



**BOARD OF SUPERVISORS
TUESDAY, FEBRUARY 18, 2025
6:00 PM**

[Susan M. Adams](#), County Administrator

**Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov**

BOARD OF SUPERVISORS

Call to Order

Invocation - Mr. Carter

Pledge of Allegiance

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. Resolution In Honor of Anne H. Dixon

Attached for the Board's review and adoption is a Resolution in Honor of Anne H. Dixon who retired after 34 years of service to Appomattox County. Mrs. Dixon is present to accept the resolution in her honor.

STAFF RECOMMENDATION: Adopt the Resolution in honor of Anne H. Dixon on her retirement after 34 years of service to Appomattox County.

2. Sheriff Robbie Richardson and Mr. John Vannoy, Public Safety Director have requested to appear before the Board to discuss the radio project.

PUBLIC HEARING

3. Consolidation of Voting Precincts and Polling Places

Pursuant to Virginia Code Sections 15.2-1427 and 24.2-306, a public hearing will be held to receive public comment and input regarding a proposed ordinance to amend Appomattox County Code Chapter 3, Article II-Elections. The Appomattox County Electoral Board has recommended the following changes to precinct boundaries and polling locations. Specifically, amend Section 3.2-12 (C), to consolidate the voting precinct and polling place in the Falling River District into one precinct, with a polling location at the Spout Spring Ruritan Building, 172, Ruritan Lane, Spout Spring, Virginia; eliminating the Chap precinct and polling location. Amend Section 3.2-12 (D), to consolidate the voting precinct and polling place in the Piney Mountain District into one precinct with a polling location at the Oakville Ruritan Building, 181 Piney Mountain Road, Appomattox, Virginia; eliminating the Agee precinct and polling location.

STAFF RECOMMENDATION: Receive public comment and review the attached ordinance amendment.

ACTION ITEMS

4. Schedule a Public Hearing-Amendment to the Noise Ordinance

Last summer, the Board of Supervisors asked the Planning Commission to look at possible changes to the Noise Ordinance. After much discussion, one minor amendment has been put forth. This amendment concerns the terminology used in Section 13.3-5, Maximum Permissible Sound Level. The proposed change is to eliminate the word *discernable* and add some punctuation to clarify to meaning and intent of this section.

STAFF RECOMMENDATION: If the Board agrees with this proposed amendment, then a public hearing will be required prior to adopting the change. Please schedule a public hearing for the next regular meeting of the Board of Supervisors, March 17, 2025 at 6:00 p.m.

5. Schedule Budget Work Session

The Budget Work Session scheduled for Tuesday, February 11, 2025 was cancelled due to weather conditions. Please consider scheduling another Budget Work Session meeting during the week of February 24th.

STAFF RECOMMENDATION: Consider scheduling another Budget Work Session for Monday, February 24th, Tuesday, February 25th or Wednesday, February 26th @ 6:00 p.m. in the Board's meeting room.

6. Commissioner of the Revenue Refund Request

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from **1209-5803 Refunds**:

1) Refund NFCU **\$884.53** for real estate taxes paid from escrow for Melissa A. Hemingway. She qualifies for the Veteran's Exemption.

STAFF RECOMMENDATION: Consider the above refund. Transfer by consent \$884.53 from the General Fund and appropriate to 1209-5803. No new local funds are required.

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

7. Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

February 4, 2025	\$65,533.92
February 14, 2025 - CSA	\$265,536.02

February 18, 2025	\$694,890.59
TOTAL:	\$1,025,960.53

8. **Minutes**

Please review the following "DRAFT" minutes for approval:

January 21, 2025 Regular Scheduled Meeting

February 4, 2025 Budget Work Session

9. **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1002 Overtime	\$2,187.41
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3102-1003 Part-Time	\$1,227.42
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TOTAL:	\$3,414.83
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RE: Reimbursement from the School Board for security performed by deputies at AMS and ACHS sporting events (\$1,771.41); Reimbursement from DCJS for TDO/ECO hours worked by deputies (\$416.00); Reimbursement from the School Board for extra security performed by deputies (\$1,227.42).

STAFF RECOMMENDATION: No new local funds are required.

10. **Animal Shelter Operations**

Please transfer by consent \$100.00 from the General Fund and appropriate to the following:

3501-5802 Claims & Bounties	\$100.00
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RE: Annual Locality Renewal for the Dangerous Dog Registry.

STAFF RECOMMENDATION: New local funds are required.

Please supplement by consent and appropriate to the following:

3501-5413 Spay/Neuter Program	\$685.00
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3501-5804 Donations	\$10.00
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TOTAL:	\$695.00
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RE: Funds received through adoptions (\$685.00); Donations received or animal shelter (\$10.00).

STAFF RECOMMENDATION: No new local funds are required.

11. **Law Library Fund**

Please transfer by consent \$1,101.79 from the Law Library Fund to the General Fund and appropriate to the following

2101-5804 Law Library	\$1,101.79
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RE: Purchase of law books by the Circuit Court Clerk.

STAFF RECOMMENDATION: No new local funds are required.

12. **Courthouse Security Fund**

Please transfer by consent \$37,935.50 from the Courthouse Security Fund to the General Fund and appropriate to the following:

3102-1006 Courthouse Security Position **\$37,935.50**

RE: Funds are required to supplement payroll line for the Courthouse Security position.

STAFF RECOMMENDATION: No new local funds are required.

13. **Circuit Court**

Please supplement by consent and appropriate to the following:

2101-1007 Jurors/Witness **\$1,000.00**

RE: Reimbursement from the Supreme Court for Jurors

STAFF RECOMMENDATION: No new local funds are required.

14. **Capital Projects**

Please supplement by consent and appropriate to the following:

9104-7017 VOTECH TIC Grant **\$22,497.57**

RE: Central Virginia Planning District Commission grant funds received for the VOTECH Center.

STAFF RECOMMENDATION: No new local funds are required.

15. **Waterline Expenses**

Please supplement by consent and appropriate to the following:

082-1800-5101 Electrical Services \$1,182.93

082-1800-5203 Telecommunications \$129.92

TOTAL: \$1,312.85

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

16. **Road Side Clean Up**

Please supplement by consent and appropriate the following:

4209-1003 Part-Time **\$637.50**

RE: Reimbursement from VDOT for January, 2025 trash pick up performed by inmates.

STAFF RECOMMENDATION: No new local funds are required.

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

REPORTS AND INFORMATIONAL ITEMS

17. **School Financial Report**

Attached for the Board's review is the January, 2025 month-end financial report from Jason S. Tibbs, Director of Finance and Human Resources.

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

UPCOMING MEETINGS

Tuesday, March 4, 2025 @ 6:00 p.m.

Joint County/School Board Budget Work Session
School Board Office
316 Court Street, Appomattox VA 24522

Tuesday, March 11, 2025 @ 6:00 p.m.

Budget Work Session
Board of Supervisors Meeting Room
171 Price Lane, Appomattox VA 24522

Monday, March 17, 2025 @ 6:00 p.m.

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ADJOURNMENT