



**BOARD OF SUPERVISORS
MONDAY, SEPTEMBER 15, 2025
6:00 PM**

[Susan M. Adams](#), County Administrator

**Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov**

BOARD OF SUPERVISORS

Call to Order

Invocation - Mr. Jones

Pledge of Allegiance

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. Dr. Jason Tibbs, Superintendent of the Appomattox County Public Schools, has requested to appear before the Board to have an Opening of Schools 2025-2026 presentation.

ACTION ITEMS

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

2. **Schedule Public Hearing-Proposed Amendments to Zoning Ordinance**

After several months of consideration and discussion, the Planning Commission is recommending several changes to the Zoning Ordinance related to Utility-Scale Solar Facilities and Battery Energy Storage Facilities. The changes would impact Section 19.6-97 Et Seq, Utility-Scale Solar Facilities; Section 19.6-12-Definitions; Section 19.6-73 (C) Conditional Uses in M-1, Industrial Zoning District and Section 19.6-74 (C) Conditional Uses in IP, Planned Industrial Zoning District. The Planning Commission held a public hearing at its August regular meeting. Four citizens spoke in favor of the changes. Following the public hearing, the Planning Commission voted unanimously to recommend approval of the ordinance amendments as presented. The Board of Supervisors will need to hold a public hearing prior to considering the Planning

Commission's recommendation. The draft amendments are attached for your review.
STAFF RECOMMENDATION: Staff recommends scheduling a public hearing for the October 20, 2025, regular meeting at 6:00 p.m. to receive comments on the petition. Following the public hearing, the Board may consider the recommendation of the Planning Commission.

3. **Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

September 14, 2025 - FY 2025 Post Year **\$2,500.00**

September 2, 2025 - FY 2026 \$124,733.03

September 12, 2025 - CSA - FY 2026 \$201,162.87

September 15, 2025 \$443,181.38

TOTAL: \$769,077.28

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

4. **Minutes**

Please review the following "DRAFT" minutes for approval:

Monday, August 18, 2025, Regular Scheduled Meeting

5. **Waterline**

Please supplement by consent and appropriate the following to the **FY 2025** operating budget:

082-1800-5101 Electrical Services \$412.56

082-1800-5898 Water (Wholesale) \$19,585.64

TOTAL: \$19,998.20

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

6. **Carry-Forward Funds Request for FY 2026 Operating Budget**

Please consider the approval of the following FY 2025 remaining balance department funds and re-appropriate to the FY 2026 operating budget:

Sheriff's Department

3102-7001 Equipment **\$5,000.00**

RE: Funds received from the Town of Pamplin that were not used during FY 2025.

Landfill/Convenience Centers

4205-5407 Repairs/Maintenance Supplies **\$9,500.00**

STAFF RECOMMENDATION: No new local funds are required.

7. **Sheriff's Department**

Please supplement by consent and appropriate the following to the **FY 2025** operating budget:

3102-1002 Overtime **\$3,675.00**

RE: Reimbursement from Liberty University for security performed by deputies at the May 2025 graduation.

STAFF RECOMMENDATION: No new local funds are required.

Please supplement by consent and appropriate the following to the **FY 2026** operating budget:

3102-1002 Overtime \$2,727.63

3102-5408 Vehicle Equip/Gas \$6,106.69

3102-5503 Travel (Sustenance/Lodging) \$397.52

3102-5819 JAG LE Equipment Grant \$68,043.00

3102-7001 Equipment \$5,000.00

TOTAL: \$82,274.84

RE: Reimbursement from the Appomattox County School Board for extra school security performed by deputies (\$447.09); Reimbursement from the City of Lynchburg for CIT hours worked by Deputy Brown and Meeks (\$1,291.68); Reimbursement from Appomattox County School Board for security performed by deputies at ACHS Varsity boys benefit game (\$988.86); Reimbursement from VACORP claims for damages to a 2018 Dodge Durango and 2020 Ford Explorer (\$4,457.48); Reimbursement from VACORP claims for damages to a 2020 Ford Explorer (\$1,649.21); Reimbursement from Deputy Smith for food/lodging (\$397.52); JAG Grant awarded to Sheriff's Department for mobile data terminal upgrades and office computers requiring a local match of \$17,011.00 that was approved by the Board at the April 21, 2025, meeting (\$68,043.00); Annual funds received from the Town of Pamplin (\$5,000.00).

STAFF RECOMMENDATION: No new local funds are required.

8. **Commissioner of the Revenue Refund Requests**

Mrs. Sara Henderson, Commissioner of the Revenue, is requesting the following to be paid from 1209-5803 Refunds in the **FY 2026** operating budget:

1) Refund Freedom Mortgage \$74.76 for 2025 Real Estate taxes paid on tax map #64A5-A-135 in the name of Logan Gower who qualifies for the Veteran's Exemption.

2) Refund Huntington Bank \$371.91 for 2025 Real estate taxes paid on tap map #66-A-62. Taxpayer qualifies for the Veteran's Exemption.

STAFF RECOMMENDATION: Consider the approval of the above refunds. Transfer by consent \$446.67 from the General Fund and appropriate to 1209-5803. No new local funds are required.

9. **J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following to the **FY 2026** operating budget:

7301-5401 Office Supplies \$525.00

7301-5411 Books/Subscriptions \$133.87

TOTAL: \$658.87

RE: Reimbursements and fines collected by the Library

STAFF RECOMMENDATION: No new local funds are required.

10. **Electoral Board**

Please supplement by consent and appropriate the following to the **FY 2026** operating budget:

1301-8002 Bldgs/Equipment **\$1,100.00**

RE: Funds received from the County of Goochland for the sale of the EZ cart (cage).

STAFF RECOMMENDATION: No new local funds are required.

11. **Animal Shelter**

Please supplement by consent and appropriate the following to the **FY 2026** operating budget:

3501-5413 Spay/Neuter Program \$740.00

3501-5804 Donations \$200.00

TOTAL: \$940.00

RE: Funds received through adoptions and spay/neuter services (\$740.00); Donations received for animal shelter (\$200.00).

STAFF RECOMMENDATION: No new local funds are required.

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

UPCOMING MEETINGS

Monday, October 20, 2025 @ 6:00 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room
171 Price Lane
Appomattox, VA 24522

ADJOURNMENT