

**BOARD OF SUPERVISORS
REGULAR SCHEDULED MEETING
MONDAY, SEPTEMBER 16, 2024
6:00 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Monday, September 16, 2024, at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

John F. Hinkle, Chair	Falling River District
Alfred L. Jones, III, Vice-Chair	Piney Mountain District
Samuel E. Carter	Courthouse District
Kenneth Wolfskill	Appomattox River District
Trevor L. Hipps	Wreck Island District

Also, Present:

Susan M. Adams, County Administrator
Kelley Kemp, Attorney
Johnnie Roark, Community Development Director
Janet McConville, Finance Specialist II
Wanda McCormick, Finance Specialist III

CALL TO ORDER – Chairman Hinkle called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Invocation – Mr. Carter

SETTING OF AGENDA

Motion made by Rev. Jones, seconded by Mr. Hipps and carried by all members present and voting yes to approve the agenda as submitted.

CITIZEN PUBLIC COMMENT PERIOD

No Public Participants

APPEARANCES

Ms. Mariel Fowler, CVPDC Transportation Planner and Ms. Kelly Hitchcock, CVPDC Director of Planning addressed the Board to introduce the Central Virginia Safety Action Plan that will be developed to focus on reducing fatal and serious injury accidents.

Mr. John Vannoy, Public Safety Director, addressed the Board to provide an update on the Public Safety Communications System upgrade.

Ms. Jeanene Foster, CSA Coordinator, addressed the Board to explain the details of the FY 2024 expenditures for the Children Services Act Program.

Mr. Jeff Shepherd, Maintenance Supervisor, appeared before the Board to provide an update on County maintenance projects.

ACTION ITEMS

Schedule Public Hearing-Secondary Highway Route 1036, Hunter Street

Motion made by Rev. Jones, seconded by Mr. Wolfskill to authorize staff to advertise and schedule a Public Hearing for October 21, 2024, Board of Supervisor's meeting, at 6:00 p.m. to receive public comments on the Secondary Highway Route 1036 (Hunter Street), road abandonment. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

E911

Motion made by Mr. Hipps, seconded by Mr. Wolfskill to transfer by consent \$300,000 from the General Fund to the Wireless Fund for purchase of a console for E911 Dispatch and appropriate to 3606-7003 Communication Equipment - \$300,000, new local funds are required. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

County Capital Projects

Motion made by Rev. Jones, seconded by Mr. Carter to transfer by consent \$1,000,000.00 from the General Fund to the Capital Improvement Reserve Fund for the Courthouse renovation project, and an appropriate to 9104-7016 Courthouse Renovations - \$1,000,000.00, new local funds are required. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

Commissioner of the Revenue Refund Request

Motion made by Rev. Jones, seconded by Mr. Carter to approve funds to be paid from line item 1209-5803-Refunds for a refund to Sherelle Denise Fleshman of \$35.00 for 2024 Personal Property Taxes paid in error to Appomattox County. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

COMMITTEE APPOINTMENTS

DSS Advisory Board

Motion made by Rev. Jones, seconded by Mr. Hipps to appoint the following citizens to the Department of Social Services Advisory Board for a 4-year term:

1. Mrs. Susan Shutt, Children's Advocacy Center
2. Mrs. Carla Lewis
3. Mrs. Margaret Wright
4. Mr. Anthony Johnson "Train"
5. Mr. Tom Adams

Mr. Hinkle called for a roll call vote: Mr. Carter-no, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes. Motion carried 4-1.

Mr. Carter shared his disagreement with approving candidates that do not reside in the County of Appomattox.

Mrs. Adams explained that recommended guidelines set forth by the State DSS are being followed with the candidate recommendations, and having members serve on the Advisory

Board from partnering agencies is beneficial because of their relevant knowledge of the DSS programs and services.

Mr. Hinkle, Rev. Jones and Mr. Wolfskill expressed their approval of a candidate from a partnering agency with knowledge and experience of DSS services.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

FY 2024

September 12, 2024	\$445.36
TOTAL:	\$445.36

FY 2025

August 28, 2024 - CSA	\$1,879.00
September 4, 2024	\$53,108.17
September 11, 2024 -DSS	\$1,300.00
September 13, 2024 - CSA	\$148,121.17
September 16, 2024	\$595.252.07
TOTAL:	\$799,660.41

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:

August 19, 2024, Regular Scheduled Meeting

Electoral Board

Please supplement by consent and appropriate the following to the FY 2024 operating budget: 1301-1003 Election Officials Wages **\$240.00**

RE: Reimbursement from Charles Haney for election wages. He was paid incorrectly. Payment should have been made to Veronica Haney.

STAFF RECOMMENDATION: No new local funds are required.

Sheriff's Department

Please transfer by consent **\$20,457** from 1101-5804 Operating Reserve and appropriate to 3102-1001 Salaries & Wages.

RE: The 3% cost of living raises were not calculated in the five new deputy positions with an effective hire date of July 1, 2024, and the Sheriff's salary was not calculated correctly.

STAFF RECOMMENDATION: No new local funds are required.

Please supplement by consent and appropriate the following:

3102-1002 Overtime	\$3,919.63
3102-5504 Travel/Convention/Training	\$350.00
TOTAL:	\$4,269.63

RE: Reimbursement from The City of Lynchburg for CIT hours worked by Deputy Meeks (\$1,937.52); Reimbursement from the Appomattox County School Board for extra school security performed by a deputy (\$682.11); Reimbursement from Virginia Department of

Criminal Justice Services for TDO/ECO hours worked by deputies (\$1,300.00); Reimbursement from the Public Agency Training School for training that was canceled (\$350.00).

STAFF RECOMMENDATION: No new local funds are required.

Animal Shelter Operations

Please supplement by consent and appropriate the following:

3501-3001 \$180.00

3501-5413 Spay/Neuter Program \$1,265.00

3501-5804 Donations \$270.00

TOTAL: \$1,715.00

RE: Restitution received from Appomattox General District Court for Camille Brown (\$180.00); Funds received through adoptions (\$1,265.00); Donations received for Animal Shelter (\$270.00).

STAFF RECOMMENDATION: No new local funds are required.

Road Side Clean-Up

Please supplement by consent and appropriate the following:

4209-1003 Part-Time \$450.00

RE: Reimbursement from VDOT for trash pick-up performed by inmates.

STAFF RECOMMENDATION: No new local funds are required.

Waterline

Please supplement by consent and appropriate the following to the FY 2024 operating budget:

082-1800-5101 Electrical Services \$689.06

082-1800-5898 Water (Wholesale) \$15,664.29

TOTAL: \$16,353.35

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

Please supplement by consent and appropriate the following to the **FY 2025 operating budget:**

082-1800-3004 Repairs/Maintenance \$19,100.00

082-1800-5101 Electrical Services \$596.09

082-1800-5203 Telecommunications \$126.49

TOTAL: \$19,822.58

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Hipps, seconded by Rev. Jones to approve the Consent Agenda. Mr. Hinkle called a roll call vote: Mr. Wolfskill-yes, Rev. Jones- yes, Mr. Hipps-yes, Mr. Carter-yes, Mr. Hinkle-yes.

ATTORNEY'S REPORT

None

ADMINISTRATOR'S REPORT

Mrs. Adams shared departmental reports with the Board.

REPORTS AND INFORMATIONAL ITEMS

Appomattox County Real Estate Reassessment

Attached for the Board's review is a copy of the News Release published in the local newspaper and on social media concerning the Real Estate reassessment being performed by Pearson's Appraisal Service, Inc.

SUPERVISOR CONCERNS

None

CLOSED SESSION

Kelly Kemp, County Attorney, read the following Resolution authorizing a Closed Session:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter(s):

Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning the County Attorney and the Department of Social Services.

Consultation with legal counsel employed or retained by a public body regarding actual or probable litigation where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body regarding a regional authority.

Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring legal advice regarding the Department of Social Services.

WHEREAS, pursuant to: §2.2-3711(A)(1), (A)(7) and (A)(8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforestated matters in Closed Meeting.

Motion made by Mr. Wolfskill, seconded by Rev. Jones, to enter into closed session at 7:15 p.m. Mr. Hinkle called a roll call vote: Mr. Wolfskill-yes, Rev. Jones- yes, Mr. Hipps-yes, Mr. Carter-yes, Mr. Hinkle-yes.

Mrs. Wanda McCormick read the following closed session certification at 8:15 p.m. To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Mrs. McCormick called for a roll call vote: Mr. Hipps-yes, Rev. Jones-yes, Mr. Carter-yes, Mr. Hinkle-yes, Mr. Wolfskill-yes.

Motion made by Mr. Hipps, seconded by Rev. Jones to accept the contract from Mark Popovich, Attorney, for County legal services. Mr. Hinkle called a roll call vote: Mr. Wolfskill-yes, Rev. Jones- yes, Mr. Hipps-yes, Mr. Carter-yes, Mr. Hinkle-yes.

UPCOMING MEETINGS

Monday, October 21, 2024 @ 6:00 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room 171 Price Lane, Appomattox, VA 24522

ADJOURNMENT

Motion made by Mr. Carter, seconded by Mr. Hinkle and carried with all other members present, voting yes to adjourn at 8:17 p.m.

Mr. John Hinkle, Chairman