



**BOARD OF SUPERVISORS
MONDAY, JULY 15, 2024
6:00 PM**

[Susan M. Adams](#), County Administrator

**Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov**

BOARD OF SUPERVISORS

Call to Order

Pledge of Allegiance

Invocation - Mr. Hinkle

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. The Electoral Board has requested to appear before the Board to discuss electronic pollbooks and a State Grant opportunity.

ACTION ITEMS

2. **Resolution-FY 25-30 Appomattox County VDOT Secondary Road Six Year Improvement Plan**

Attached for the Board's consideration is a resolution for the FY 2025-2030 VDOT Secondary Road Six Year Improvement Plan which includes Route 644, Hancock Road and Route 675, Cedar Bend Road. After a Public Hearing on May 20, 2024, the Board adopted the VDOT Secondary Road Six Year Improvement Plan and the resolution designates the Rural Rustic Roads and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

STAFF RECOMMENDATION: Adopt the FY25-30 Appomattox County VDOT Secondary Road Six Year Improvement Resolution.

3. **Schedule Public Hearing-CUP240381-Cole's Farm LLC/Tillman Infrastructure LLC**

Cole's Farm LLC (property owner)/Tillman Infrastructure LLC (applicant), has requested a Conditional Use Permit for a Wireless Communications Facility (cell tower) on property located adjacent to 10063 Red House Road, near the intersection of Evergreen Avenue. The property is identified as Tax Map # 76 (A) 11. Access to the cell tower will be through Tax Map # 76 (A) 10. The proposed cell tower is 235 feet in height. The Planning Commission held a public hearing in June, where one citizen spoke. The Planning Commission voted unanimously at its July regular meeting to recommend approval of the CUP with conditions. The Board will need to hold a public hearing prior to consideration of the petition and the Planning Commission's recommendation.

STAFF RECOMMENDATION: Schedule a public hearing for the August 19, 2024, regular meeting of the Board of Supervisors.

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

4. Invoices Submitted for Payment:

Please review the attached invoices and approve for payment:

July 2, 2024 - FY 2024	\$25,665.40
July 9, 2024 - Juror Checks - FY 2024	\$1,350.00
July 11, 2024 - CSA - FY 2024	\$174,670.85
July 15, 2024 - FY 2024	\$316,421.29
TOTAL - FY 2024	\$518,107.54

July 10, 2024 - CSA - FY 2025	\$2,365.00
July 12, 2024 - FY 2025	\$592,313.22
TOTAL - FY 2025	\$594,678.22

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

5. Minutes

Please review the following DRAFT minutes for approval:

June 17, 2024 Regular Scheduled Meeting

6. Sheriff's Department - FY 2024

Please transfer by consent **\$23,393.00** from the **Courthouse Security Fund** and appropriate to **3102-1006 Courthouse Security Position** in the FY 2024 operating budget.

RE: Negative balance of \$23,393.00 after June 2024 payroll posted.

STAFF RECOMMENDATION: No new local funds are required.

Please transfer by consent **\$43,380.00** from the **Court Fines Fund** and appropriate to **3102-1007 Traffic Safety OT** in the FY 2024 operating budget.

RE: Negative balance of \$53,870.00 after June 2024 payroll posted.

STAFF RECOMMENDATION: No new local funds are required.

Sheriff's Department - FY 2025

Please transfer by consent **\$89,368.00** from the **General Fund** and appropriate to **3102-**

7003 Communication Equipment in the FY 2025 operating budget.

RE: The Board approved a 25% County local match (\$22,342.00) for reimburseable Federal Grant funds in the amount of \$67,026.00, totaling \$89,368.00 to purchase radio equipment at the May 20, 2024, meeting.

STAFF RECOMMENDATION: New local funds are required.

7. **Sheriff's Department - FY 2024**

Please supplement by consent and appropriate the following to the FY 2024 operating budget:

3102-1002 Overtime	\$2,086.90
--------------------	-------------------

RE: Reimbursement from the School Board for extra school security performed by deputies (\$1,214.24); Reimbursement from the School Board for security performed by deputies at AES Graduation and ACHS sporting events (\$872.66).

STAFF RECOMMENDATION: No new local funds are required.

8. **General Properties - FY 2024**

Please supplement by consent and appropriate the following to the FY 2024 operating budget:

4302-3004 Repairs/Maintenance	\$10,868.81
-------------------------------	--------------------

RE: Reimbursement from Allstate insurance for damages caused by a vehicle owned by Dwight D. Dixon to Courthouse brick wall (\$1,200.00); Reimbursement from VACORP Claims for mold remediation performed at the DSS office (\$9,668.81).

STAFF RECOMMENDATION: No new local funds are required.

9. **Sheriff/Jail/Operations - FY 2024**

Please transfer by consent **\$166,637.88** from the **General Fund** and appropriate to **3301-3009 Purchase Services Other Entities** in the FY 2024 operating budget:

RE: Purchase of replacement livescan and annual livescan maintenance (\$9,279.88); FY 23 audit per diem contribution balance (\$157,358.00).

STAFF RECOMMENDATION: New local funds are required.

10. **Department of Social Services - FY 2024**

Please supplement by consent and appropriate the following to the FY 2024 operating budget:

015-5301-2002 VRS	\$14,872.16
-------------------	-------------

015-5301-2006 Group Life	\$990.14
--------------------------	----------

015-5301-2002 ICMA-RC	\$1,569.58
-----------------------	------------

TOTAL:	\$17,431.88
---------------	--------------------

RE: Reimbursement from DSS for June 2024 payroll deductions.

STAFF RECOMMENDATION: No new local funds are required.

11. **Animal Shelter Operations - FY 2024**

Please supplement by consent and appropriate the following to the FY 2024 operating budget:

3501-5413 Spay/Neuter Program **\$280.00**

RE: Funds received through adoptions (\$280.00).

STAFF RECOMMENDATION: No new local funds are required.

Animal Shelter Operations - FY 2025

Please supplement by consent and appropriate the following to the FY 2025 operating budget:

3501-5413 Spay/Neuter Program \$245.00

3501-5804 Donations \$15.00

TOTAL: \$260.00

RE: Funds received through adoptions (\$245.00); Donations received for Animal Shelter (\$15.00).

STAFF RECOMMENDATION: No new local funds are required.

12. **Children's Services Act - FY 2024**

Please supplement by consent and appropriate the following to the FY 2024 operating budget:

5310-3001 Professional Services \$1,931.00

RE: Reimbursement from the Appomattox Department of Social Services for expenses paid out of CSA funds.

STAFF RECOMMENDATION: No new local funds are required.

13. **Waterline - FY 2024**

Please supplement by consent and appropriate to the following in the FY 2024 operating budget:

082-1800-5101 Electrical Services \$474.22

082-1800-5203 Telecommunications \$63.22

TOTAL: \$537.44

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

14. **Treasurer - FY 2024**

Please transfer by consent **\$3,100.00** from the **General Fund** and appropriate to **1213-5808 DMV Stops** in the FY 2024 operating budget.

RE: DMV stops performed by the Treasurer for delinquent personal property tax.

STAFF RECOMMENDATION: New local funds are required.

15. **Office Building/Housing - FY 2024**

Please transfer by consent **\$617.21** from the **General Fund** and appropriate to **3401-6001 Levy Building Permit Fees** to the FY 2024 operating budget.

RE: 2% levy fees collected on building permits and submitted to the Virginia Department of Housing & Community Development.

STAFF RECOMMENDATION: No new local funds are required.

ITEMS REMOVED FROM CONSENT

ADMINISTRATOR'S REPORT

REPORTS AND INFORMATIONAL ITEMS

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

UPCOMING MEETINGS

Monday, August 19, 2024 @ 6:00 P.M.

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, VA 24522

CLOSED SESSION

ADJOURNMENT