



**BOARD OF SUPERVISORS
MONDAY, OCTOBER 21, 2024
6:00 PM**

[Susan M. Adams](#), County Administrator

**Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov**

BOARD OF SUPERVISORS

Call to Order

Pledge of Allegiance

Invocation - Mr. Hinkle

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. **Resolution in Honor of Heroes Van Burke, Tim Tolley, and Rachael Gillaland**
Attached for the Board's review and adoption is a Resolution in Honor of Heroes Van Burke, Tim Tolley, and Rachael Gillaland who risked their lives and well-being to safely remove their neighbors trapped inside a burning and smoke-filled residence. Also, thanks to the First Responders who answered their call to duty, enduring the conditions of the heavy fire and smoke.
STAFF RECOMMENDATION: Adopt the Resolution in honor of heroes Van Burke, Tim Tolley, and Rachael Gillaland and recognize their heroic efforts. Also, present is the Appomattox Volunteer Fire Department Chief, Jonathan Garrett, who would like to make a presentation.
2. Sheriff Richardson has requested to appear before the Board to discuss the School Resource Officer grant position.

PUBLIC HEARING

3. **Hunter Street Abandonment**
A duly advertised public hearing has been advertised pursuant to §33.2-909 Code of Virginia. The Appomattox County Board of Supervisors will consider abandonment of a segment of Route T.1036, Hunter Street, from a point denoted as Point B, traveling west to Point C, approximately 0.04 miles to the end of maintenance. This segment of Hunter Street is located 0.07 miles north of Hunter Street's intersection with Route 727 (Red House Road). This matter is being considered by the Board of Supervisors at the request of the Town of Appomattox because the portion of Hunter Street adjacent to the Children's Park serves no public necessity and is no longer necessary as a part of the Secondary System of State Highways. At its September 24, 2024 meeting, the

Appomattox Town Council adopted a resolution requesting this abandonment.
STAFF RECOMMENDATION: After receiving comments from the public, a resolution has been prepared for your consideration.

ACTION ITEMS

4. **Sports Complex Fund**

Please transfer by consent **\$3,310.75** from the **Sports Complex Fund** and appropriate to **7101-6007 Special Projects**.

RE: Purchase of 10x12 storage building for soccer field.

STAFF RECOMMENDATION: No new local funds are required.

5. **Office Building & Housing**

Please transfer by consent **\$368.46** from the **General Fund** and appropriate to **3401-6001 Levy Fees**.

RE: First Quarter (July-September) levy fees collected on building permits.

STAFF RECOMMENDATION: No new local funds are required.

6. **Commissioner of the Revenue Refund Requests**

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from **1209-5803 Refunds**:

1) Refund Craig & Tiffany Dowdy **\$104.49** for 2024 Personal Property taxes. He qualifies for the Veteran's Exemption.

2) Refund Freedom Mortgage **\$290.91** for 2024 Real Estate taxes for Craig & Tiffany Dowdy. He qualifies for the Veteran's Exemption.

3) Refund Stuart Carroll Mann **\$56.53** for 2024 Personal Property taxes. He was erroneously assessed for 2024.

4) Refund Rebecca Leigh Beiler **\$38.75** for 2024 Personal Property taxes. She was erroneously assessed and has already paid Appomattox County.

5) Refund JES Construction **\$50.26** for 2022 and 2023 Personal Property taxes. They were erroneously assessed.

6) Refund Richard Lund **\$537.62** for Transient Occupancy taxes. This was previously reported by Airbnb.

7) Refund Phillip Wayne Inman **\$50.49** for 2024 Real Estate taxes. He qualifies for the Veterans Exemption.

STAFF RECOMMENDATION: Consider the above refunds. Transfer by consent \$1,129.05 from the General Fund and appropriate to 1209-5803. No new local funds are required.

7. **Building Permit #230569 Refund Request**

Mr. Lonny Hamlett, Building Inspector, has received a refund request from Ms. Alma Hesson who is the Administrator of the Estate of Allen Abisia. Mr. Abisia obtained Building Permit #230569 to construct a two-story single family dwelling with 5 bedrooms, 3 full bathrooms, 2 half bathrooms, with a garage in the amount of

\$1,502.73 on August 18, 2023. Mr. Abisia unexpectedly passed away before any construction began.

STAFF RECOMMENDATION: Consider the building permit refund to the Estate of Allen Abisia in the amount of \$1,446.40 (minus the levy fee of \$26.33 and refund request fee of \$30.00). No new local funds are required.

8. **Schedule a Public Hearing-Zoning Ordinance and Subdivision Ordinance Amendments**
At the September regular meeting of the Appomattox County Planning Commission, the Commission voted unanimously to recommend several amendments to both the Zoning Ordinance and the Subdivision Ordinance. A summary of the proposed amendments is attached.

STAFF RECOMMENDATION: Please schedule a public hearing to receive comments at your November 18, 2024 meeting.

9. **Report from Planning Commission-Noise Ordinance**
At the July meeting of the Board of Supervisors, the Board requested that the Planning Commission review the Noise Ordinance. After several months of discussion, the Planning Commission has recommended several changes to the Noise Ordinance. The proposed changes are summarized in the attached memorandum.
STAFF RECOMMENDATION: After reviewing the proposed changes, if the Board chooses to move forward with the Planning Commission's recommendation, then a public hearing will need to be scheduled to receive comments. If the Board desires to do so, please schedule a public hearing for the November 18, 2024 meeting.

COMMITTEE APPOINTMENTS

10. **Social Services Advisory Board**
Please consider the appointment of the following potential candidates to serve on the Social Services Advisory Board for a 4-year term.
1. Mr. Ken Wolfskill
 2. Mr. Keven Bailey, Attorney
 3. Ms. Ashley Casalenuovo, 434 Tower Hill Road, Appomattox, VA 24522
- STAFF RECOMMENDATION: Consider the appointment of Mr. Wolfskill, Mr. Bailey, and Ms. Casalenuovo to serve on the Social Services Advisory Board for a 4-year term.**

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

11. **Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

October 3, 2024	\$49,275.49
October 17, 2024 - Jurors	\$2,200.00
October 18, 2024 - CSA	\$301,649.97
October 21, 2024	\$890,896.97
TOTAL:	\$1,244,022.43

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

12. **Minutes**

Please review the following DRAFT minutes for approval:
September 16, 2024, Regular Scheduled Meeting

13. **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1002 Overtime	\$8,685.07
3102-1003 Part-Time Salaries	\$2,642.69
3102-5408 Vehicle Equipment/Gasoline	\$6,434.53
3102-7001 Equipment	\$5,000.00
TOTAL:	\$22,762.29

RE: Reimbursement from DCJS for TDO/ECO hours worked by deputies (\$1,508.00); Reimbursement from The City of Lynchburg for CIT hours worked by Deputy R.D. Meeks (\$1,722.24); Reimbursement from the Appomattox County School Board for security performed by deputies at AMS and ACHS sporting events (\$5,454.83); Reimbursement from the Appomattox County School Board for extra school security performed by deputies (\$2,642.69); Reimbursement from VACORP for vehicle damages on a 2023 Dodge Charger, VIN#4920 (\$6,434.53); Funds received from the Town of Pamplin (\$5,000.00).

STAFF RECOMMENDATION: No new local funds are required.

14. **Animal Shelter Operations**

Please supplement by consent and appropriate the following:

3501-3001 Professional Medical Services	\$285.00
3501-5413 Spay/Neuter Program	\$1,848.00
3501-5804 Donations	\$806.00
TOTAL:	\$2,939.00

RE: Restitution received for animal medical expenses from Camille Brown (\$285.00); Funds received through adoptions (\$1,848.00); Donations received for Animal Shelter (\$806.00).

STAFF RECOMMENDATION: No new local funds are required.

15. **Sports Complex**

Please supplement by consent and appropriate the following:

7101-6007 Special Projects **\$100.00**

RE: Funds received from Robert Dunnam for the purchase of old gymnastic equipment stored at Community Center.

STAFF RECOMMENDATION: No new local funds are required.

16. **Electoral Board**

Please supplement by consent and appropriate the following:

1301-8002 Blds/Equipment **\$32,969.00**

RE: State Grant funds received to purchase electronic poll books.

STAFF RECOMMENDATION: No new local funds are required.

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

17. **Appomattox County Remote Participation in Board Meetings**

Mr. Mark Popovich, County Attorney, will be discussing changes to the remote participation policy to bring it into compliance with current law, which now requires governing bodies to annually adopt their remote participation policy in order for it to remain valid.

ADMINISTRATOR'S REPORT

REPORTS AND INFORMATIONAL ITEMS

18. **School Financial Report**

Attached for the Board's review is the August 2024, and September 2024, month-end financial reports from Jason S. Tibbs, Director of Finance and Human Resources.

19. **Sands Anderson Delinquent Tax Status Report**

Attached for the Board's review is the status report on delinquent tax parcels as of September 30, 2024 from Sands Anderson.

20. **Southside Electric Cooperative 2024 Legislative Day**

Attached for the Board's review are key takeaways from the Southside Electric Cooperative 2024 Legislative Day at the Cooperative. Also, attached for the Board's review is the SEC member demographic and homeowner solar installation and cost of solar.

21. **Virginia Fall Job Fair**

Attached for the Board's review is information on a Statewide Virtual Hiring Event to be held on October 30, 2024, from 10:00 a.m. to 5:00 p.m.

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

CLOSED SESSION

UPCOMING MEETINGS

Monday, November 18, 2024 @ 6:00 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, VA 24522

ADJOURNMENT