.90); Reimbursement from School Board for extra school security performed by deputies (\$1,565.46); Reimbursement from Sandrof Auto Center for repair damage that was not approved (\$105.30); Reimbursement from Joseph W. Keys for 2003 Chevrolet P/U storage fees (\$150.00); Reimbursement from VACORP for damages to a 2018 Dodge Charger (\$16,363.00); Donation from Appomattox Moose Lodge #975 for police supplies/ammo (\$2,000.00).

STAFF RECOMMENDATION: No new local funds are required.

Animal Shelter Operations

Please supplement by consent and appropriate the following:

3501-5413 Spay/Neuter Program	\$1,670.00
3501-5804 Donations	\$ 435.00

TOTAL: \$2,105.00

RE: Funds received through adoptions (\$1,670.00); Donations received for animal shelter (\$435.00).

STAFF RECOMMENDATION: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

015-5301-2002 VRS	\$13,568.84
015-5301-2006 Group Life	\$ 902.25
015-5301-2002 ICMA-RC	\$ 1,438.40

TOTAL: \$15,909.49

RE: Reimbursement from DSS for April 2024 payroll deductions

STAFF RECOMMENDATION: No new local funds are required.

County Administration

Please supplement by consent and appropriate the following:

1201-5504 Travel (Convention/Educ/Training)	\$325.00
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RE: Reimbursement from the University of Virginia for a conference that could not be attended by staff.

STAFF RECOMMENDATION: No new local funds are required.

Children's Services Act (CSA)

Please supplement by consent and appropriate the following:

5310-3001 Professional Services \$304.00

RE: Reimbursement from KidsPeace for overpayment.

STAFF RECOMMENDATION: No new local funds are required.

Waterline

Please supplement by consent and appropriate the following:

082-1800-5101 Electrical Services \$688.91

082-1800-5203 Telecommunications \$ 59.33

TOTAL: \$748.24

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

Commonwealth's Attorney's Office

Please supplement by consent and appropriate the following:

2201-5501 Travel (Mileage/Meals) \$456.31

2201-5504 Travel (Convention/Educ/Training) \$378.15

TOTAL: \$834.46

RE: Reimbursement from the Commonwealth's Attorneys' Services Council for Kia Scott to attend the 2024 Spring Institute Conference.

STAFF RECOMMENDATION: No new local funds are required.

Board of Supervisors

Please supplement by consent and appropriate the following:

1101-5804 Operating Reserve \$20,417.29

RE: Reimbursement from VACORP Claims for forged/altered county check #33645 in the amount of \$20,667.29 minus \$250.00 crime deductible. (Check #33645 was issued to Newport News BH Center, 17579 Warwick Blvd, Newport News, VA 23603 and was altered to Pay To The Order Of: Santeria Graham, 904 Bryton Trace, Columbia, SC 29210.

STAFF RECOMMENDATION: No new local funds are required.

Circuit Court - Law Library

Please transfer by consent \$718.46 from the Law Library Fund to the General Fund and supplement to the following:

2101-5804 Law Library \$718.46

RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Hipps, seconded by Mr. Carter to approve the Consent Agenda. Rev. Jones called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes (remotely via telephone), Rev. Jones-yes, and Mr. Wolfskill-yes.

ADMINISTRATOR'S REPORT

Departmental reports were shared with the Board. Ms. Adams shared the per pupil expenditure data along with a comparison of the budget information of all counties in Region 8 that correlates with the per pupil expenditure data.

REPORTS AND INFORMATIONAL ITEMS

- Sands Anderson Delinquent Tax Status Report
- School Financial Report
- Robert E. Lee Soil & Water Conservation District Meeting Minutes

SUPERVISOR CONCERNS

Mr. Hipps explained to public participants that the Board voted at this meeting on the sale of the property in Oakville, and not approval of any type of development or project. Mr. Hipps explained that he would not approve a project that has not met requirements for safety.

Mr. Hinkle stated that he agreed with Mr. Hipps' comments that projects will meet safety requirements before being approved. Mr. Hinkle also explained that if the County has property that does not have future usefulness to the County, then the County should sell it so it can produce real estate revenue.

Rev. Jones explained that it has been a distinct honor to chair the Board today, and recognized that many African-Americans have not had the opportunities to be recognized for their contributions to the community. Rev. Jones noted the accomplishments of Rev. R. Q. Lawing, Mozella Jordan Price, extension agent Mr. James, and Lacy Webb.

CLOSED SESSION

County Attorney, Kelley Kemp read the following resolution authorizing a closed meeting:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter(s):

Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body, specifically regarding the regional landfill.

Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel concerning contract provisions.

WHEREAS, pursuant to: §2.2-3711(A)(7) and (A)(8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforesated matters in Closed Meeting.

Motion made by Mr. Carter, seconded by Mr. Wolfskill to enter into closed session at 7:30 p.m. Rev. Jones called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes (remotely via telephone).

Mrs. Wanda McCormick read the following closed session certification at 8:00 p.m. To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Mrs. McCormick called for a roll call vote: Mr. Hipps-yes, Rev. Jones-yes, Mr. Carter-yes, Mr. Hinkle-yes (remote via telephone), Mr. Wolfskill-yes.

UPCOMING MEETINGS

Wednesday, May 29, 2024 @ 6:00 p.m.
Special Called Meeting -Approve FY2025 Budget
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA 24522

Monday, June 17, 2024 @ 6:00 p.m.
Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA 24522

ADJOURNMENT

Motion made by Mr. Carter, seconded by Mr. Wolfskill and carried with all other members present and Mr. Hinkle participating via telephone, voting yes to adjourn at 8:02 p.m.

Rev. Al Jones, Vice-Chairman