



**BOARD OF SUPERVISORS
MONDAY, NOVEMBER 18, 2024
6:00 PM**

[Susan M. Adams](#), County Administrator

**Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov**

BOARD OF SUPERVISORS

Call to Order

Pledge of Allegiance

Invocation - Mr. Jones

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. Mr. Alex Rendon of Dominion Energy has requested to appear before the Board to discuss the PJM open window.
2. Mr. Larry Jackson, Government Affairs Director of AEP, has requested to appear before the Board to discuss a SMR (Small Modular Reactors) project.
3. Mr. John Spencer, Information Systems Manager, has requested to appear before the Board to provide an update on the Firefly/Virginia Telecommunications Initiative (VATI) grant with the Thomas Jefferson Planning District Commission.
4. Mr. John Vannoy, Public Safety Manager, has requested to appear before the Board to discuss a dispatch position.

PUBLIC HEARING

5. **Public Hearing-Proposed Amendments to the Zoning Ordinance and the Subdivision Ordinance**

A duly advertised public hearing has been advertised pursuant to Code of Virginia Section 15.2-2204. The Zoning Ordinance amendments relate to the maximum height of structures allowed in the Planned Industrial district and several additions/ deletions in the Wireless Communications Facilities section. The Subdivision Ordinance amendments include revisions to the qualifications for a Family Division and provisions for outside agency review of a subdivision plat. The Planning Commission held a public hearing at its September regular meeting. No one spoke for or against the amendments. Following the public hearing, the Planning Commission voted unanimously to recommend approval of the amendments to the Zoning Ordinance and

the Subdivision Ordinance.

STAFF RECOMMENDATION: Two ordinances have been prepared for the Board's consideration in accordance with the recommendation of the Planning Commission. You may consider a motion on each ordinance.

1. An ordinance specific to the Zoning Ordinance amendments related to the amendments to the maximum height in the Planned Industrial District and changes to the Wireless Communications Facilities section., and
2. An ordinance specific to the Subdivision Ordinance amendments related to the qualifications for a Family Division and provisions for outside agency review of a subdivision plat.

ACTION ITEMS

6. **Resolution - Abandonment of State Route F-1018**

Attached for the Board's consideration is a Resolution to abandon State Highway Route F-1018 from the Virginia Department of Transportation. As shown in the attached sketch, VDOT's notice of intent is to abandon a total distance of 0.04 miles and no public need exists for the continuance of the section of highway as a public highway. VDOT's only requirement for this closure was a 30-day advertised notice, which has been met.

STAFF RECOMMENDATION: Consider the adoption of the Resolution to abandon State Route F-1018, a total distance of 0.04 miles.

7. **Commissioner of the Revenue Refund Requests**

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from **1209-5803 Refunds**:

- 1) Refund Michael S. Rawes **\$1,148.25** for 2023 & 2024 personal property taxes. He qualifies for the Veteran's Exemption.
- 2) Refund Wells Fargo Home Mortgage **\$1,292.27** for Loan #0199497132 in the name of Michael S. Rawes for 2023 & 2024 real estate taxes. He qualifies for the Veteran's Exemption.
- 3) Refund Melissa D. Gridley **\$515.83** for 2024 personal property taxes. She qualifies for the Veteran's Exemption.
- 4) Refund Matthew & Amber Cassidy **\$535.17** for 2024 personal property taxes. They were erroneously assessed.
- 5) Refund Eva Forest **\$18.90** for 2024 real estate taxes that was sold in July 2024.

STAFF RECOMMENDATION: Consider the above refunds. Transfer by consent \$3,510.42 from the General Fund and appropriate to 1209-5803. No new local funds are required.

COMMITTEE APPOINTMENTS

8. **Committee/Board Appointments**

Attached for your review is a copy of the upcoming Board appointments that will be included on the December 2024 agenda.

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

9. **Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

November 4, 2024	\$39,148.48
November 15, 2024 - CSA	\$257,544.78
November 18, 2024	\$430,564.39
TOTAL:	\$727,257.65

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

10. **Minutes**

Please review the following DRAFT minutes for approval:

October 21, 2024, Regular Scheduled Meeting

11. **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1002 Overtime	\$8,461.06
3102-1003 Part-Time Salaries	\$2,046.33
3102-5503 Travel (Susistance/Lodging)	\$56.25
TOTAL:	\$10,563.64

RE: Reimbursement from the School Board for security performed by deputies at the AMS and ACHS sporting events (\$5,044.66); Reimbursement from DCJS for TDO/ECO hours worked by deputies (\$2,340.00); Reimbursement from The City of Lynchburg for CIT hours worked by Deputy Meeks (\$1,076.40); Reimbursement from the School Board for extra school security performed by deputies (\$2,046.33); Reimbursement from the Commonwealth of Virginia for Deputy Murdock's per diem (\$56.25).

STAFF RECOMMENDATION: No new local funds are required.

12. **Road Side Clean-Up**

Please supplement by consent and appropriate the following:

4209-1003 Part-Time	\$1,693.75
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RE: Reimbursement from VDOT for September 2024 trash pick up performed by inmates.

STAFF RECOMMENDATION: No new local funds are required.

13. **Animal Shelter Operations**

Please supplement by consent and appropriate the following:

3501-5413 Spay/Neuter Program \$1,342.50

3501-5804 Donations \$259.00

TOTAL: \$1,601.50

RE: Funds received through adoptions (\$1,295.00); Funds received for Spay/Neuter Program from the Commonwealth of Virginia (\$47.50); Donations received for Animal Shelter (\$259.00).

STAFF RECOMMENDATION: No new local funds are required.

14. **Circuit Court**

Please supplement by consent and appropriate the following:

2101-1007 Jurors/Witness \$2,200.00

RE: Reimbursement from the Supreme Court of Virginia for jurors paid by the County.

STAFF RECOMMENDATION: No new local funds are required.

15. **Information Technology**

Please supplement by consent and appropriate to the following:

1220-5203 Telecommunications \$314.66

RE: Refund from Verizon for disconnected lines due to switching the county phone system over to Shentel.

STAFF RECOMMENDATION: No new local funds are required.

16. **Waterline**

Please supplement by consent and appropriate the following:

082-1800-5101 Electric Services \$844.29

082-1800-5203 Telecommunciations \$190.72

TOTAL: \$1,035.01

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

UPCOMING MEETINGS

Monday, December 16, 2024 @ 6:00 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, VA 24522

CLOSED SESSION

17. I move that the Board enter into a closed meeting for the limited purpose of:

1) consultation with legal counsel and briefings by staff members regarding actual litigation where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the county related to Region 2000 pursuant to Section 2.2-3711(A)(7);

2) discussion regarding the appointment and salary of an individual to assist regarding oversight of the Department of Social Services pursuant to Section 2.2-3711(A)(1); and,
3) a discussion and consideration of real property for a public purpose where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the county regarding Tax Map Parcels 64A5-A-29, 64A5-A-29A and 64A5-A-30 pursuant to Section 2.2.-3711(A)(3) of the Code of Virginia (1950, as amended).

ADJOURNMENT