



**BOARD OF SUPERVISORS
TUESDAY, JANUARY 20, 2026
6:00 PM**

[Susan M. Adams](#), County Administrator

**Regular Scheduled Meeting
Board of Supervisors Meeting Room
333 Court St., Appomattox, VA 24522
www.AppomattoxCountyVA.gov**

BOARD OF SUPERVISORS

Call to Order

Invocation - Rev. Jones

Pledge of Allegiance

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. Ms. Patricia Morton, Registrar, has requested to appear before the Board to discuss upcoming elections and the possible relocation of the Oakville Voting Precinct.

PUBLIC HEARING

2. **Public Hearing-CUP250870-Benton W. Bowman**

A duly advertised public hearing has been scheduled to receive comments on a Conditional Use Permit (CUP) petition submitted by Mr. Benton W. Bowman (applicant/owner). Mr. Bowman has petitioned for a CUP to operate the Rifleman's Resort (Outdoor Shooting Range), located off Wildway Road. This proposed use involves multiple parcels. The Tax Map Identification Numbers are 20 (A) 41, 20 (A) 50, 20 (1) 3, 20 (1) 4, 20 (1) 5, 12 (A) 32, 12 (A) 33, 12 (A) 35, 12 (A) 36 and 13 (A) 36. The parcels total 571.66 acres in size. The parcels are zoned A-1, Agricultural Zoning District. At its December regular meeting, the Planning Commission voted 6 to 1 (O'Brien dissenting) to recommend approval of the petition with conditions.

STAFF RECOMMENDATION: After receiving comments from the public, a resolution has been prepared for your consideration in accordance with the recommendation of the Planning Commission. An alternate resolution has been prepared, as well, should the Board opt to deny the petition.

3. **Public Hearing-Appomattox County Code Section 19.6-87.2 Cemetery; Family, Church, Private, Association, For-Profit**

A duly advertised public hearing has been scheduled to receive comments on a proposed amendment to the Zoning Ordinance, Section 19.6-87.2 related to the minimum lot size for cemetery lots. The proposed amendment would eliminate the minimum lot size requirement. At the December regular meeting of the Planning

Commission, the Commission voted unanimously to recommend approval of the proposed amendment.

STAFF RECOMMENDATION: After receiving comments from the public, an ordinance has been prepared for your consideration in accordance with the recommendation of the Planning Commission.

4. **Public Hearing-LightShift Energy LLC, Siting Agreement**

A duly advertised public hearing has been scheduled to receive comments on a siting agreement submitted by LightShift Energy LLC with respect to a proposed battery storage facility to be constructed in conjunction with a new Central Virginia Electric Cooperative electrical substation to be located in the Appomattox Center for Business and Commerce. Per the siting agreement, LightShift Energy, d/b/a Appomattox VA BESS 1, will provide a one-time Capital Payment of \$10,000.00, a one-time Charitable Contribution of \$10,000.00, and will pay for local fire department training related to the battery storage facility.

STAFF RECOMMENDATION: After receiving comments from the public, in accordance with Virginia Code Section 15.2-2316.8 (B), the locality may consider approval and authorize signature of the siting agreement in accordance with the negotiated terms and conditions.

ACTION ITEMS

5. **Board of Supervisors 2026 Meeting Schedule**

At the January 5, 2026, organizational meeting, the Board set the 2026 meeting schedule for the 3rd Monday of each month at 6:00 p.m , unless that Monday is a legal holiday, then the meeting shall be on the Tuesday following the Monday holiday.

Note: The only Board meetings impacted in 2026 are the January and February meetings.

STAFF RECOMMENDATION: Adopt the attached 2026 Board of Supervisors meeting schedule.

6. **FY 2027 Budget Work Session Calendar**

Please review the "draft" Board of Supervisors budget work session calendar and consider approval of the suggested dates and times.

STAFF RECOMMENDATION: Adopt or amend the FY 2027 budget work session calendar, as presented or amended, and authorize staff to advertise it.

COMMITTEE APPOINTMENTS

7. **Planning Commission**

At the November 2025 meeting, the Board tabled the appointment of a Courthouse District representative to serve on the Planning Commission until 2026, with a term ending December 31, 2029.

STAFF RECOMMENDATION: Consider the appointment of a Courthouse District

representative to serve on the Planning Commission with a term ending December 31, 2029.

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

8. Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

January 2, 2026	\$75,317.07
January 13, 2026 - VEC (EFT)	\$52.76
January 15, 2026 - Jurors	\$1,800.00
January 16, 2026 - CSA	\$292,604.19
January 20, 2026	\$760,519.62
TOTAL:	\$1,130,293.64

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

9. Minutes

Please review the following "Draft" minutes for approval:

December 15, 2025, Regular Scheduled Meeting
January 5, 2026, Organizational Meeting

10. Commissioner of the Revenue Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue, is requesting the following to be paid from **1209-5803** Refunds:

- 1) Refund Richard Alan Schaad III \$124.30 for 2025 personal property taxes paid. He was erroneously assessed.
- 2) Refund Sean Kelly McCleese \$27.22 for 2025 personal property taxes paid. He was erroneously assessed.
- 3) Refund Annelise Danielle Underhill \$79.80 for 2025 personal property taxes paid. She was erroneously assessed.
- 4) Refund Tanya McCullough Dickerson and Brandon Wayne Sadler \$346.50 for 2025 personal property taxes paid. They reside in Prince Edward County and paid taxes there.
- 5) Refund T.W.O. Appomattox/McDonalds \$55,107.50 for 2023-2025 business personal property taxes. Reports submitted by the company for business equipment were inaccurate, resulting in a double assessment for some equipment.

STAFF RECOMMENDATION: Consider approval of the above refunds. Transfer by

consent \$55,685.32 from the General Fund and appropriate to 1209-5803. No new local funds are required.

11. **Sheriff's Department - VSTOP Grant (Domestic Violence Investigation Position)**

Please supplement by consent **\$100,000.00** and appropriate to the following:

3102-1008 VSTOP Grant Position **\$100,000.00**

RE: DCJS grant award for Period 1/1/2026 through 12/31/2027. No new local funds are required.

Please transfer by consent **\$33,333.00** from the General Fund and appropriate to the following:

3102-1008 VSTOP Grant Position **\$33,333.00**

RE: Required local match for VSTOP (Domestic Violence Investigation Position) grant. The Board approved on 10-20-2025. **New local funds are required.**

12. **Sheriff's Department**

Please supplement by consent and appropriate to the following:

3102-1002 Overtime \$7,751.44

3102-5401 Office Supplies \$103.67

3102-5812 Canine Supplies/Donations \$200.00

TOTAL: \$8,055.11

RE: Reimbursement from the City of Lynchburg for CIT hours worked by deputies (\$4,305.60); Reimbursement from the Appomattox County School Board for security performed by deputies at AMS and ACHS sporting events (\$3,445.84); FOIA requests (\$103.67); Donation received from Michael Caler for canine fund (\$200.00).

STAFF RECOMMENDATION: No new local funds are required.

13. **J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate to the following:

7301-5401 Office Supplies \$652.50

7301-5411 Books/Subscriptions \$2,564.42

7301-5412 Education/Recreation Supplies \$10,000.00

TOTAL: \$13,216.92

RE: Reimbursements and donations collected by the Library (\$3,216.92); Infinite Sums Grant received by the Library (\$10,000.00).

STAFF RECOMMENDATION: No new local funds are required.

14. **Commonwealth's Attorney**

Please supplement by consent and appropriate to the following:

2201-5501 Travel (Mileage/Meals) \$418.00

2201-5504 Travel \$492.80

(Convention/Educ/Training)

TOTAL: \$910.80

RE: Reimbursement from the Commonwealth's Attorney's Services Council for the 2025 Executive Program.

STAFF RECOMMENDATION: No new local funds are required.

15. **Waterline Expenses**

Please supplement by consent and appropriate to the following:

082-1800-5101 Electrical Services \$538.12

082-1800-5203 Telecommunications \$66.52

TOTAL: \$604.64

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

16. **Animal Shelter**

Please supplement by consent and appropriate to the following:

3501-5413 Spay/Neuter Program \$1,315.00

3501-5804 Donations \$685.00

TOTAL: \$2,000.00

RE: Funds received through adoptions and spay/neuter services (\$1,315.00); Donations received for animal shelter (\$685.00).

STAFF RECOMMENDATION: No new local funds are required.

17. **Landfill/Convenience Centers**

Please supplement by consent and appropriate to the following:

4205-5101 Electrical Services \$63.13

RE: Capital credit refund from Southside Electric Cooperative.

STAFF RECOMMENDATION: No new local funds are required.

18. **Office Building & Housing**

Please transfer \$430.38 from the General Fund and appropriate to the following:

3401-6001 Levy Building Permit Fees \$669.70

RE: Levy fee collected on building permits.

STAFF RECOMMENDATION: No new local funds are required.

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

REPORTS AND INFORMATIONAL ITEMS

19. **Appomattox County School Board 2026 Meeting Calendar**

Attached for the Board's review is the Appomattox County School Board 2026 meeting calendar.

20. **Workforce Development Board Meeting**

Attached for the Board's review are the October 14, 2025, Workforce Development Board Meeting minutes.

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

CLOSED SESSION

UPCOMING MEETINGS

Tuesday, February 17, 2026 @ 6:00 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room

333 Court Street

Appomattox, VA 24522

ADJOURNMENT