



**BOARD OF SUPERVISORS
MONDAY, DECEMBER 16, 2024
6:00 PM**

[Susan M. Adams](#), County Administrator

Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

BOARD OF SUPERVISORS

Call to Order

Pledge of Allegiance

Invocation - Mr. Wolfskill

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. Mr. Alex Rendon of Dominion Energy has requested to appear before the Board to discuss the PJM open window.
2. Mr. Rob Mann, Government Affairs Director of AEP, has requested to appear before the Board to discuss the SMR (Small Modular Reactors) project.
3. Mr. Jonathan Garrett, Fire Chief has requested to appear before the Board to discuss the purchase of a ladder truck.
4. Sheriff Richardson has requested to appear before the Board to provide an department update.
5. Mr. Jeff Shepherd, Maintenance Supervisor has requested to appear before the Board to discuss the Community Center.

ACTION ITEMS

6. Commissioner of the Revenue Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from **1209-5803 Refunds**:

- 1) Refund Paul Crews **\$25.13** for 2024 personal property taxes. He was erroneously assessed.
- 2) Refund Sidney Watts, Jr. **\$64.13** for 2024 personal property taxes. He paid the first half taxes on a vehicle that was sold in November 2021.

STAFF RECOMMENDATION: Consider the above refund. Transfer by consent \$89.26

from the General Fund and appropriate to 1209-5803. No new local funds are required.

7. **Organizational Meeting**

Please schedule the 2025 Organizational Meeting of the Board. A recommendation from staff is to consider the first working day of the New Year, which is Thursday, January 2, 2025, at 6:00 p.m.

STAFF RECOMMENDATION: Consideration to hold the 2025 Board Organizational meeting on Thursday, January 2, 2025, at 6:00 p.m. At the Organizational Meeting, the only business to be conducted is the election of the Chair, Vice-Chair, Board Clerk, and the adoption of the By-Laws and Rules of Procedure, as well as, setting of the meeting dates, time and location.

8. **2025 Holiday Schedule**

Attached for the Board's review is the 2025 holiday schedule for Appomattox County employees. Also, attached is a copy of the Commonwealth of Virginia 2025 Pay and Holiday calendar that the County aligns with for employee benefits.

STAFF RECOMMENDATION: Consider adoption of the 2025 holiday schedule for Appomattox County employees.

9. **Resolution of Support-Elk Creek Road Traffic Calming Measures**

At the request of staff, the Virginia Department of Transportation (VDOT) has conducted a Traffic Engineering Study of Elk Creek Road (Route 752) to consider remedial safety improvement measures to reduce the speed of traffic and improve overall safety within the Appomattox Community Park. The study resulted in a recommendation by VDOT to install and implement new safety measures in the form of new/additional signage and speed humps along Elk Creek Road.

STAFF RECOMMENDATION: A resolution has been prepared in accordance with the recommendation of VDOT. Please consider adopting the attached resolution in order for VDOT to move forward with implementing these traffic calming measures.

COMMITTEE APPOINTMENTS

10. **Economic Development Authority**

Please consider the reappointment of Mr. Todd Nash and Mr. Jeff Smith to the Economic Development Authority. Mr. Nash and Mr. Smith have agreed to serve another 4-year term.

STAFF RECOMMENDATION: Consider the reappointment of Mr. Todd Nash and Mr. Jeff Smith to the Economic Development Authority for another 4-year term, ending December 31, 2028.

11. **Planning Commission**

Please consider the reappointment of Ms. Cathryn Mobley and Ms. Annie Trent to the Planning Commission. Ms. Mobley and Ms. Trent have agreed to serve another 4-year

term.

STAFF RECOMMENDATION: Consider the reappointment of Ms. Mobley and Ms. Trent to the Planning Commission for another 4-year term, ending December 31, 2028.

12. **Horizon Behavioral Health Board**

The Board can recommend a citizen to serve on the Horizon Behavioral Health Board. Final approval of the recommendation will be considered by the Horizon Behavioral Health Board.

STAFF RECOMMENDATION: If the Board chooses to do so, consider the recommendation of an Appomattox County representative to serve on the Horizon Behavioral Health Board.

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

13. **Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

December 3, 2024	\$135,717.66
December 13, 2024 - CSA	\$240,542.79
December 16, 2024	\$540,853.41
TOTAL:	\$917,113.86

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

14. **Minutes**

Please review the following DRAFT minutes for approval:
November 18, 2024, Regular Scheduled Meeting

15. **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1002 Overtime	\$7,859.96
3102-1003 Part-Time	\$2,749.11
TOTAL:	\$10,609.07

RE: Reimbursement from ACHS for security performed by deputies at Boys Football VHSL games (\$1,350.00); Reimbursement from The City of Lynchburg for CIT hours worked plus FICA for Deputy Meeks and Deputy Brown (\$430.56); Reimbursement from DCJS for hourly pay rate plus FICA for TDO/ECO hours worked by deputies (\$2,808.00); Reimbursement from Appomattox County School Board for security performed by

deputies at AES, AMS and ACHS sporting events and fall festival (\$3,271.40); Reimbursement from Appomattox County School Board for extra school security performed by deputies (\$2,749.11).

STAFF RECOMMENDATION: No new local funds are required.

16. **Sheriff-Roadside Clean-Up**

Please supplement by consent and appropriate the following:

4209-1003 Part-Time **\$1,431.25**

RE: Reimbursement from VDOT for trash pick-up in October, 2024.

STAFF RECOMMENDATION: No new local funds are required.

17. **Animal Shelter Operations**

Please supplement by consent and appropriate the following:

3501-5101 Electrical Services \$126.36

3501-5413 Spay/Neuter Program \$1,145.00

3501-5804 Donations \$180.00

TOTAL: \$1,451.36

RE: Capital credit reimbursement from Southside Electric Cooperative (\$126.36); Funds received through adoptions (\$1,145.00); Donations received for animal shelter (\$180.00).

STAFF RECOMMENDATION: No new local funds are required.

18. **Electoral Board**

Please supplement by consent and appropriate the following:

1301-1003 Election Official Wages \$1,114.50

1301-3002 Professional Services \$2,795.06

1301-3006 Printing & Binding (Ballots) \$29.88

1301-5401 Office Supplies \$43.36

1301-5501 Travel \$75.04

(Convention/Educ/Training)

TOTAL: \$4,057.84

RE: Funds received from the Town of Pamplin for the 2024 Election (\$534.93); Funds received from the Good campaign for the 2024 Election (\$3,522.91).

STAFF RECOMMENDATION: No new local funds are required.

19. **Registrar**

Please supplement by consent and appropriate the following:

1302-5201 Postage \$99.94

1302-5501 Travel (Mileage/Meals) \$32.29

TOTAL: \$132.23

RE: Funds received from the Good campaign for the 2024 Election.

STAFF RECOMMENDATION: No new local funds are required.

20. **General Properties**

Please supplement by consent and appropriate the following:

4302-1001 Salaries & Wages **\$62.00**

RE: Funds received from the Good campaign for the 2024 Election. Maintenance personnel assisted in the moving of voting machines.

STAFF RECOMMENDATION: No new local funds are required.

21. **Landfill/Convenience Centers**

Please supplement by consent and appropriate the following:

4205-5101 Electrical Services **\$243.65**

RE: Capital credit reimbursement from Southside Electric Cooperative.

STAFF RECOMMENDATION: No new local funds are required.

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

REPORTS AND INFORMATIONAL ITEMS

22. **Code of Ethics and Standards of Conduct for Members of the Appomattox County Board of Supervisors**

Attached for the Board's review is the Code of Ethics and Standards of Conduct for members of the Appomattox County Board of Supervisors. This will be on the agenda at the Organizational meeting of the Board for adoption.

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

UPCOMING MEETINGS

TO BE DETERMINED AT THE ORGANIZATIONAL MEETING OF THE BOARD OF SUPERVISORS

CLOSED SESSION

23. I move the Board of Supervisors enter into closed meeting for the limited purpose of consultation with legal counsel pertaining to actual litigation, where such consultation in

open meeting would adversely affect the negotiating or litigating posture of the Board related to Region 2000 pursuant to Section 2.2-3711(A)(7) of the Code of Virginia.

ADJOURNMENT