

**BOARD OF SUPERVISORS
REGULAR SCHEDULED MEETING
Monday, September 15, 2025
6:00 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Monday, September 15, 2025, at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
Kenneth Wolfskill	Appomattox River District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
Alfred L. Jones, III	Piney Mountain District

Also, Present:

Susan Adams, County Administrator
Johnnie Roark, Planning/Zoning/Economic Administrator/Deputy Director of Operations
Mark Popovich, County Attorney
Janet McConville, Finance Specialist II
Wanda McCormick, Finance Specialist III

CALL TO ORDER – Chairman Hinkle called the meeting to order at 6:00 p.m.

Invocation – Rev. Jones

Pledge of Allegiance

SETTING OF AGENDA

Motion made by Rev. Jones, seconded by Mr. Carter, and carried with all members present and voting yes, to approve the agenda with the omission of item 2 of the Consent Agenda-Schedule Public Hearing – Proposed Amendments to Zoning Ordinance.

CITIZEN PUBLIC COMMENT PERIOD

Sarah Conner of Appomattox addressed the Board to consider revitalizing the auditorium in the Carver Price building for use as a multipurpose space for theater, movies, meetings, concerts, etc. for Town and County residents.

APPEARANCES

Dr. Jason Tibbs, Superintendent of Appomattox County Public Schools appeared before the Board to give a first-quarter update on the school happenings and activities.

ACTION ITEMS

No Action Items

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

September 14, 2025 – FY25 Post Year	\$2,500.00
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September 2, 2025 – FY 2026	\$124,733.03
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September 12, 2025 –CSA FY 2026	\$201,162.87
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September 15, 2025	\$443,181.38
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TOTAL FY 2026:	\$769,077.28
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STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:

Monday, August 18, 2025, Regular Scheduled Meeting

Waterline

Please supplement by consent and appropriate the following to the FY 2025 operating budget:

082-1800-5101 Electrical Services	\$412.56
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082-1800-5898 Water (Wholesale)	\$19,585.64
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TOTAL:	\$19,998.20
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RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

Carry-Forward Funds Request for FY 2026 Operating Budget

Please consider the approval of the following FY 2025 remaining balance department funds and re-appropriate to the FY 2026 operating budget:

Sheriff's Department

3102-7001 Equipment	\$5,000.00
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RE: Funds received from the Town of Pamplin that were not used during FY 2025.

Landfill/Convenience Centers

4205-5407 Repairs/Maintenance Supplies	\$9,500.00
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STAFF RECOMMENDATION: No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate the following to the FY 2025 operating budget:

3102-1002 Overtime	\$3,675.00
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RE: Reimbursement from Liberty University for security performed by deputies at the May 2025 graduation.

STAFF RECOMMENDATION: No new local funds are required.

Please supplement by consent and appropriate the following to the FY 2026 operating budget:

3102-1002 Overtime	\$2,727.63
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3102-5408 Vehicle Equip/Gas	\$6,106.69
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3102-5503 Travel (Sustenance/Lodging)	\$397.52
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3102-5819 JAG LE Equipment Grant	\$68,043.00
3102-7001 Equipment	\$5,000.00
TOTAL:	\$82,274.84

RE: Reimbursement from the Appomattox County School Board for extra school security performed by deputies (\$447.09); Reimbursement from the City of Lynchburg for CIT hours worked by Deputy Brown and Meeks (\$1,291.68); Reimbursement from Appomattox County School Board for security performed by deputies at ACHS Varsity boys benefit game (\$988.86); Reimbursement from VACORP claims for damages to a 2018 Dodge Durango and 2020 Ford Explorer (\$4,457.48); Reimbursement from VACORP claims for damages to a 2020 Ford Explorer (\$1,649.21); Reimbursement from Deputy Smith for food/lodging (\$397.52); JAG Grant awarded to Sheriff's Department for mobile data terminal upgrades and office computers requiring a local match of \$17,011.00 that was approved by the Board at the April 21, 2025, meeting (\$68,043.00); Annual funds received from the Town of Pamplin (\$5,000.00).

STAFF RECOMMENDATION: No new local funds are required.

Commissioner of the Revenue – Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue, is requesting the following to be paid from 1209-5803 Refunds in the **FY 2026** operating budget:

- 1) Refund Freedom Mortgage \$74.76 for 2025 Real Estate taxes paid on tax map #64A5- A-135 in the name of Logan Gower who qualifies for the Veteran's Exemption.
- 2) Refund Huntington Bank \$371.91 for 2025 Real estate taxes paid on tap map #66-A-62. Taxpayer qualifies for the Veteran's Exemption.

STAFF RECOMMENDATION: Consider the approval of the above refunds. Transfer by consent \$446.67 from the General Fund and appropriate to 1209-5803. No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following to the FY 2026 operating budget:

7301-5401 Office Supplies	\$525.00
7301-5411 Books/Subscriptions	\$133.87
TOTAL:	\$658.87

RE: Reimbursements and fines collected by the Library

STAFF RECOMMENDATION: No new local funds are required.

Electoral Board

Please supplement by consent and appropriate the following to the FY 2026 operating budget:

1301-8002 Bldgs/Equipment	\$1,100.00
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RE: Funds received from the County of Goochland for the sale of the EZ cart (cage).

STAFF RECOMMENDATION: No new local funds are required.

Animal Shelter

Please supplement by consent and appropriate the following to the FY 2026 operating budget:

3501-5413 Spay/Neuter Program	\$740.00
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3501-5804 Donations \$200.00

TOTAL: \$940.00

RE: Funds received through adoptions and spay/neuter services (\$740.00); Donations received for animal shelter (\$200.00).

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Hipps, seconded by Mr. Carter to approve the Consent Agenda as presented. Mr. Hinkle called for a roll call vote: Mr. Carter-yes, Mr. Hipps-yes, Mr. Wolfskill-yes, Mr. Hinkle-yes, Rev. Jones-yes.

ATTORNEY'S REPORT

None

ADMINISTRATOR'S REPORT

Ms. Adams shared the County Administrator's report containing department updates and noted:

- Upcoming community events: Appomattox Food Festival, Walk For Life, Chili & Cheer Community Day, Holliday Lake State Park Fall Festival, and the 250th Anniversary Celebration for Liberty Chapel Baptist Church.
- Public Safety met with Liberty Chapel Baptist Church along with the Sheriff's Department, and the Rescue Squad to plan for the crowd at the 250th Anniversary Celebration.
- The Department of Social Services renovations are complete and the office on Court Street is open to the public.
- The Dominion Energy transmission line project has been extended, and a representative will provide an update later in the year.
- No Certificate of Occupancy has been issued for the Old Courthouse as several items were identified that need correction and grounds work needs to be completed. After a final inspection, a Certificate of Occupancy will be issued.
- Walkthroughs of the Old Courthouse can be arranged.
- The ARPA projects are nearing completion with all funds to be spent by Dec. 31, 2025.
- The need to assist the Appomattox Rescue Squad in securing communication with the hospital as the BREMS Lifeline will be dissolving in December, 2025.
- There will be a CIP Work Session on October 7, 2025, at 6:00 p.m. in the County Administration Conference Room.

REPORTS AND INFORMATIONAL ITEMS

None

SUPERVISOR CONCERNS

Rev. Jones stated that he attended the Firefly Broadband informational meeting and noted that 40,000 connections are complete, and also that the project is continuing in the County.

Mr. Carter thanked the County Administrator and the Appomattox Town Manager for getting the grass mowed on the roadsides at Walmart, which was a safety hazard.

Mr. Carter also questioned the Urgent Care discussions with Centra and the Town and County. The County Administrator stated that Urgent Care discussions are ongoing along with involvement in the Rural Healthcare Initiative.

Mr. Hinkle responded to Ms. Conner that the proposal from the Appomattox Christian Academy (lessee) was that the auditorium would be available to the community, and he agreed that it is a beautiful asset for community use.

Mr. Hinkle stated that he received questions about the valuation of the car tax as a “clean vehicle.” He suggested for the Board to review the resolution wording before the tax levies are set again.

Mr. Hinkle questioned if VDOT had plans to mow the overgrown foliage on secondary roads.

UPCOMING MEETINGS

Monday, October 20, 2025 @ 6:00 p.m.
Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Ln.
Appomattox, VA 24522

ADJOURNMENT

Motion made by Mr. Carter, seconded by Mr. Hinkle and carried with all other members present voting yes, to adjourn at 6:29 p.m.

John Hinkle, Chairman