

**BOARD OF SUPERVISORS
Special Called Work Session
Tuesday, October 7, 2025
6:00 P.M.**

The Appomattox County Board of Supervisors held a Special Work Session on Tuesday, October 7, 2025, at 6:00 p.m. in the County Administration Conference Room located at 153A Morton Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
Kenneth Wolfskill	Appomattox River District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
Alfred L. Jones, III	Piney Mountain District

Also, Present:

Susan Adams, County Administrator
Wanda McCormick, Finance Specialist III
Jeff Shepherd, Facilities Foreman

CALL TO ORDER – Chairman Hinkle called the meeting to order at 6:00 p.m.

Invocation – Mr. Wolfskill

Pledge of Allegiance

SETTING OF AGENDA

Motion made by Rev. Jones, seconded by Mr. Carter, and carried with all members present and voting yes, to approve the agenda as presented.

APPEARANCES

Mr. Fred Pearson with Vision Appraisal Service appeared before the Board to provide a reassessment update. Mr. Pearson stated that property values will increase 60%-70%, with land increasing approximately 35%. Mr. Pearson stated that reassessment notices will be mailed by November 2025, and preparations are being made for the appeals process for citizens.

Dr. Jason Tibbs, Superintendent of Appomattox County Public Schools, appeared before the Board to present information to be considered for CIP planning. Dr. Tibbs reported that Appomattox Middle School is currently above capacity, and needs updated security measures and ADA accessibility for the main building. Dr. Tibbs provided a Draft Facilities Study, performed by the VDOE, that includes needed improvements for the Primary, Elementary and Middle schools. He also presented a conceptual drawing and informal estimates for Middle school improvements provided by Jamerson-Lewis Construction.

“POTENTIAL” COUNTY PROJECTS DISCUSSION

Treasurer, Commissioner of the Revenue and the Health Department

Jeff Shepherd, Facilities Foreman, presented a conceptual drawing of renovations to the newly-acquired “Sears” building as proposed to be used by the Treasurer, Commissioner of the Revenue and the Health Department. The County Administrator noted that based on a space needs assessment, the Health Department needs approximately 2,400 sf. The Board and staff discussed this proposal for the Sears building.

Registrar’s Office

The Board and staff discussed the possibility of moving the Voter Registrar’s office to the Community Center.

Animal Shelter

The County Administrator discussed with the Board the possibility of adding additional runs and expanding the office space.

Maintenance Shop

The County Administrator mentioned that details of a proposed maintenance shop are being developed by Jeff Shepherd, Facilities Foreman.

Trash Pick-up

The County Administrator stated that an RFP will be issued to get pricing for residential trash pick-up, and eliminate convenience centers. Regardless of options, a requirement would be that the County would continue to take its trash to the Regional Landfill until its projected closure in 2029 or 2030.

Town of Appomattox Meeting

The Town of Appomattox has invited the Board to discuss CIP projects of priority, mainly water and sewer needs. The Board of Supervisors would like to have this meeting after the new year and after new Board and Council members get acclimated to their positions.

Town Ball Park

The Board discussed use of the Town Ball Park by entities in the County.

Agee Property

The Board discussed the sale of the previous Agee Precinct property.

County Administrator Report

The County Administrator presented items for consideration by the Board including:

- Encumbering funds for the future for:
 - Solid Waste Reserve Fund which is needed for landfill closure expenses, upgrading convenience centers, equipment, etc.
 - Public Safety Reserve Fund for future planning of EMS paid services, fire and rescue apparatus, etc.
 - School Construction Renovation Reserve Fund
 - Sports Complex Reserve Fund
- The County is continuing to collaborate with Centra to assess the needs of a walk-in clinic or urgent care in the local area.

Supervisors Comments

- Rev. Jones commented on the needs of the Oakville voting precinct and future costs.
- Mr. Carter commented on the need for Convenience Center Paving.

UPCOMING MEETINGS

Monday, October 20, 2025 @ 6:00 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Ln.

Appomattox, VA 24522

ADJOURNMENT

Motion made by Mr. Carter, seconded by Mr. Hinkle and carried with all other members present voting yes, to adjourn at 7:20 p.m.

John Hinkle, Chairman