



**BOARD OF SUPERVISORS
MONDAY, JUNE 15, 2026
6:00 PM**

[Susan M. Adams](#), County Administrator

**Regular Scheduled Meeting
Board of Supervisors Meeting Room
333 Court St., Appomattox, VA 24522
www.AppomattoxCountyVA.gov**

BOARD OF SUPERVISORS

Call to Order

Invocation - Mr. Simpson

Pledge of Allegiance

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

PUBLIC HEARING

1. **Public Hearing-Amendment to Appomattox County Code §3.7-63 Real Estate, personal property, machinery and tools, and merchant's capital tax due dates**

A duly advertised public hearing has been scheduled to receive comments on a proposed amendment to Subsection 3.7-63 related to the due date for various taxes by adding the following language at the end of the section (new language in italics and underlined): *If the Appomattox Treasurer determines that due to unforeseen circumstances the due date for payment of installments as provided herein should be extended, the Board of Supervisors may, by motion, set a new due date as recommended by the Appomattox Treasurer.*

STAFF RECOMMENDATION: After receiving comments and Board discussion, please consider adopting the proposed language amending Subsection 3.7-63, as prepared by the County Attorney.

2. **Public Hearing-Relocation of Piney Mountain District Polling Place-** A duly advertised public hearing has been scheduled for the Appomattox Board of Supervisors to receive comments and consider a proposed amendment. Pursuant to Virginia Code Sections 15.2-1427 and 24.2-306, the Board will receive comments regarding a proposed ordinance to amend Appomattox County Code Chapter 3, Article II-Elections. The Appomattox County Electoral Board has recommended to the Board of Supervisors the following change to a polling location. Specifically, amend Appomattox County Code §3.2-12 (D)(2)-Polling Place, to relocate the polling location from Quail Run Wedding Building, 1433 Piney Mountain Road, Appomattox, Virginia to Oakville Ruritan Building, 181 Piney Mountain Road, Appomattox, Virginia.

Staff Recommendation: After receiving public comments and Board discussion, consider the adoption of the amendment to the Appomattox County Code, Chapter 3, Article II-Elections, Section 12 (D)(2) Polling Places.

ACTION ITEMS

3. **Ordinance Providing for the Payment of Bonuses to Certain County Employees**
Attached for the Board's adoption is the ordinance providing for the payment of bonuses to full-time county employees in the FY 2027 budget. The 2% bonus is based on the employee's June 2026 base salary and will be processed with the July 2026 payroll.
STAFF RECOMMENDATION: Adopt the Ordinance providing for the payment of bonuses to all County Department full-time employees, including the Constitutional Officer Departments, Registrar's Office, and the Department of Social Services.
4. **FY 2027 Budget Appropriations Resolution**
After a duly advertised Public Hearing on Monday, May 11, 2026, to receive public comments on the proposed FY 2027 Budget, the Board considered the requests. On Monday, May 18, 2026, the Board approved the FY 2027 Consolidated (County, School, and Social Services) Budget. Staff has prepared a Resolution for your approval to appropriate the funds for the line items, as specified, on July 1, 2026.
STAFF RECOMMENDATION: Approve the FY 2027 Budget Appropriations Resolution, effective July 1, 2026, as presented.
5. **Special Entertainment/Event Permit Application - Appomattox 4th of July Celebration**
Attached for the Board's review is a Special Entertainment/Event Permit Application from Francisco Display Fireworks, LLC dba Virginia Skypainters for the annual fireworks celebration to be held on July 3, 2026, at 10063 Red House Road (Cole's Farm) in Appomattox, VA. The entertainment/event will start at 9:30 p.m. and last 15 minutes. The Zoning Administrator, Building Official/Fire Marshall, Sheriff, Public Safety Director, and County Administrator have reviewed the permit application for compliance with local regulations and have added comments where necessary.
STAFF RECOMMENDATION: Consider approval of the Special Entertainment/Event Permit from Starfire Corporation, as presented, to include the bond and fee waiver.

COMMITTEE APPOINTMENTS

6. **Library Board of Trustees**
Please appoint a representative for the Courthouse District or reappoint Evelyn Ford, Courthouse District Representative, whose term ends June 30, 2026. Mrs. Ford is willing to serve another 4-year term if reappointed. Also, please appoint a representative for the Piney Mountain District or reappoint Madeline Abbitt, Piney Mountain District representative, whose term ends June 30, 2026. Mrs. Abbitt is willing to serve another 4-year term if reappointed.
STAFF RECOMMENDATION: Appoint a Courthouse District and Piney Mountain District representative to the Library Board of Trustees with a term ending June 30, 2030.

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line

Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

7. **Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

June 2, 2026	\$78,132.32
June 12, 2026 - CSA	\$250,718.78
June 15, 2026	\$316,076.64
TOTAL:	\$644,927.74

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

8. **Minutes**

Please review the following "Draft" minutes for approval:

May 18, 2026, Regular Scheduled Meeting

9. **Commissioner of the Revenue Refund Requests**

Mrs. Sara Henderson, Commissioner of the Revenue, is requesting the following to be paid from 1209-5803 Refunds:

- 1) Refund Onity Mortgage \$301.92 for Andrew S. Bogue's real estate taxes paid. He qualifies for the Veteran's Exemption.
- 2) Refund Samantha Leigh Blankenship \$214.78 for personal property taxes paid. She was erroneously assessed.
- 3) Refund Freedom Mortgage \$97.65 for Sandra A. Hughes' real estate taxes paid. She qualifies for the Veteran's Exemption.
- 4) Refund Morales Ximena Lorado \$196.25 for personal property taxes paid. She was erroneously assessed.
- 5) Refund Joseph Alen Reel \$222.40 for personal property taxes paid. He qualifies for the Veteran's Exemption.
- 6) Refund Marshall S. Cover \$20.79 for personal property taxes paid. He qualifies for the Veteran's Exemption.
- 7) Refund Lakeview Loan Services \$85.63 for real estate taxes for Marshall S. Cover. He qualifies for the Veteran's Exemption.

STAFF RECOMMENDATION: Consider approval of the refunds listed above. Transfer by consent \$1,139.42 from the General Fund and appropriate to 1209-5803. No new local funds are required.

10. **Economic Development-Broadband Incentive Grant**

Please transfer by consent **\$57,821.08** from the General Fund and appropriate to **8105-6007 Special Projects** for the broadband incentive grant payment agreement dated May

2018.

STAFF RECOMMENDATION: New local funds are required.

11. **Treasurer**

Please transfer by consent from the General Fund and appropriate to the following:

1213-5801 DMV **\$1,325.00**

Stops

RE: DMV stops performed by the Treasurer's Office.

STAFF RECOMMENDATION: New local funds are required.

12. **Registrar**

Please supplement by consent and appropriate to the following:

1302-1001 Salaries **\$780.41**

RE: Reimbursement from employee for overpayment of 5-29-26 payroll garnishment.

STAFF RECOMMENDATION: No new local funds are required.

13. **Circuit Court Clerk's Office**

Please supplement by consent and appropriate to the following:

2106-3004 Lease \$1,200.00

Copier

2106-3010 Data \$17,200.00

Processing

2106-5201 Postage \$10,000.00

TOTAL: \$28,400.00

RE: Reimbursement from the State Technology Trust Funds (\$18,400.00);

Reimbursement from State Compensation Board for vacancy savings (\$10,000.00).

STAFF RECOMMENDATION: No new local funds are required.

14. **Sheriff's Department**

Please supplement by consent and appropriate to the following:

3102-1002 Overtime \$17,696.40

3102-5401 Office \$70.21

Supplies

TOTAL: \$17,766.61

RE: Reimbursement from the Appomattox County School Board for security performed by deputies at AMS and ACHS sporting events (\$10,679.22); Reimbursement from DCJS for TDO/ECO hours worked by deputies (\$162.00); Reimbursement from the Town of Appomattox for Town Selective (\$6,855.18); FOIA Requests (\$70.21).

STAFF RECOMMENDATION: No new local funds are required.

15. **Animal Shelter**

Please supplement by consent and appropriate to the following:

3501-5413 \$1,310.00

Spay/Neuter

Program

3501-5804 Donations \$5.00

TOTAL: \$1,315.00

RE: Funds received through adoptions and spay/neuter program (\$1,310.00); Donation received for animal shelter (\$5.00).

STAFF RECOMMENDATION: No new local funds are required.

16. **J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate to the following:

7301-5401 Office \$690.99

Supplies

7301-5411 Fines & \$16.95

Books

7301-5415 Summer \$1,350.00

Reading

7301-5818 Dollar \$2,250.00

General Grant

TOTAL: \$4,307.94

RE: Reimbursement and donations collected by the Library; Dollar General Grant received (\$2,250.00)

STAFF RECOMMENDATION: No new local funds are required.

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

CLOSED SESSION

UPCOMING MEETINGS

Monday, July 20, 2026 @ 6:00 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room
333 Court Street
Appomattox, VA 24522

ADJOURNMENT