

**BOARD OF SUPERVISORS
REGULAR SCHEDULED MEETING
Monday, June 16, 2025
6:00 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Monday, June 16, 2025, at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
Kenneth Wolfskill	Appomattox River District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
Alfred L. Jones, III	Piney Mountain District

Also, Present:

Susan Adams, County Administrator
Johnnie Roark, Planning/Zoning/Economic Administrator/Deputy Director of Operations
Mark Popovich, County Attorney
Janet McConville, Finance Specialist II
Wanda McCormick, Finance Specialist III

CALL TO ORDER – Chairman Hinkle called the meeting to order at 6:00 p.m.

Invocation – Mr. Wolfskill

Pledge of Allegiance

SETTING OF AGENDA

Motion made by Rev. Jones, seconded by Mr. Wolfskill, and carried with all members present and voting yes, to amend the agenda to include item #5-Board approval of Gleaning for the World site as a polling location.

Motion made by Mr. Wolfskill, seconded by Mr. Carter, and carried with all members present and voting yes, to approve the amended agenda as presented.

CITIZEN PUBLIC COMMENT PERIOD

None

APPEARANCES

Votech Center Update

Mr. Alec Brebner, Executive Director of the Central Virginia Planning Commission, appeared before the Board to provide an update on the VoTech Center.

Community Engagement Update

Mrs. Teresa Davis, Community Engagement Coordinator, appeared before the Board to provide an update on her efforts to enhance community engagement and promote tourism in Appomattox.

ACTION ITEMS

FY2026 Budget Appropriations Resolution

APPROPRIATIONS RESOLUTION FISCAL YEAR 2026

BE IT RESOLVED that the Board of Supervisors of Appomattox County, Virginia, hereby appropriates for the Fiscal Year commencing July 1, 2025 and ending June 30, 2026, from the funds, for the functions, and in the amounts indicated herein.

I. GENERAL FUND

1101 Board of Supervisors	\$271,439.00
1201 County Administration	\$497,390.00
1204 Legal Services	\$114,200.00
1206 Legislative Audit	\$72,200.00
1209 Commissioner of Revenue	\$429,705.00
1213 Treasurer	\$424,369.00
1220 Information Technology	\$567,374.00
1301 Electoral Board/Officials	\$71,770.00
1302 Registrar	\$203,992.00
2101 Circuit Court	\$35,062.00
2102 General District Court	\$4,573.00
2105 Juvenile/Domestic Relations Court	\$7,300.00
2106 Clerk of Circuit Court	\$448,540.00
2109 Court Services Unit	\$101,772.00
2130 Magistrate	\$1,438.00
2201 Commonwealth Attorney	\$617,944.00
2202 Virginia Domestic Victim Grant	\$106,479.00
2220 Witness Advocate Grant	\$82,122.00
3102 Sheriff	\$3,034,502.00
3106 DARE	\$500.00
3201 Volunteer Fire Departments	\$308,179.00
3203 Volunteer Rescue Squads	\$79,758.00
3204 Forestry Service	\$10,000.00
3301 Sheriff/Jail/Operations	\$925,000.00
3401 Office of Building and Housing	\$121,351.00
3501 Animal Control	\$401,161.00
3503 Medical Examiner	\$500.00
3606 E-911	\$1,244,503.00
4205 Landfill/ Convenience Centers	\$1,251,401.00
4208 Tire Security	\$46,904.00
4209 Road Side Clean-Up	\$16,648.00
4302 General Properties	\$1,023,396.00

5101 Local Health Department	\$120,000.00
5105 Central Va Commission on Aging	\$2,500.00
5202 Central Va Community Services	\$70,410.00
5301 Social Services Admin	\$3,875.00
5310 Comprehensive Services	\$1,917,440.00
6401 Central Virginia Community College	\$400.00
7101 Sports Complex Fund	\$32,500.00
7102 Parks & Recreation Department	\$204,507.00
7104 Tourism	\$20,000.00
7109 Contributions	\$31,000.00
7301 Public Library	\$372,505.00
8103 Debt Service	\$2,873,613.00
8104 Zoning/Sub Div/Plan	\$192,699.00
8105 Economic Development	\$58,650.00
8303 Extension Services	\$81,847.00
9104 Capital Projects	\$100,000.00
Total General Fund	\$18,603,418.00
II. SCHOOL OPERATING FUND	\$36,262,806.00
III. VIRGINIA PUBLIC ASSISTANCE FUND	\$3,084,536.00
IV. PUBLIC UTILITIES	\$200,000.00
TOTAL EXPENDITURES	\$58,150,760.00

BE IT FURTHER RESOLVED, that the County Treasurer be, and is hereby, authorized to transfer from the General Revenue Funds pursuant to this Resolution, as monies become available, and from time to time to meet the expenditures for amounts appropriated sums equal to, but not in excess of, the appropriations indicated for transfer, as Transfer to Schools (Operations) and Transfer to Department of Social Services for the period covered by this Appropriations Resolution. Other inter-fund transfers shall be in accordance with the direction of the Board of Supervisors.

Motion made by Mr. Wolfskill, seconded by Mr. Hipps to approve and appropriate the FY 2026 Budget Resolution in the amount of \$58,150,760.00 as presented. Chairman Hinkle called for a roll call vote: Mr. Hipps-yes; Mr. Carter-yes, Rev. Jones-yes, Mr. Wolfskill-yes, and Mr. Hinkle-yes.

Special Permit Application – Appomattox 4th of July Celebration

Motion made by Mr. Carter, seconded by Rev. Jones to approve the Special Entertainment/Event Permit from Starfire Corporation for fireworks display on June 28, 2025, to include the bond and fee waiver. Chairman Hinkle called for a roll call vote: Mr. Hipps-yes; Mr. Carter-yes, Rev. Jones-yes, Mr. Wolfskill-yes, and Mr. Hinkle-yes.

Polling Place – Gleaning for The World

Motion made by Mr. Hipps, seconded by Rev. Jones to approve the Memorandum of Understanding for the County to use the Gleaning for The World building as a polling location. Chairman Hinkle called for a roll call vote: Mr. Hipps-yes; Mr. Carter-yes, Rev. Jones-yes, Mr. Wolfskill-yes, and Mr. Hinkle-yes.

Commissioner of the Revenue Refund Requests

Ms. Sara Henderson, Commissioner of the Revenue, is requesting the following to be paid from **1209-5803 Refunds**.

- 1) Refund Jessica Maria Marston \$312.80 for 2025 personal property taxes. She was erroneously assessed.
- 2) Refund Thomas Henry and Edith Mae Chambers \$222.88 for 2024 personal property taxes. They were erroneously assessed.
- 3) Refund Aldon Benny Crain \$100.17 for real estate taxes. He was erroneously assessed.

STAFF RECOMMENDATION: Consider the above refunds. Transfer by consent. \$635.85 from the General Fund and appropriate to 1209-5803. No new local funds are required.

Motion made by Mr. Wolfskill, seconded by Mr. Carter to approve the Commissioner of Revenue refund requests in the amount of \$635.85 from the General Fund to appropriate to 1209-5803. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Hinkle-yes, Mr. Wolfskill-yes, and Rev. Jones-yes.

Schedule Public Hearing – CUP250353 – Quail Run Wedding and Events Venue

Motion made by Rev. Jones, seconded by Mr. Carter to authorize staff to schedule and advertise a Public Hearing for July 21, 2025 at 6:00 p.m. to receive comments on Conditional Use Permit 250353 to operate a wedding and special events venue on property located at 1433 Piney Mountain Road (Route 608) in the Oakville Community, 21.835 acres. Chairman Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Mr. Hinkle-yes, and Rev. Jones-yes.

Schedule Public Hearing – Proposed Amendments to Zoning Ordinance and Subdivision Ordinance

Motion made by Mr. Carter, seconded by Mr. Wolfskill to authorize staff to schedule and advertise a Public Hearing on July 21, 2025 at 6:00 p.m. to receive comments on the proposed amendments to the Zoning Ordinance Section 19.6-76 Et Seq, Floodplain Overlay District, Zoning Ordinance 19.6-12, Definitions, and Subdivision Ordinance 19.5-18(C)(8) – Family Division Notes. Chairman Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Mr. Hinkle-yes, and Rev. Jones-yes.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

June 3, 2025	\$91,734.84
June 13, 2025 - CSA	\$265,103.61
June 14, 2025 – Grand Jurors	\$350.00
June 15, 2025 – Officer of Election (OOE)	\$1,471.50
June 16, 2025	\$1,045,954.47
TOTAL:	\$1,404,614.42

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:
Monday, May 19, 2025, Regular Scheduled Meeting

Treasurer's Office

Please supplement by consent and appropriate to the following:

1213-5808 DMV Stops **\$11,175.00**

RE: DMV stops performed by the Treasurer's office.

STAFF RECOMMENDATION: No new local funds are required.

Animal Shelter Operations

Please supplement by consent and appropriate the following:

3501-5413 Spay/Neuter Program \$1,625.00

3501-5804 Donations \$205.00

TOTAL: \$1,830.00

RE: Funds received through adoptions and spay/neuter services (\$1,625.00); Donations received for animal shelter (\$205.00).

STAFF RECOMMENDATION: No new local funds are required.

Rescue Squads

Please supplement to consent and appropriate the following

3203-5607 Appomattox Four-For Life **\$764.64**

RE: EMS Return to Localities (RTL) funds received in the amount of \$19,360.64, a difference of \$764.64 from the budgeted amount of \$18,596.00.

STAFF RECOMMENDATION: No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate to the following:

3102-1002 Overtime \$3,229.20

3102-5503 Travel (Sustenance/Lodging \$2,041.63

TOTAL: \$5,270.73

RE: Reimbursement from the City of Lynchburg for CIT hours worked by deputies (\$3,229.20); Reimbursement from the Commonwealth of Virginia for deputies attending Intox class (\$1,875.28); Reimbursement from the Commonwealth of Virginia for Deputy Wilson's sustenance while attending the 2025 Top Gun class (\$166.25).

STAFF RECOMMENDATION: No new local funds are required.

Road Side Clean-up

Please supplement by consent and appropriate to the following:

4209-1003 Part-time \$2,081.25

Re: Reimbursement from VDOT for April 2025 trash pick-up.

STAFF RECOMMENDATION: No new local funds are required.

General Properties

Please supplement by consent and appropriate to the following:

4302-3004 Repairs/Maintenance **\$229.56**

RE: Reimbursement from United Rentals for an overpayment.

STAFF RECOMMENDATION: No new local funds are required.

Sports Complex

Please supplement by consent and appropriate to the following:

7101-6007 Special Projects

\$6,383.00

RE: Reimbursement from Appomattox Youth Sports for the purchase of a baseball scoreboard.

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Wolfskill, seconded by Mr. Carter to approve the Consent Agenda as presented. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Mr. Hinkle-yes, Rev. Jones-yes.

ATTORNEY'S REPORT

None

ADMINISTRATOR'S REPORT

Ms. Adams shared the County Administrator's report noting:

- The open IT and Animal Control positions have been filled.
- Updates to the acquisition of the Sears property and the Combs property.
- The Facilities Committee is currently discussing options to either move or renovate the Health Department based on needed remediation measures.
- The American Civil War Museum has hired a new director, Kelly Childress.
- The ACWM Advisory Board is appreciative of the \$1,500.00 donation.
- The Region 2000 Service Authority will meet on June 25th to determine the new tipping fee, and approve the FY26 Operating Budget.
- The Courthouse construction is now scheduled to be completed in late July 2025.
- The Economic Development Authority's meeting with an Avaio team member about the progress of the data center construction.
- The Department of Social Services renovation will be completed in three weeks.
- After the ACPS performs an assessment of the schools, a meeting with Town council will be scheduled as directed by the Board.
- Dr. Jason Tibbs has been hired as the ACPS superintendent as of July 1, 2025, and there will be collaborative efforts in school budget planning.
- The purchase of scoreboards for the Youth Sports Complex.
- Liberty Chapel Baptist Church is having a 250th Anniversary celebration, and has met with County representatives on public safety for the event.
- The DSS Advisory Board Chair resigned due to being appointed a Judgeship, and the Vice Chair, Mr. Johnson, has been elected to serve as Chair.

SUPERVISOR CONCERNS

Mr. Wolfskill stated that there is a need for foster parents to work with the Department of Social Services.

Mr. Hipps extended thoughts and prayers for County residents that are in Israel amid the unrest.

Mr. Hipps congratulated Dr. Tibbs on his new position as ACHS Superintendent.

Mr. Carter congratulated the Appomattox Chapter of the FFA as the best chapter in state of Virginia, the Raiders baseball team for winning a state title, the Raiders softball team for winning a regional title, and members of the Raiders track team who won state honors. Mr. Carter would like for the Board to recognize the students with resolutions.

Mr. Hinkle invited the citizens of Appomattox to attend the Board of Supervisors meetings and encouraged public participation to express their concerns.

UPCOMING MEETINGS

Monday, July 21, 2025 @ 6:00 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, VA 24522

ADJOURNMENT

Motion made by Mr. Carter, seconded by Mr. Hinkle and carried with all other members present voting yes, to adjourn at 6:37 p.m.

John Hinkle, Chairman