



**BOARD OF SUPERVISORS
MONDAY, MAY 18, 2026
6:00 PM**

[Susan M. Adams](#), County Administrator

**Regular Scheduled Meeting
Board of Supervisors Meeting Room
333 Court St., Appomattox, VA 24522
www.AppomattoxCountyVA.gov**

BOARD OF SUPERVISORS

Call to Order

Invocation - Mr. Simpson

Pledge of Allegiance

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. Ms. Kelly Hitchcock, Deputy Director of Planning, Central Virginia Planning District Commission, has requested to appear before the Board to present the Central Virginia Safety Action Plan (CVSAP). The CVSAP documents the roadways/areas within the region that have the highest number of serious and fatal accidents, establishes performance measures, and provides programmatic and project recommendations to improve safety for all users along the region's roadways. The plan was developed through an extensive stakeholder engagement process and aligns with the Commonwealth Transportation Board (CTB) adopted Virginia's 2022-2026 Strategic Highway Safety Plan (SHSP).

STAFF RECOMMENDATION: Following the presentation by Ms. Hitchcock, please consider adopting the attached resolution in support of the Central Virginia Safety Action Plan.

2. Mrs. Vicky Phelps, Treasurer, has requested to appear before the Board to discuss tax ticket issues and request a new tax due date for payments.
3. Mrs. Patrica Morton, Registrar, has requested to appear before the Board to discuss rescinding a prior motion to move the Oakville precinct.
4. Sheriff Robby Richardson has requested to appear before the Board to provide an update on his department.

PUBLIC HEARING

5. **VDOT Secondary Six-Year Plan, Fiscal Years 2027 through 2032**

A duly advertised joint public hearing has been scheduled to receive comments in accordance with Code of Virginia Section 33.1-70.01. The purpose of the public hearing is to receive comments on the proposed Six-Year Plan for fiscal years 2027 through 2032 and on the Secondary System Construction Budget for fiscal year 2027. All projects in the Secondary Six-Year Plan that are eligible for federal funding will be included in the Statewide Transportation Improvement Plan (STIP), which documents how Virginia will obligate federal transportation funds. Robert Brown, VDOT Residency Administrator, is present to address any questions and/or concerns.

STAFF RECOMMENDATION: After receiving public comments and Board discussion, please consider adopting the VDOT Secondary Six-Year Plan for Fiscal Years 2027-2032 and the Secondary System Construction Budget for Fiscal Year 2027.

6. **Chapter 3, Administration, Article VII Taxation and Fees, Division 5-Exemption for Elderly and Disabled Persons**

A duly advertised public hearing has been scheduled to receive comments on a proposed amendment to Appomattox County Code Chapter 3- Administration Article 7- Taxation and Fees, Division 5-Exemption for Elderly and Disabled Persons. Specifically, the proposed amendment to §3.7-12 Exemption on certain real estate, subsection A (1) and A (2), related to the total combined maximum income, would increase from \$35,000 to \$45,000, with a maximum financial worth of \$175,000. Also, §3.7-12 (C) Grant of exemption; calculation of amount; change in financial situation. Tax Relief would apply as follows:\$0 to \$35,000 income, 100% relief with a cap of \$600.00; \$35,001 to \$40,000 income, 75% relief with a cap of \$450.00; \$40,001 to \$45,000 income, 50% relief with a cap of \$300.00.

STAFF RECOMMENDATION: After receiving public comments and Board discussion, please consider adopting the ordinance that has been prepared for you.

ACTION ITEMS

7. **FY 2027 County Consolidated Budget**

After being duly advertised, a Public Hearing was held on Monday, May 11, 2026, to receive public comment on the "Proposed" FY 2027 Consolidated (County, School, and Social Services) Budgets.

STAFF RECOMMENDATION: Adopt the FY 2027 Consolidated Budget, as duly advertised, in the amount of \$60,567,184.

8. **Tax Levy Resolution**

After being duly advertised, a Public Hearing was held on Thursday, April 30, 2026 to receive public comment on the proposed Real Estate Tax Rate, and Monday, May 11, 2026, to receive public comment on the "Proposed" FY 2027 Budget and Tax Levies. Attached for the Board's approval is the resolution adopting the Tax Levies for the 2026

tax year.

STAFF RECOMMENDATION: Adopt the resolution for the 2026 calendar year Tax Levies

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9. **Resolution for Personal Property Tax Relief Program**

In accordance with the requirements set forth in the Code of Virginia for the Personal Property Tax Relief Program, qualifying vehicles situated within the County commencing January 1, 2012, shall receive personal property tax relief. The 2026 PPTRA tax relief is 23.9% for personal use vehicles valued at \$1,001 to \$20,000.

STAFF RECOMMENDATION: Adopt the 2026 Personal Property Tax Relief Program Resolution per the recommendation of the Commissioner of the Revenue.

10. **Resolution-Scottsville Road Holdings LLC/Kappa Sigma Endowment Fund**

The Economic Development Authority of Appomattox County, Virginia (EDA), in coordination with the Kappa Sigma Endowment Fund and Scottsville Road Holdings, LLC ("Borrower"), with assistance from the legal firm Sands Anderson, have agreed for the EDA to issue, pursuant to the Virginia Industrial Development and Revenue Bond Act (the "Act"), up to \$10,000,000 principal amount of its qualified non-profit revenue bonds (the "Bonds") to assist the Borrower in the expansion of its National Headquarters and Museum facilities (the "Facility") located adjacent to 1622 Scottsville Road in Albemarle County, Virginia ("Albemarle County").

As required by the Act, the Bonds will not constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia (the "Commonwealth") or any political subdivision thereof, including the EDA and the County of Appomattox, Virginia ("Appomattox County"). Neither the Commonwealth nor any political subdivision thereof, including the EDA and Appomattox County, shall be obligated to pay the Bonds, or the interest thereon, or the costs incident thereto, except from the revenues and monies received from the Borrower and pledged therefor, and neither the faith and credit nor the taxing power of the Commonwealth nor any political subdivision thereof, including the EDA and Appomattox County, will be pledged to the payment of the principal of or interest on such Bonds or other costs incident thereto. The EDA held a public hearing at its April regular meeting. No one spoke at the public hearing. The EDA adopted the appropriate resolutions at that time and now the Board must also pass a resolution approving the plan of financing and issuance of bonds. The Chairman of the EDA will be present should you have any questions.

STAFF RECOMMENDATION: Please consider adoption of the resolution prepared by legal counsel for Sands Anderson related to the financing of the expansion of the National Headquarters and Museum facilities for Kappa Sigma.

11. **December 21, 2026, Regular Scheduled Meeting**

Consideration of rescheduling the December 2026 Board Meeting, currently scheduled during the week of Christmas.

STAFF RECOMMENDATION: Approve the rescheduling of the December 2026 Board Meeting and authorize staff to advertise.

COMMITTEE APPOINTMENTS

12. **Economic Development Authority Appointment**

At the April 20, 2026, meeting, the Board appointed Mr. Winfred D. Nash to serve on the Economic Development Authority (EDA). Subsequently, Mr. Winfred Nash withdrew his acceptance of the appointment due to a prior commitment. Please consider appointing a representative to fill the unexpired term of Mr. Watkins Abbitt, which expires on December 31, 2026. The Economic Development Authority voted unanimously and recommends the appointment of Mr. Faber B. Jamerson, Sr.

STAFF RECOMMENDATION: Appoint a representative to fill the unexpired term of Mr. Watkins Abbitt, ending December 31, 2026, to the Economic Development Authority.

13. **Library Board of Trustees**

At the **June** meeting, please consider the appointment or reappointment of Ms. Evelyn Ford, Courthouse District representative, and Mrs. Madeline Abbitt, Piney Mountain District representative, to serve on the Library Board of Trustees with terms ending June 30, 2029.

STAFF RECOMMENDATION: No action until the June meeting.

14. **Central Virginia Community College Board**

On June 30, 2026, the current term of appointment of Dr. Jeffrey Garrett as representative of Appomattox County on the CVCC Board will expire. Dr. Garrett is completing his second consecutive four-year term; therefore, he is not eligible for reappointment at this time. Please note that no elected member of either the General Assembly, the Appomattox County Board of Supervisors, or a past full-time employee of Central Virginia Community College is eligible to serve on the College Board.

STAFF RECOMMENDATION: No action. At the June meeting, consider the appointment of a representative to serve on the CVCC Board for a four-year term ending June 30, 2030.

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

15. **Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

May 4, 2026	\$75,453.84
May 14, 2026	\$8,366.62
Election Poll Workers	
May 15, 2026 - CSA	\$396,518.09
May 18, 2026	\$359,650.51
TOTAL:	\$839,989.06

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

16. **Minutes**

Please review the following "Draft" minutes for approval:

April 20, 2026, Regular Scheduled Meeting

April 30, 2026, Special Called Meeting - Public Hearing for Real Property Tax Increase

May 11, 2026, Special Called Meeting - Public Hearing for FY 2027 "Proposed" Budget

17. Please transfer by consent from the Law Library Fund and appropriate to the following:
2101-5804 Law Library **\$1,537.97**

RE: Purchase of books by the Circuit Court Clerk for the Law Library.

STAFF RECOMMENDATION: No new local funds are required.

18. Please transfer by consent from the Courthouse Security Fund and appropriate to the following:

3102-1006 Courthouse **\$62,597.00**

Security

STAFF RECOMMENDATION: No new local funds are required.

19. Please transfer by consent from the Court Fines Fund and appropriate to the following:
3102-1007 Traffic **\$161,420.00**

Safety OT

STAFF RECOMMENDATION: No new local funds are required.

20. Please transfer by consent from the General Fund and appropriate to the following:

9104-7015 DSS \$138,696.98

Renovations

9104-7016 \$812,177.70

Courthouse

Renovations

TOTAL: \$950,874.68

RE: Capital Projects completed.

STAFF RECOMMENDATION: New local funds are required.

21. **Commissioner of the Revenue Refund Requests**

Mrs. Sara Henderson, Commissioner of the Revenue, is requesting the following to be paid from 1209-5803 Refunds:

1) Refund Melissa Raye Price \$34.21 for personal property taxes paid. The vehicle was sold in April 2022.

2) Refund Brittany Denise Wright \$85.18 for personal property taxes paid. She was erroneously charged.

STAFF RECOMMENDATION: Consider approval of the refund listed above. Transfer by consent \$119.39 from the General Fund and appropriate to 1209-5803. No new local funds are required.

22. **Circuit Court**

Please supplement by consent and appropriate to the following:

2101-1007

\$2,300.00

Jurors/Witnesses

RE: Reimbursement from the State for jurors.

STAFF RECOMMENDATION: No new local funds are required.

23. **Clerk of Circuit Court**

Please supplement by consent and appropriate to the following:

2106-3004 Lease \$3,000.00

Copier

2106-3006 Printing & \$1,000.00

Binding

2106-3010 Data \$9,425.60

Processing

2106-5201 Postage \$4,000.00

2106-5401 Office \$17,000.00

Supplies

2106-7001 \$8,689.60

Equipment

TOTAL: \$43,115.20

RE: Reimbursement from the State Technology Trust Funds (\$16,835.60); and Vacancy Savings from the Virginia Compensation Board (\$26,279.60).

STAFF RECOMMENDATION: No new local funds are required.

24. **Witness Advocate**

Please supplement by consent and appropriate to the following:

2220-5501 Travel **\$7.20**

(Mileage/Meals)

RE: Reimbursement for accidental charges to the County credit card.

STAFF RECOMMENDATION: No new local funds are required.

25. **Sheriff's Department**

Please supplement by consent and appropriate to the following:

3102-1002 Overtime \$8,232.97

3102-5401 Office \$25.63

Supplies

3102-5409 \$600.00

Guns/Ammo

TOTAL: \$8,858.60

RE: Reimbursement from the Town of Appomattox for Town Selective plus FICA (\$4,356.33); Reimbursement for security performed by deputies at the Amanda Chase wedding (\$700.00); Reimbursement for TDO/ECO hours worked by deputies (\$378.00); Reimbursement from the City of Lynchburg for CIT hours worked by deputies (\$2,798.64); Funds received for FOIA request (\$25.63); Reimbursement for deputy duty vest (\$600.00).

STAFF RECOMMENDATION: No new local funds are required.

26. **Rescue Squads**

Please supplement by consent and appropriate to the following:

3203-5607 \$1,236.80

Appomattox Four-
For-Life

RE: Four-For-Life funds were received in the amount of \$19,832.80, a difference in budget amount of \$18,596.00.

STAFF RECOMMENDATION: No new local funds are required.

27. **Animal Shelter**

Please supplement by consent and appropriate to the following:

3501-5413 \$1,690.00

Spay/Neuter
Program

3501-5804 Donations \$580.00

TOTAL: \$2,270.00

RE: Funds received through adoptions and the spay/neuter program (\$1,690.00); Donations received for animal shelter (\$580.00).

STAFF RECOMMENDATION: No new local funds are required.

28. **General Properties**

Please supplement by consent and appropriate to the following:

4302-5806 Employee \$320.27

Incentive

RE: Sale of scrap metal.

STAFF RECOMMENDATION: No new local funds are required.

29. **J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate to the following:

7301-5401 Office \$2,370.89

Supplies

7301-5411 \$533.99

Books/Subscriptions

7301-5415 Summer \$3,220.00

Reading

TOTAL: \$6,124.88

RE: Reimbursements and donations collected by the Library.

STAFF RECOMMENDATION: No new local funds are required.

30. **Waterline Expenses**

Please supplement by consent and appropriate to the following:

082-1800-5101 \$866.80

Electrical Services

082-1800-5203 \$104.39

Telecommunications

TOTAL: \$971.19

RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

REPORTS AND INFORMATIONAL ITEMS

31. **School's Financial Report**

Attached for the Board's review is the March 2026 month-end financial report from Dr. Tibbs, Superintendent.

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented

under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

UPCOMING MEETINGS

Monday, June 15, 2026 @ 6:00 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room

333 Court Street

Appomattox, VA 24522

CLOSED SESSION

32. I move the Board enter into Closed Session for the limited purpose of:

- Consultation with legal counsel regarding actual litigation where such discussion in an open meeting would adversely affect the county's negotiating and litigating posture related to Region 2000 pursuant to Section 2.2-3711(A)(7).

ADJOURNMENT