

**BOARD OF SUPERVISORS
REGULAR SCHEDULED MEETING
Tuesday, February 18, 2025
6:00 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Tuesday, February 18, 2025, at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
Kenneth Wolfskill	Appomattox River District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
Alfred L. Jones, III	Piney Mountain District

Also, Present:

County Attorney
Johnnie Roark, Planning/Zoning/Economic Administrator/Deputy Director of Operations
Janet McConville, Finance Specialist II
Wanda McCormick, Finance Specialist III

Susan M. Adams, County Administrator, participated remotely via telephone.

CALL TO ORDER – Chairman Hinkle called the meeting to order at 6:00 p.m.

Invocation – Mr. Carter

Pledge of Allegiance

SETTING OF AGENDA

Motion made by Rev. Jones, seconded by Mr. Hipps and carried with all members voting yes to amend the agenda by adding agenda item 3A – Declaration of a Local Emergency.

Motion made by Mr. Carter, seconded by Rev. Jones and carried with all members voting yes to approve the agenda, as amended.

CITIZEN PUBLIC COMMENT PERIOD

Helen Adams of Appomattox addressed the Board to comment on the need for additional parking area at the Oakville voting precinct. Ms. Adams commented on the need for gravel at the convenience centers, Finally, Ms. Adams would like to know how the Board decides to sell any County land.

Shirley Wheeler of Appomattox addressed the Board to ask why the Chap voting precinct is being considered to be merged with the Spout Spring precinct, and stated that the current location for Chap seems to be working, especially for older residents.

APPEARANCES

Resolution in Honor of Anne H. Dixon

The Board adopted and presented a Resolution in Honor of Anne H. Dixon who retired after 34 years of service to Appomattox County.

Motion made by Rev. Jones, seconded by Mr. Carter to adopt a Resolution in Honor of Anne H. Dixon who retired after 34 years of services to Appomattox County. Chairman Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes.

RESOLUTION IN HONOR OF ANNE H. DIXON ON THE OCCASION OF HER RETIREMENT AFTER 34 YEARS OF SERVICE TO APPOMATTOX COUNTY

WHEREAS, Anne H. Dixon retired from her position as Director of Parks, Recreation, and Tourism effective December 31, 2024, after having served the Citizens of Appomattox County with her engaging personality and strong work ethic for 34 years; and

WHEREAS, Anne H. Dixon viewed her daily work activities as a labor of love performed in commitment to her native Appomattox; and

WHEREAS, Anne H. Dixon was responsible for the use and upkeep of the Appomattox Community Center, working hard through the years to keep the building and grounds in excellent repair; and

WHEREAS, Anne H. Dixon was the County's lead on the development, expansion and maintenance of the Appomattox Community Park on Police Tower Road, writing grants, leading fundraising efforts and working with volunteers, engineers, contractors, and others to create a park that today is a source of pride for County Citizens; and

WHEREAS, Anne H. Dixon managed rentals at the Appomattox Community Center and the Oakville Ruritan Club, as well as worked with Appomattox Youth Sports, Appomattox Soccer Association, Appomattox County Public Schools, and others to schedule the use of athletic facilities such as Appomattox Community Park, County Ball Park, and Courtland Field; and

WHEREAS, Anne H. Dixon was responsible for the hiring of instructors to teach karate, dance, CPR and other recreational and athletic programs through the years; and

WHEREAS, Anne H. Dixon actively participated in a group of community leaders tasked with planning local events, logistics, and outreach for the Civil War Sesquicentennial in 2015; and

WHEREAS, Anne H. Dixon served Appomattox through participation in regional endeavors including Virginia's Crossroads, as well as through interaction with the Virginia Tourism Corporation, Virginia Department of Conservation and Recreation, National Park Service, and other government agencies; and

WHEREAS, Anne H. Dixon collaborated with the APX Tourism Committee, the Courtland Festival Park Foundation Board, and other groups and individuals to plan and implement the Appomattox Christmas Parade and other holiday activities each year, in the process working together to turn Downtown Appomattox, Court Square, and Courtland Festival Park into a Christmas wonderland of lights, garland and ornaments.

NOW THEREFORE BE IT RESOLVED THAT the Appomattox County Board of Supervisors does hereby officially recognize Anne H. Dixon for her 34 years of outstanding service to the Citizens of Appomattox County and for being a positive and tireless advocate for the Appomattox Community.

BE IT FURTHER RESOLVED THAT the Board of Supervisors does hereby wish for Anne H. Dixon a long, healthy and happy retirement filled with travel, gardening and other much-deserved joys of her retirement dreams.

ADOPTED by the Board of Supervisors of Appomattox County on this 18th day of February, 2025.

Sheriff Richardson and John Vannoy, Public Safety Director – Radio Project

Sheriff Richardson and John Vannoy addressed the Board to request approval of the final phase of the Radio Project with purchases from approved funds not to exceed \$213,697.00.

Motion made by Mr. Wolfskill, seconded by Mr. Hipps to approve the final phase of the radio Chairman Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes.

PUBLIC HEARING – Proposed Consolidation of Voting Precincts and Polling Places

At 6.21 p.m. after due notice was given, Chairman Hinkle called the Public Hearing to order.

Helen Adams of Appomattox commented on the need for more parking area at the Oakville Precinct and is concerned for safety of the voters.

Mr. Hinkle commented for Darrell and Beverly Carroll of Appomattox stating that they would like to see voting only on election day and prefer voting in person. The Carroll's were concerned about the loss of community if the Chap precinct closed.

Patricia Morton, Registrar, commented on the parking at the Oakville Precinct and stated that lighting may be needed also. Ms. Morton commented on the cost savings by merging the precincts, and the options of voting by absentee ballot and early voting.

After no further comments, the Public Hearing was closed at 6:30 p.m.

Declaration of a Local Emergency

Motion made by Mr. Carter, seconded by Mr. Hipps to approve the Declaration of a Local Emergency for February 11, 2025. Chairman Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes

DECLARATION OF A LOCAL EMERGENCY

WHEREAS, the Director of Emergency Management of Appomattox County found on Tuesday, February 11, 2025:

1. That due to the winter ice storm, Appomattox County was faced with dangerous conditions;
2. That due to the winter ice storm, a condition of anticipated extreme peril to life and property necessitates the proclamation of the existence of a local emergency;
3. The Director of Emergency Management has declared a local emergency at 7:00 a.m. on Tuesday, February 11, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the Appomattox County Board Supervisors consents to and ratifies the declaration of a local emergency by the Director of Emergency Management and the emergency did exist throughout Appomattox County.

IT IS FURTHER RESOLVED, that during the existence of said emergency, the powers, functions, and duties of the Emergency Management Organization of Appomattox County were those prescribed by State Law and Ordinance, Resolutions, and approved plans of Appomattox County in order to mitigate the effects of said emergency.

ADOPTED this 18th day of February 2025.

ACTION ITEMS

Schedule Public Hearing – Amendment to the Noise Ordinance

Motion made by Mr. Hipps, seconded by Mr. Carter to authorize the staff to schedule and advertise a Public Hearing on March 17, 2025 at 6:00 p.m. to receive public comments on the amendment to the Noise Ordinance, Section 13.3-5. Chairman Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes

SUMMARY OF PROPOSED AMENDMENT TO NOISE ORDINANCE

Date: February 18, 2025

Section: AMEND §13.3-5 Maximum Permissible Sound Level

Origin of Request:

Last summer, the Board of Supervisors asked the Planning Commission to look at possible changes to the Noise Ordinance. During this review, the Planning Commission reviewed various ordinances from neighboring communities, talked with local law enforcement, the Commonwealth Attorney, and the County Attorney. After much discussion regarding various aspects of the ordinance, one area of concern came to light regarding the enforcement of the ordinance. The proposed amendments are minor in order to provide clarification.

A Nuisance Ordinance will be considered to offer relief from certain unwarranted activities that the Planning Commission and others felt could not be adequately addressed by amendments to the Noise Ordinance.

Public Hearings:

Board of Supervisors- Proposed date: March 17, 2025

Proposed Amendment(s): (changes, new language in italics/red, and current language to be changed shown with strikethrough)

AMEND §13.3-5 Maximum Permissible Sound Level

A. In addition to the violations established by the preceding sections of this chapter, no person shall, between the hours of 11:00 p.m. and 6:00 a.m., conduct, permit, or allow any activity (or sound source) to produce a sound discernable beyond 100 feet from said activity (or sound source) that exceeds 80 db(A) when measured as provided in §13.3-6.

Schedule Budget Work Session

Motion made by Mr. Hipps, seconded by Mr. Carter to schedule a Budget Work Session on Tuesday, February 25, 2025, at 6:00 p.m. in the Board of Supervisors Meeting Room.

Chairman Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes

Commissioner of the Revenue Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from 1209-5803 Refunds:

- 1) Refund NFCU \$884.53 for real estate taxes paid from escrow for Melissa A. Hemingway. She qualifies for the Veteran's Exemption.

Motion made by Mr. Wolfskill, seconded by Mr. Hipps to approve the Commissioner of Revenue refund requests in the amount of **\$884.53** from the General Fund to appropriate to 1209-5803. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Rev. Jones-yes, Mr. Wolfskill-yes.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

February 4, 2025	\$65,533.92
February 14, 2025 - CSA	\$265,536.02
February 18, 2025	\$694,890.59
TOTAL:	\$1,025,960.53

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:

January 21, 2025, Regular Scheduled Meeting

February 4, 2025, Budget Work Session

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002 Overtime \$2,187.41

3102-1003 Part-Time \$1,227.42

TOTAL: \$3,414.83

RE: Reimbursement from the School Board for security performed by deputies at AMS and ACHS sporting events (\$1,771.41); Reimbursement from DCJS for TDO/ECO hours worked by deputies (\$416.00); Reimbursement from the School Board for extra security performed by deputies (\$1,227.42).

STAFF RECOMMENDATION: No new local funds are required.

Animal Shelter Operations

Please transfer by consent and appropriate the following:

3501-5802 Claims & Bounties \$100.00

RE: Annual Locality Renewal for the Dangerous Dog Registry.

STAFF RECOMMENDATION: New local funds are required.

Please supplement by consent and appropriate to the following:

3501-5413 Spay/Neuter Program \$685.00

3501-5804 Donations \$10.00

TOTAL: \$695.00

RE: Funds received through adoptions (\$685.00); Donations received or animal shelter (\$10.00).

STAFF RECOMMENDATION: No new local funds are required.

Law Library Fund

Please transfer by consent \$1,101.79 from the Law Library Fund to the General Fund and appropriate to the following:

2101-5804 Law Library \$1,101.79

RE: Purchase of law books by the Circuit Court Clerk.

STAFF RECOMMENDATION: No new local funds are required.

Courthouse Security Fund

Please transfer by consent \$37,935.50 from the Courthouse Security Fund to the General Fund and appropriate to the following:

3102-1006 Courthouse Security Position \$37,935.50

RE: Funds are required to supplement payroll line for the Courthouse Security position.

STAFF RECOMMENDATION: No new local funds are required.

Circuit Court

Please supplement by consent and appropriate to the following:

2101-1007 Jurors/Witness \$1,000.00

RE: Reimbursement from the Supreme Court for Jurors

STAFF RECOMMENDATION: No new local funds are required.

Capital Projects

Please supplement by consent and appropriate to the following:

9104-7017 VOTECH TIC Grant \$22,497.57

RE: Central Virginia Planning District Commission grant funds received for the VOTECH Center.

STAFF RECOMMENDATION: No new local funds are required.

Waterline Expenses

Please supplement by consent and appropriate to the following:

082-1800-5101 Electrical Services \$1,182.93

082-1800-5203 Telecommunications \$129.92

TOTAL: \$1,312.85

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

Road Side Clean Up

Please supplement by consent and appropriate the following:

4209-1003 Part-Time \$637.50

RE: Reimbursement from VDOT for January, 2025 trash pick up performed by inmates.

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Rev. Jones, seconded by Mr. Carter to approve the Consent Agenda as presented. Chairman Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Rev. Jones-yes, Mr. Hinkle-yes.

ATTORNEY'S REPORT

None

ADMINISTRATOR'S REPORT

None

REPORTS AND INFORMATIONAL ITEMS

- School Financial Report

SUPERVISOR CONCERNS

- Mr. Carter requested more information on the quarantine at the animal shelter and the cybersecurity incident.
- Mr. Hipps commented on the large number of outages that Dominion has had in Appomattox, and would like to know the amount of preventative maintenance being done in the right-of-way. Mr. Hipps thanked the first responders and the linemen for their service during the ice storm.
- Mr. Wolfskill commented that the animal shelter has no generator, and he would like one be installed there to care for the animals during power outages.
- Mr. Carter thanked Mr. Roark and his staff for getting gravel and area clean-up for the Spout Spring Convenience Center.
- Mr. Hinkle thanked John Vannoy and his staff in assisting the area fire departments during the ice storm.

- Mr. Hinkle commented on the lack of maintenance being done in the power line right-of-way.

UPCOMING MEETINGS

Tuesday, February 25, 2025 @ 6:00 p.m.

Budget Work Session

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, VA 24522

Tuesday, March 4, 2025 @ 6:00 p.m.

Joint County/School Board Budget Work Session

School Board Office

316 Court St., Appomattox, VA 24522

Tuesday, March 11, 2025 @ 6:00 p.m.

Budget Work Session

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, VA 24522

Monday, March 17, 2025 @ 6:00 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room

Appomattox, Virginia 24522

ADJOURNMENT

Motion made by Mr. Carter, seconded by Mr. Hinkle and carried with all other members present voting yes, to adjourn at 6:30 p.m.

John Hinkle, Chairman