

**BOARD OF SUPERVISORS
REGULAR SCHEDULED MEETING
MONDAY, JULY 20, 2026
6:00 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Monday, July 20, 2026, at 6:00 p.m. in the Board of Supervisors meeting room located at 333 Court St., Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

John F. Hinkle	Falling River District
Nathan Simpson	Courthouse District
Trevor L. Hipps	Wreck Island District
Alfred L. Jones, III	Piney Mountain District
Kenneth Wolfskill	Appomattox River District

Also, Present:

Susan Adams, County Administrator
Johnnie Roark, Planning/Zoning/Economic Administrator/Deputy Director of Operations
Janet McConville, Finance Specialist II
Wanda McCormick, Finance Specialist III

CALL TO ORDER – Chairman Hinkle called the meeting to order at 6:00 p.m.
Invocation – Mr. Wolfskill
Pledge of Allegiance

SETTING OF AGENDA

Motion made by Rev. Jones, seconded by Mr. Hipps to approve the agenda as presented. Mr. Hinkle called for a roll call vote: Mr. Hipps-yes; Mr. Simpson-yes; Mr. Hinkle-yes; Mr. Wolfskill-yes, Rev. Jones-yes.

CITIZEN PUBLIC COMMENT PERIOD

Audrey Johnson of Concord addressed the Board expressing her concern and negative experience with the Department of Social Services.

Matthew Mitchell of Appomattox addressed the Board to express his concern with the Board of Supervisors and County leadership.

APPEARANCES

Mrs. Alisha Wright, Director of the Appomattox Department of Social Services provided an update on improvements in department services since becoming the director in 2025.

Mr. Les Fleet, Commonwealth Attorney addressed the Board to discuss FY27 departmental salary adjustments.

Motion made by Mr. Simpson, seconded by Mr. Hipps to approve Mr. Fleet's request for departmental salary adjustments in the Commonwealth Attorney, VA Domestic Victim, and Witness Advocate FY 27 budget. Mr. Hinkle called for a roll call vote: Mr. Hipps-yes; Mr. Simpson-yes; Mr. Hinkle-yes; Mr. Wolfskill-yes, Rev. Jones-yes.

ACTION ITEMS

Economic Development-COJANA Incentive Agreement

The Board reviewed the request to transfer by consent \$25,000 from the General Fund and appropriate to **8105-6007 Special Projects** in the **FY 2026 Operating Budget** to reimburse the EDA for an annual tax incentive payment to COJANA, LLC. The company paid a total of \$18,995.76 in 2025 County taxes.

Motion made by Rev. Jones seconded by Mr. Simpson to transfer by consent \$25,000 from the General Fund and appropriate to 8105-6007 Special Projects in the FY 2026 Operating Budget to reimburse the EDA for an annual tax incentive payment to COJANA, LLC. Mr. Hinkle called for a roll call vote: Mr. Hipps-yes; Mr. Simpson-yes; Mr. Hinkle-yes; Mr. Wolfskill-yes, Rev. Jones-yes.

Appomattox County Public Schools

The Appomattox County School Board was recently notified of the adjustments that were made to the approved State Budget. The approved FY27 total budget is \$36,875,530, which has increased the local match to \$9,641,079, and is a difference of \$252,803 from the previously appropriated amount. The Board reviewed a request from Dr. Jason Tibbs, Superintendent, to consider an increase in local funding for the FY2027 Budget in the amount of \$252,803 to match the approved state budget that was passed on June 29, 2026. Dr. Tibbs mentioned to the Board that he was willing to reduce the End of Years Savings Capital Improvement Fund request by this amount in order to fully fund the proposed budget. Dr. Tibbs will discuss for future consideration by the Board.

Motion made by Rev. Jones, seconded by Mr. Simpson to approve an additional \$252,803 in local funds and appropriate the amount to the School FY27 budget, and to authorize staff to appropriate the additional State funding for Schools of \$646,224. Mr. Hinkle called for a roll call vote: Mr. Hipps-yes; Mr. Simpson-yes; Mr. Hinkle-yes; Mr. Wolfskill-yes, Rev. Jones-yes.

Schools Appropriation Request for FY 2026 End-of-Year Spending/CIP Fund

Per an agreement between the School Board and the Board of Supervisors, the School's end-of-year local contribution savings will be transferred to the School Capital Improvement Fund after the official audit is performed and reported to the Board of Supervisors. The amount of year-end savings, verified by the FY 2025 audit, is \$594,944.

Action item #5: Schools Appropriation Request for FY 2026 End-of-Year Spending/CIP Fund was tabled by a consensus of the Board Members in order for Ms. Adams and Dr. Tibbs to determine if the request should be reduced by the local amount request of \$252,803 as the FY 27 local match

Request for 1.5% COLA

The Board considered an additional 1.5% COLA increase (a total of 3.5%) for County employees, effective August 1, 2026, which will align with the State's recommendation for the annual COLA increase signed by the Governor in the final FY 2027 budget bill on June 29, 2026.

Motion made by Rev. Jones, seconded by Mr. Wolfskill to approve the additional 1.5% COLA increase (3.5% total) for County employees, effective August 1, 2026 which is approximately \$100,000. Mr. Hipps-yes; Mr. Simpson-yes; Mr. Hinkle-yes; Mr. Wolfskill-yes, Rev. Jones-yes.

Library Director Salary Request

The Board reviewed a request from the J. Robert Jamerson Library Board, requesting a salary increase for the Library Director, Ms. Cindy Scheu, of \$3,131.00 to fulfill the terms of her contract post completion of her Master of Library degree.

Motion made by Mr. Hipps, seconded by Mr. Wolfskill, with all members voting yes, to table Action #7: Library Director Salary Request until the August 2026 Regular Board of Supervisors Meeting.

COMMITTEE APPOINTMENTS

Library Board of Trustees

The Board considered appointing two representatives to the Library Board of Trustees, one for the Courthouse District and one for the Piney Mountain District for four-year terms beginning July 1, 2026, and ending on June 30, 2030.

Mr. Hinkle opened the floor for nominations to the Library Board of Trustees for the Courthouse District: Mr. Wolfskill nominated Amanda Scott to serve on the Library Board of Trustees from the Courthouse District. With no additional nominations, Mr. Hinkle closed the floor for nominations.

Motion made by Mr. Wolfskill, seconded by Mr. Hipps to appoint Amanda Scott to the Library Board of Trustees to serve a four-year term beginning July 1, 2026, and ending on June 30, 2030. Mr. Hipps-yes; Mr. Simpson-yes; Mr. Hinkle-yes; Mr. Wolfskill-yes, Rev. Jones-yes.

Mr. Hinkle opened the floor for nominations to the Library Board of Trustees from the Piney Mountain District. Rev. Jones nominated Mrs. Madeline Abbitt. Mr. Wolfskill nominated Rev. Dr. Paul Michael Raymond for the Library Board of Trustees from the Piney Mountain District. After no more nominations, Mr. Hinkle closed the floor for nominations.

Motion made by Rev. Jones, seconded by Mr. Simpson to appoint Mrs. Abbitt to the Library Board of Trustees from the Piney Mountain District to serve a four-year term beginning July 1, 2026, and ending on June 30, 2030. Mr. Hinkle called for a roll call vote: Mr. Hipps-no; Mr. Simpson-yes; Mr. Hinkle-no; Mr. Wolfskill-no, Rev. Jones-yes. Motion failed 2-3.

Motion made by Mr. Wolfskill, seconded by Mr. Hipps to appoint Rev. Dr. Paul Michael Raymond to the Library Board of Trustees from the Piney Mountain District to serve a four-

year term beginning July 1, 2026, and ending on June 30, 2030. Mr. Hinkle called for a roll call vote: Mr. Hipps-yes; Mr. Simpson-yes; Mr. Hinkle-yes; Mr. Wolfskill-yes, Rev. Jones-no. Motion carried 4-1.

Central Virginia Community College Board

The Board considered appointing a representative to serve on the Central Virginia Community College Board.

Action item #9: "Central Virginia Community College Board" was tabled by a consensus of the Board Members.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

FY 2026 POST - YEAR

July 2, 2026	\$90,679.33
July 10, 2025-VEC Unemployment	\$251.32
July 15, 2026-CSA	\$317,414.58
July 16, 2026	\$529,458.96
TOTAL:	\$937,804.19

FY 2027

July 6, 2026	\$162,397.83
July 17, 2026-CSA	\$2,500.00
July 20, 2026	\$521,469.01
TOTAL:	\$686,366.84

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:

June 15, 2026, Regular Scheduled Meeting

Commissioner of the Revenue Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue, is requesting the following to be paid from **1209-5803 Refunds** from the **FY 2026 operating budget**:

- 1) Refund Dana Kaye Wilson \$100.95 for personal property taxes paid. She was erroneously assessed.
- 2) Refund Rebecca Lynn Munson \$1,245.85 for personal property taxes paid. She was erroneously assessed.
- 3) Refund Calvin Terry Mays and Michael Rays Mays \$182.54 for personal property taxes paid. They were erroneously assessed.
- 4) Refund Kimberly Carter White and Brittany Danielle White \$137.45 for personal property taxes paid. They were erroneously assessed.
- 5) Refund Sandra Lynn Alexander and Troy Joe Alexander \$299.95 for personal property taxes paid. They were erroneously assessed.

6) Refund Danny Ray Moon \$1,446.80 for personal property taxes paid. He was erroneously assessed.

7) Refund K H Logging & Sons LLC \$1,500.75 for personal property taxes paid. They were erroneously assessed.

8) Refund Hans Francis Wakefield \$8.94 for personal property taxes paid. He qualifies for the Veteran's Exemption.

9) Refund James Junior Baker and Beverly Jane Baker \$309.13 for personal property taxes paid. Mr. Baker qualifies for the Veteran's Exemption.

STAFF RECOMMENDATION: Consider approval of the refunds listed above. Transfer by consent \$5,232.36 from the General Fund and appropriate to 1209-5803. No new local funds are required.

Legislative Audit

Please transfer by consent from **Operating Reserve 1101-5804** and appropriate the following to the **FY 2026 operating budget:**

1206-3002 Professional Services	\$6,885.00
1206-3017 GASB	\$1,000.00
1206-3018 Cost Allocation Plan	\$125.00
TOTAL:	\$8,010.00

RE: Increase in auditing services.

STAFF RECOMMENDATION: No new local funds are required.

Treasurer

Please transfer by consent from the General Fund and appropriate the following to the **FY 2026 operating budget:**

1213-5808 DMV Stops	\$14,175.00
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RE: DMV stops performed by the Treasurer's Office.

STAFF RECOMMENDATION: New local funds are required.

Information Technology

Please transfer by consent from the General Fund and appropriate the following to the FY 2026 operating budget:

1220-1001 Salaries & Wages	\$44,372.76
1220-2001 FICA	\$2,666.96
1220-2002 VRS	\$9,867.18
1220-2005 Health Insurance	\$10,500.00
1220-2006 Life Insurance	\$486.71
1220-2014 Disability Insurance	\$217.36
1220-7001 Equipment	\$16,190.00
Total:	\$84,300.97

RE: New IT position effective 7-14-25 and partial purchase of equipment to separate IT from the school system (\$16,190.00).

STAFF RECOMMENDATION: New local funds are required.

Electoral Board/Officials

Please supplement by consent and appropriate the following to the **FY 2026 operating budget:**

1301-1003 Election Officials Wages	\$10,161.30
1301-3002 Professional Services	\$87.69
TOTAL:	\$10,248.99

RE: Reimbursement from the Department of Elections for Redistricting Special Election (\$10,161.30); Reimbursement from PrintElect for an overcharge on an invoice (\$87.69).

STAFF RECOMMENDATION: No new local funds are required.

Court Services Unit

Please transfer by consent from **Operating Reserve 1101-5804** and appropriate the following to the **FY 2026 operating budget**:

2109-3009 Purchased Services	\$45,265.00
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RE: Increase in the number of services provided by Court Services.

STAFF RECOMMENDATION: No new local funds are required.

Commonwealth Attorney's Office

Please supplement by consent and appropriate the following to the **FY 2026 operating budget**:

2201-1001 Salaries & Wages	\$97.75
2201-5401 Office Supplies	\$12,515.99
TOTAL:	\$12,613.74

RE: Reimbursement from Colonial Life for termed coverage (\$97.75); Reimbursement from the Compensation Board for vacancy savings.

STAFF RECOMMENDATION: No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate to the following to the **FY 2026 operating budget**:

3102-1002 Overtime	\$14,752.33
3102-5401 Office Supplies	\$45.26
TOTAL:	\$14,441.81

RE: Reimbursement from McGuire for Virginia for security performed by deputies on April 11, 2026, visit to the Appomattox Historical grounds (\$355.78); Reimbursement from American Electric Power for security performed by deputies at the Valley Link meeting (\$600.00); Reimbursement from DCJS for TDO/ECO hours worked by deputies (\$54.00); Reimbursement from The City of Lynchburg for CIT hours worked by deputies (\$2,798.64); Reimbursement from the Town of Appomattox for selective enforcement in the Town limits (\$3,713.58); Reimbursement from Liberty University of security performed by deputies at the 2026 Liberty graduation (\$6,375.00); Reimbursement from the Appomattox County School Board for security performed by deputies at ACHS baseball, softball and soccer games (\$855.33); FOIA requests (\$45.26).

Please supplement by consent and appropriate the following to the **FY 2027 operating budget**:

3102-5401 Office Supplies	\$191.90
3102-5812 Canine Supplies/Donations	\$180.00
TOTAL:	\$371.90

RE: FOIA request supplies (191.90); Donation received from Michael Caler for the K-9 program.

STAFF RECOMMENDATION: No new local funds are required.

Office Building/Housing

Please transfer by consent from the General Fund and appropriate the following to the **FY 2026 operating budget:**

3401-6001 Levy Fees	\$193.68
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RE: 2% levy fees collected on building permits for the 4th quarter.

STAFF RECOMMENDATION: No new local funds are required.

Animal Control

Please supplement by consent and appropriate to the following to the FY 2026 operating budget:

3501-5413 Spay/Neuter Program	\$1,790.00
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3501-5804 Donations	\$25.00
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TOTAL:	\$1,815.00
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RE: Funds received through adoptions and the spay/neuter program (\$1,790.00); Donations received for animal shelter (\$25.00).

Please supplement by consent and appropriate the following to the **FY 2027 operating budget:**

3501-5413 Spay/Neuter Program	\$470.00
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3501-5804 Donations	\$580.00
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TOTAL:	\$1,050.00
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RE: Funds received through adoptions and spay/neuter program (\$470.00); Donation received for animal shelter (\$580.00).

STAFF RECOMMENDATION: No new local funds are required.

Roadside Clean-Up

Please supplement by consent and appropriate the following to the FY 2026 operating budget:

4209-1003 Part-Time	\$886.25
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RE: Funds received from VDOT for roadside clean-up.

STAFF RECOMMENDATION: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following to the FY2026 operating budget:

7301-5401 Office Supplies	\$362.50
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7301-5411 Books/Subscriptions	\$667.95
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Total:	\$1,030.45
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Please supplement by consent and appropriate the following to the FY 2027 operating budget:

7301-5401 Office Supplies	\$260.25
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7301-5411 Books/Subscriptions	\$100.00
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7301-5412 Programming Supplies	\$500.00
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TOTAL:	\$860.25
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RE: Reimbursement and donations received by the Library.

STAFF RECOMMENDATION: No new local funds are required.

Capital Projects

Please transfer from the General Fund and appropriate the following to the FY 2026 operating budget:

9104-7014 County Capital Projects	\$93,855.35
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RE: Final payment on roof repairs.

STAFF RECOMMENDATION: New local funds are required.

Public Utilities - Waterline

Please supplement by consent and appropriate the following to the FY 2026 operating budget:

082-1800-5101 Electrical Services	\$774.21
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082-1800-5203 Telecommunications	\$208.52
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082-1800-5898 Water (Wholesale)	\$23,407.59
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TOTAL:	\$24,390.32
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RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Simpson, seconded by Mr. Hipps, to approve the Consent Agenda as submitted. Mr. Hinkle called for a roll call vote: Mr. Wolfskill-yes, Mr. Hipps-yes, Mr. Simpson-yes, Rev. Jones-yes, Mr. Hinkle-yes.

ATTORNEY'S REPORT

None

ADMINISTRATOR'S REPORT

- Mrs. Adams congratulated Mr. & Mrs. Simpson on the birth of their second child.
- Mrs. Adams requested the Board review the departmental reports and data submitted in the monthly newsletter and if they had additional questions, feel free to contact either her or the Department Head.
- Mrs. Adams replied to the comments made by Matthew Mitchell during the Public Comment Period.

REPORTS AND INFORMATIONAL ITEMS

- Sands Anderson Delinquent Tax Status Report – June 2026.

SUPERVISORS CONCERNS

Mr. Simpson stated that the minutes are digitized minutes back to 1892.

Rev. Jones thanked Mr. Simpson for his historical interest.

Mr. Hipps stated his opposition to unfunded state mandates, especially while the state is reporting a surplus.

Mr. Hinkle stated that he agreed with Mr. Hipps concerning the unfunded mandates. Mr. Hinkle stated his discontent with a new state housing mandate.

Mr. Hinkle stated his concern about Mr. Mitchell's many degrading comments referring to County employees.

Mr. Hinkle congratulated Mr. & Mrs. Simpson on the birth of their second child.

CLOSED SESSION

Attorney Mark Popovich read the following Resolution authorizing a Closed Session:

I move that the Appomattox County Board of Supervisors enter into Closed Session for:

(1) A discussion relating to the negotiation of a proposed performance agreement where bargaining is involved and where the release of such information would adversely affect the bargaining positioning of the County relating to the Industrial Park, and

(2) A discussion relating to negotiation of proposed settlement and water resolution agreements relating to Region 2000 and CCUSA, both items pursuant to 2.2-3711 (A) (29) of the Code of Virginia.

Motion made by Mr. Wolfskill, seconded by Rev. Jones, with all Members present voting yes, to enter into closed session at 7:00 p.m.

Wanda McCormick read the following closed session certification at 8:44 p.m. To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Mrs. McCormick called for a roll call vote: Mr. Hipps-yes; Mr. Simpson-yes; Mr. Hinkle-yes; Mr. Wolfskill-yes, Rev. Jones-yes.

UPCOMING MEETINGS

Monday, August 17, 2026 @ 6:00 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room

333 Court Street

Appomattox, VA 24522

ADJOURNMENT

Motion made by Rev. Jones, seconded by Mr. Hipps, and carried with all other members present voting yes, to adjourn at 8:45 p.m.

John Hinkle, Chairman